

Report of the Executive Director - Kalaeloa

March 6, 2024

I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings

No newly approved permit applications.

II. Asset/Land/Property Management

HCDA staff visited the Kalaeloa Heritage Park in January 2024. The Kalaeloa Heritage and Legacy Foundation (KHLF) continues their stewardship of the property with on-going maintenance and improvements to the park.

KHLF monthly reports and the site inventory for December 2023 through February 2024 are attached (See Exhibits A and B).

Recently, KHLF installed individual signage for various points of interest throughout the park. These signs have accompanying QR codes which provide visitors with the ability to access online links to historical information, as well as educational video clips.

Right of Entry Agreements

There were two (2) active Right-of-Entry (ROE) and/or license agreements through February 2024. (See Exhibit C.)

Attachments:

Exhibit A – KHLF December 2023 - February 2024 Monthly Reports

Exhibit B – KHLF February 2024 Inventory Report

Exhibit C – List of Right-of-Entry Agreements



Monthly Activity Report for Period of 15 November to 14 December 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (volunteer hours valued at \$¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Prepared and loaded mulch pile for disposal at Hawaiian Earth Recycling
 - Chipped brush pile
 - Four (4) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s) (3 volunteer hours valued at \$96.30²):
 - 21 November, Alternative Learning Program Campbell/Kapolei Complex (10)
- Workshop(s):
 - None.
- Community Workday (16 volunteer hours valued at \$513.60³):
 - 25 November, monthly community workday (40)
- Commercial Activities:
 - Park visit fees: \$51.00
 - Workshop(s) fees: \$0.00
 - Sales (i.e., kiawe, books, etc.): \$0.00

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

³ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Administrative (22 volunteer hours valued at \$706.20⁴):
 - a. 15 November, received response from Ryan Tam (HCDA) regarding easement for Hawaii Water Company (HWC)
 - Decision is up to the HWC if they require an easement or not
 - b. 15 November, KHLF accepted final version of the draft lease
 - KHLF executed KHLF Lease 11.15.23 with HCDA
 - c. 15 November, received request for assistance from Ryan Tam (HCDA) with completing the HWC application for service
 - Provided guidance (HCDA to complete landowner sections and KHLF to complete the rest of the application)
 - d. 15 November, reached out to Hui Huliau to request donation/sponsorship of the Kalaeloa Heritage Park
 - Adrian Silva (Founder & Chairman) will bring before Board for discussion
 - e. 17 November, received copy of executed final KHLF Lease 11.15.23
 - f. 20 November, received request from Joye Cronin (KUPU) for Host Sites for educator professional development externships in 2024
 - g. 20 November, received request from Li'ulā Christensen (NHLC) for assistance with blog/social media post about lease execution with HCDA
 - h. 20 November, received request from Hawai'i Conservation Alliance Foundation to update our entry in the Conservation Connections database
 - i. 20 November, received OHA Grant Contract #4365
 - j. 20 November, received letter from University of Oregon regarding its Notice of Inventory Completion regarding remains held by the University museum
 - k. 22 November, submitted Grant completion reports to Hawai'i Community Foundation
 - l. 22 November, received inquiry from Niel Anthony Sims (Ocean Era, Inc.) regarding 'Ewa Beach offshore aquaculture project proposal
 - m. 22 November, submitted application packet for 2024 GIA
 - n. 22 November, sent Thanksgiving message to KHLF and KHP supporters
 - o. 22 November, received notification of donation from Kaiser Permanente Hawai'i to support their planned Annual Day of Service in January 2024
 - p. 22 November, received HCDA November 2023 newsletter
 - q. 27 November, received request for feedback on Hawai'i DOE's draft industry standards for its Natural Resources Management Program of Study from KUPU
 - r. 28 November, Giving Tuesday 2023
 - s. 30 November, received invitation to participate in Kokua Exchange's O'ahu pau hana meet-up
 - t. 30 November, executed Kāko'o Contract #4365 with OHA

