

# Report of the Executive Director - Kalaeloa

May 1, 2024

## I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings

Approval Date	Name of Applicant	Project
01/30/2024	BayWa r.e (Pivot Energy)	<b>KAL 24-001</b> KHLS Solar Ground Mount System
02/26/2024	VA Aloha, LLC	<b>KAL 24-003</b> Tenant improvement work for a canteen at the Daniel K. Akaka VA Clinic
02/26/2024	Kile Tanimoto	<b>KAL 24-004</b> Replace existing AC unit with multi-split system and outdoor air-cooled condensing unit; install concrete pad and six-foot chain link enclosure

## II. Asset/Land/Property Management

The Kalaeloa Heritage and Legacy Foundation (KHLF) monthly report and site inventory for March and April 2024 are attached (See Exhibits A and B). KHLF also completed its 2023 Annual Report (see Exhibit C), which notes KHLF provided approximately \$21,408 worth of volunteer hours to steward and maintain the Kalaeloa Heritage park for the HCDA.

The Department of Land and Natural Resources (DLNR) recently alerted HCDA staff of a possible encampment on HCDA's vacant beachfront parcel (TMK 1-9-1-013-034) located at the end of Coral Sea Road near the Kalaeloa Airport. HCDA staff conducted a site-visit and confirmed approximately four individuals were trespassing and illegally camping on the property. Staff made contact with the persons and worked with an outreach provider to relocate the campers into shelter. Staff continues to monitor the area for additional trespassers and is working to coordinate a cleanup of trash at the campsite in conjunction with DLNR and the state Department of Transportation.

### Right of Entry Agreements

There were two (2) active Right-of-Entry (ROE) and/or license agreements through April 2024 (See Exhibit C).

### Attachments:

Exhibit A – KHLF March/April 2024 Monthly Reports

Exhibit B – KHLF April 2024 Inventory Report

Exhibit C – KHLF 2023 Annual Report

Exhibit D – List of Right-of-Entry Agreements



## Monthly Activity Report for Period of 15 February to 14 March 2024

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 18 January 2024 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (10:30 volunteer hours valued at \$337.05<sup>1</sup>):
  - Cut grass, weed whacked and cleared/cut kiawe & other brush
  - Hand watered plants and hand weeded/pruned
  - Mulched plants and walking path
  - Chipped brush pile
  - Hauled green waste to recycling
  - Five (5) chickens, two (2) roosters, and one (1) peacock were recorded at the Park
    - a. We also observed traces indicative of feral pig visitation
- Park/Site tour(s) (12 volunteer hours valued at \$385.20<sup>2</sup>):
  - 27 February, Windward Women's Group (16)
  - 08 March, Dawson (2)
- Workshop(s):
  - None.
- Community Workday (15 volunteer hours valued at \$481.50<sup>3</sup>):
  - 01 March, REPI (5)

Commercial Activities:

- Park visit fees: \$0.00

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<sup>1</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

<sup>2</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

<sup>3</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Workshop(s) fees: \$0.00
- Sales (i.e., kiawe, books, etc.): \$0.00
  
- Administrative (11 volunteer hours valued at \$353.10<sup>4</sup>):
  - a. 16 February, received Section 6E-8 letter from HDOT and uploaded to the SHPD HICRIS website
  - b. 19 February, discussed next steps with Leah Rothbaum (REPI) regarding possible projects
  - c. 20 February, received invitation to participate in a virtual information meeting regarding US Geological Survey program to update and integrate elevation and hydrography geospatial data
  - d. 20 February, received request from HAPA to submit testimony regarding two House bills to address rising hunger rates in Hawai'i and supporting local farmers, as well as a Senate bill to support loko i'a (fishpond) operations
  - e. 21 February, KHLF Board meeting
    - Presentation of the Honokea Surf Park by Group 70 and Honokea leaders
    - KHLF does not have any spare capacity to take on or consult on any projects outside of the Kalaeloa Heritage Park
  - f. 21 February, received invitation from the US DOI to participate in Mahina 'Ōlelo Hawai'i event by White House Initiative on Asian Americans, Native Hawaiians and Pacific Islanders
  - g. 21 February, received invitation from Huliauapa'a to apply for 2024 Wahi Kūpuna Internship program
  - h. 22 February, spoke with Agnes Carlos (Hawai'i Water Service) regarding application for service
  - i. 23 February, received response from Nālani Kealaiki (KSBE) regarding our request for sponsorship
    - KS does not fund capital improvement projects
  - j. 23 February, earned Candid 2024 Gold Seal of Transparency on GuideStar
  - k. 26 February, received notification of open registration for 2024 classroom Section 106 training from the ACHP
  - l. 26 February, received invitation to apply for HANO Fellows
    - We are not eligible for this program since we've held our leadership position for more than five years
  - m. 26 February, responded to NSF invitation to become a consulting party to the TMT Section 106 consultation
    - The KHLF declined but reserves the right to provide input via the NEPA process

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<sup>4</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- n. 29 February, received request for comment on the draft designation documents proposing a national marine sanctuary in the marine portion of Papahānaumokuākea Marine National Monument from NOAA
- o. 29 February, received notice of HCDA March 6 Board meetings
- p. 01 March, received invitation from US DOI to participate in listening session on the department's planned update to its Climate Adaptation Plan
- q. 01 March, received request for clarification from Agnes Carlos (Hawaii Water Service) regarding our application for service
  - Question was whether we were requesting a temporary Construction Meter or permanent meter
- r. 04 March, received confirmation of request to start water service from the Hawaii Water Service
- s. 04 March, received March invoice for grant consulting services from 'Ōla'a Consulting
- t. 04 March, received Notice of Extension of the HIDOE Vendor List for RFP D23-111 from the DOE
- u. 04 March, received notice of HANO foundation grants support services program
- v. 04 March, received grant report deliverable from 'Ōla'a Consulting
- w. 05 March, received