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- u. 30 November, received notification that the Office of Grants Management (City & County of Honolulu) had received our FY25 GIA proposal
- v. 30 November, received notice of HCDA December Board Meetings
- w. 30 November, received request for consultation on the City and County of Honolulu's Kauhale Housing Development Project in Wai'anāe
- x. 01 December, received invitation to attend State of Hawai'i Environmental Advisory Council's forum on Chapter 343 exemptions
- y. 01 December, received reminder from Hawaii Business Express regarding upcoming 2023 Hawai'i Annual Business Report due date
- z. 03 December, received request from Pauline Sato (Mālama Learning Center) for site visit on Friday 15 December
- aa. 03 December, received notice of \$20,000.00 sponsorship donation from Hui Huliau for the Park's water line project
- bb. 04 December, received notice from City and County of Hawai'i Office of Grants Management regarding acceptance of FY25 GIA grant proposal for scoring by GIA Commission
- cc. 04 December, received updated certificate of insurance for OHA Kāko'o Grant
- dd. 04 December, received invoice from HONBLUE for printing of QR codes for the Park's self-guided site tour
- ee. 05 December, received invitation from US Department of Interior to apply for its Kapapahuliau Climate Resilience Program
- ff. 05 December, received proposal from Coffman Engineering to provide professional engineering services for the Park's water line project
- gg. 10 December, executed OHA Supplier ACH Agreement
- hh. 11 December, received invitation to participate in US Patent and Trademark Office's Tribal Consultation regarding protection of genetic resources, traditional knowledge, and traditional cultural expressions of Indigenous Peoples
- ii. 12 December, received resignation letter from KHLF Board member 'Āina Paikai
- jj. 13 December, KHLF Board meeting
- kk. 13 December, received request from the National Park Service to consult on its development of a Nationwide Programmatic Agreement to address its cultural resources Federal financial assistance activities
- ll. 13 December, approved copy of NHLC blog post per Li'ulā Christensen (NHLC) request
- mm. 13 December, received request from Readiness and Environmental Protection Integration (REPI) specialist Leah Rothbaum to discuss potential project application
- nn. 14 December, received notice of final rule revising the regulations implementing the Native American Graves Protection and Repatriation Act from the US DOI
- oo. 14 December, received draft copies of informational pamphlets regarding the Kalaeloa Heritage Park created by Dr. Kirsten Vacca's Field School students
- pp. 14 December, received email from Ryan Tam (HCDA) regarding HWS application
 - They will work on processing the application



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Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

A handwritten signature in black ink, appearing to read 'Dwight Victor', is written over a light blue horizontal line.

Dwight Victor
President



Monthly Activity Report for Period of 15 December 2023 to January 14 2024

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (13:45 volunteer hours valued at \$441.38¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Cut down palm tress that were attacked by Rhinoceros beetle
 - Chipped brush pile
 - Four (4) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s) (6 volunteer hours valued at \$192.60²):
 - 15 December 2023, Mālama Learning Center (7)
- Workshop(s):
 - None.
- Community Workday (24 volunteer hours valued at \$770.40³):
 - 13 January 2024, Wounded Warriors (8)

Commercial Activities:

- Park visit fees: \$70.00
- Workshop(s) fees: \$0.00
- Sales (i.e., kiawe, books, etc.): \$0.00

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- Administrative (14:35 volunteer hours valued at \$468.14⁴):
 - a. 15 December, received new water service application form from HCDA
 - Completed form and returned to HCDA on 20 December
 - b. 15 December, received response from Kupu regarding externship and scheduled 23 March 2024 for their planned site visit and workday
 - c. 15 December, received copy of article featuring the KHLF and Kalaeloa Heritage Park that the Native Hawaiian Legal Corporation shared with their supporters and followers
 - d. 17 December, received request to comment on the DHHL's Section 106 consultation for the redevelopment of the residential housing known as Ulu Ke Kukui
 - e. 18 December, confirmed contract for service with Coffman Engineers, Inc. for KHP Water Lateral permit
 - f. 19 December, received request to participate in the National Science Foundation's Section 106 consultation regarding the Thirty Meter Telescope
 - g. 19 December, received new resource regarding the Fifth National Climate Assessment from the Office of Science & Technology Policy
 - h. 19 December, received request for comment from the Department of Homeland Security to help advance the Department's environmental justice program
 - i. 19 December, responded to request from G70 and Honokea to present at the next KHLF Board Meeting
 - Scheduled G70 and Honokea to present at our February 2024 Board meeting
 - j. 19 December, started planning appreciation event for Kalaeloa Heritage Park regular volunteers
 - k. 19 December, provided formal Use and Occupancy Agreement letter to Coffman Engineers, Inc. for submission as part of the permit application package
 - l. 19 December, provided status update to Hunt Companies and other partners regarding Water Line sponsorship program progress
 - Hui Huliau agreed to become 'Ewa Akoko sponsor with \$20K donation
 - m. 20 December, received confirmation from Leah Rothbaum – of the Readiness and Environmental Protection Integration (REPI) program – regarding her presentation at the January 2024 KHLF Board meeting
 - n. 20 December, checked in with OHA regarding Kako'o Grant
 - Received response from Strather Ing, OHA Grants, on 21 December
 - o. 20 December, received copy of Hunt Development Group Hawai'i newsletter that featured the Kalaeloa Heritage Park
 - p. 20 December, received request for comment on the Department of the Navy's Notice of Intent to Prepare an EIS for their Hawai'i – California training and testing
 - q. 21 December, met with 'Ōla'a Consulting and arranged for bi-weekly checkins

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- r. 22 December, received application for water service signed by HCDA and HCDA transmittal letter
 - Forwarded signed application and letter to Hawaii Water Service via email on 23 December
 - Resent application and letter to HWS via email on 10 January 2024
- s. 22 December, received request from KANU Hawai'i to participate in their "Pledge to our Keiki" campaign
 - Multiple KHLF Board members and KHP volunteers submitted entries
- t. 22 December, received request to participate in the Hawai'i-Pacific Islands Cooperative Ecosystem Studies Unit
- u. 27 December, received notice of HCDA general Board meeting on 03 January 2024
- v. 27 December, received copy of pictures and article featuring the Kalaeloa Heritage Park that the Mālama Learning Center shared with their supporters and followers
- w. 28 December, received HCDA's December 2023 Community Connection newsletter
- x. 01 January 2024, completed G-45 and G-49 tax submissions
- y. 02 January, received reminder to complete the 2024 Annual Filing from the Business Registration Division of the Department of Commerce & Consumer Affairs
 - Submitted the 2024 Annual Filing via Hawai'i Business Express
- z. 02 January, received request for input on the DHHL's Section 106 consultation regarding the programmatic agreement for the DHHL expenditure of HUD provided funds
- aa. 02 January, received request for comment on the proposed US Coast Guard Air Station Barbers Point proposed HC-130J temporary hanger construction project
- bb. 04 January, received request for input to OHA's "Ka Wai Ola" newspaper
- cc. 04 January received request for consultation on the City & County of Honolulu's proposed Village of Redemption project
- dd. 05 January, received notice of upcoming National NAGPRA Program webinars
- ee. 07 January, received request to consult on the City & County of Honolulu's Section 106 West Loch Affordable Housing Project
- ff. 08 January, received the January issue of the Environmental Notice from the State of Hawai'i's Environmental Review Program
- gg. 09 January, received an update from Dr. Kirsten Vacca (UHWO) regarding the Spring Field School which is scheduled to start class on 12 January at the Kalaeloa Heritage Park
- hh. 10 January, KHLF Board meeting
- ii. 10 January, received notice of PO Box pricing changes from the USPS
- jj. 11 January, received update from Coffman Engineers, LLC regarding status of the application package
 - Coffman is working to address DOT comments on the construction plans and is waiting for response from the Right of Way Division
- kk. 11 January, received request to consult on the ACHP's draft Policy Statement on Indigenous Knowledge and Historic Preservation



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- ll. 11 January, reached out to the Hawaiian Native Corporation for possible donation or sponsorship for the KHP's water line project
 - Received response from Hanalē Lee Loy on 12 January
- mm. 11 January, received follow-up request for consultation on the NSF's potential future investment in the TMT
- nn. 11 January, received "KHP Field Season 3 Final Report" compiled by students from Dr. Kirsten Vacca's UHWO Fieldword Summer 2023 class
- oo. 12 January, received closing letter and final invoice from the Native Hawaiian Legal Corporation
 - KHLF donated its \$1,000.00 retainer trust account balance to the NHLC on 13 January
- pp. 12 January, received request for a KHP site visit from Kawika Shook of 'Ōla'a Consulting
- qq. 12 January, received confirmation from G70 and Honokea for their presentation before the February KHLF Board meeting on 21 February

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor
President



Monthly Activity Report for Period of 15 January to 14 February 2024

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 18 January 2024 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (21:30 volunteer hours valued at \$690.15¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Chipped brush pile
 - Hauled green waste to recycling
 - Four (4) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s) (30 volunteer hours valued at \$963.00²):
 - 18 January, HCDA (2)
 - 26 January, IPA (53)
 - 31 January, REPI (15)
- Workshop(s):
 - None.
- Community Workday (194 volunteer hours valued at \$6,227.40³):
 - 15 January, Kaiser Permanente Hawai'i Annual Day of Service (60)

Commercial Activities:

- Park visit fees: \$173.00

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- Workshop(s) fees: \$0.00
- Sales (i.e., kiawe, books, etc.): \$0.00

- Administrative (12 volunteer hours valued at \$385.20⁴):
 - a. 15 January, received grant opportunities report from vendor 'Ōla'a Consulting, LLC
 - b. 16 January, received closing letter and final invoice from NHLC
 - c. 16 January, received request for site access to perform annual inventory by Jason Takata (HCDA)
 - d. 16 January, received invoice 233082 for KHP water lateral State permitting from Coffman Engineers, Inc.
 - e. 17 January, received notice from Lehua Soares (SHPD) regarding HICRIS project number 2023PRO1197 requesting letter from HDOT confirming right-of-way entry usage
 - KHLF vendor Coffman Engineers, Inc. have submitted plans to address HDOT's questions/concerns; pending review by HDOT
 - HDOT was requested to provide a review request letter on official letterhead which will be uploaded to the HICRIS once available
 - f. 17 January, Park staff noticed several wild pigs running through the Park in the Wai'anae direction
 - Park staff will monitor
 - Pigs have not been sighted at the Park as of the date of this report
 - g. 17 January, forwarded draft 2024 budget to KHLF Board and Park Staff for review
 - h. 18 January, received copy of HDOT comment letter for the Park water lateral project
 - i. 18 January, received copy of the updated KHLF Site Inventory from Jason Takata (HCDA)
 - j. 18 January, reached out to various NHOs to seek sponsorship for the Park's water lateral project
 - k. 18 January, received guidance regarding duplicating events/opportunities in the Volunteer Ally website
 - l. 19 January, water truck has been removed from the Park
 - m. 19 January, received request to consult on the revised draft DHS Section 106 nationwide programmatic agreement from the Department of Homeland Security
 - n. 23 January, received follow-up email from Leah Rothbaum (Environmental Protection & REPI Specialist) regarding her presentation to the KHLF Board at the January Board meeting
 - The KHLF has agreed to enter into a partnership with REPI to develop a climate project
 - o. 24 January, received \$2,500.00 Maiapilo sponsorship donation from Hawai'i Gas

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- p. 24 January, received invitation to participate in Tree Planting workshop offered by the Ulu A'e Learning Center
- q. 25 January, KHLF becomes aware of planned protest of the Honokea Surf Park on the parcel mauka of the Park
- r. 26 January, reached out to the Grant Administrator at the City & County of Honolulu for information regarding status updates for the FY25 GIA grant proposals
 - The GIA Commission is expected to make a recommendation to the City Council in June
- s. 26 January, received notice of rate 8.95% increase in price of portable toilet rental from Chemi-Toi
- t. 29 January, participated in video conference with Leah Rothbaum (REPI Specialist) regarding the KHLF's intention to partner with REPI on a climate resilience project
- u. 29 January, discussed grant opportunities with vendor 'Ōla'a Consulting, LLC
- v. 31 January, received request for information regarding potential workday in June by Wonder Voyage – St. Marks
- w. 01 February, received announcement from the DOI regarding its new guidance to honor and elevate Hawaiian language
- x. 03 February, KHLF Board hosted Park staff for a volunteer appreciation lunch at the Kapolei Golf Club Restaurant
- y. 05 February, received email of appreciation from Leah Rothbaum (REPI Specialist) regarding the training session they held at the Park on 31 January
- z. 06 February, reached out to Dr Christy Mello and Dr Kirsten Vacca of UHWO School of Anthropology to inquire if they would be interested in participating in the KHLF partnership with REPI for a climate resilience project
- aa. 06 February, received request from Richard Pender (SWCA) for a copy of the DLNR-DOFAW permit I6534
 - Provided a soft copy of the executed permit to Richard
- bb. 06 February, received FY 2024 REPI Challenge announcement from Leah Rothbaum (REPI Specialist)
- cc. 06 February, received invoice 233082 from Coffman Engineers, Inc. for the KHP water lateral State permitting
- dd. 06 February, received confirmation from Dr. Christy Mello and Dr. Kirsten Vacca (UHWO) regarding planned meeting with REPI on 15 February
- ee. 07 February, received notification of Release of Change 8 to Vendor list E23-19 for the Nohona Hawai'i Education and Hosting sites for the DOE
- ff. 08 February, received notification of new and improved grants from OHA
- gg. 08 February, received notification of updated Beneficial Ownership reporting requirements from Bank of Hawai'i
- hh. 08 February, received invitation to consult on the draft policy statement on Indigenous Knowledge and Historic Preservation by the ACHP's Office of Tribal and Indigenous Peoples
- ii. 08 February, received letters regarding the National 3D Elevation Program and 3D Hydrography Program from the USGS 3D Elevation Program Team



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- jj. 08 February, received Grant Evaluation from vendor 'Ōla'a Consulting, LLC
- kk. 08 February, received invitation to participate in Hawai'i Preservation in Practice Training Webinar regarding Heritage Documentation as a Preservation tool
- ll. 09 February, received Business Profile performance report for January 2024 from Google
- mm. 10 February, received donation of gasoline generator valued at \$900.00 from Park volunteer Auwe Heiser
- nn. 12 February, participated in bi-weekly status meeting with vendor 'Ōla'a Consulting, LLC
- oo. 13 February, received request for comment on construction of a Granulated Activated Carbon Treatment Plan for Kunia Villiage from the Kunia Village Title Holding Corporation
- pp. 14 February, received notice that the US Army Corps of Engineers is soliciting comments on the proposed rulemaking regarding its rescission of the use of Appendix C from the ACHP

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor
President

Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	01/18/2024		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	01/18/2024		
3	Residential enclosure	01/18/2024		
4	Sinkhole; agricultural	01/18/2024		Ti leaf in sinkhole
5	Residential enclosure	01/18/2024		
6	Sinkhole; possibly agricultural	01/18/2024		Water sinkhole
7	Circular mound; burial	01/18/2024		
8	Circular mound; possibly agricultural	01/18/2024		Possible burial site
9	Residential enclosure	01/18/2024		Temporary housing
10	Circular mound; agricultural	01/18/2024		Temporary housing
11	Residential enclosure	01/18/2024		Temporary housing
12	Residential enclosure	01/18/2024		Temporary housing
13	Sinkhole; possibly residential	01/18/2024		Large walled sinkhole
15	Residential enclosure	01/18/2024		
16	Sinkhole; agricultural	01/18/2024		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	01/18/2024		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	01/18/2024		Possible burial site
21	Possible disturbed area	01/18/2024		
22	Residential enclosure	01/18/2024		
23	Residential enclosure	01/18/2024		Possible food storage
50	Residential enclosure	01/18/2024		
51	Sinkhole; burial	01/18/2024		
<i>*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069</i>				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	01/18/2024		Replica created by KHLF
K	KHLF Kauhale	01/18/2024		Built by KHLF in 2012
BC	Burial Crypt	01/18/2024		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage, Site 5114	01/18/2024		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)	01/18/2024		Built by KHLF in 2022
P	3' diameter planters		HCDA did not observe	Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Confirmed	Notes
n/a	Pop-up tents (5)	01/18/2024		Located throughout site
n/a	Chairs & Benches	01/18/2024		Located throughout site
n/a	Water Truck (1)	01/18/2024	removed 02/19/2024	Parked near maintenance yard fence line
n/a	Water Totes (59)	01/18/2024		Located throughout site
n/a	Porta-Potties (1)	01/18/2024		Located at end of Long Island Rd.
n/a	Shipping Containers (2)	01/18/2024		Located at end of Long Island Rd.
n/a	Irrigation piping (including water pump)	01/18/2024		Approved by HCDA in July 2022
n/a	Wood chipper (1)	01/18/2024		
n/a	Misc. landscaping tools (<i>wheelbarrels, rakes, shovels, etc.</i>)	01/18/2024		

HCDA Annual Confirmation Dates	HCDA Staff
2019 - November 22, 2019	Charlyn Ontai
2020 - January 21, 2020	Charlyn Ontai
2021 - September 7, 2021	Charlyn Ontai
2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Jason Takata

EXHIBIT C
HCDA Right of Entry List
KALAELOA COMMUNITY DEVELOPMENT DISTRICT

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	HK Management	1-21 (ROE and ENA)	Kalaeloa Lot 13073-C	5/1/2021	3/15/2024	For due diligence for development of Honokea Surf Village	none
2	Department of Transportation	1-23	Kalaeloa Enterprise Ave portion	11/1/2023	10/31/2025	Lighting improvements	none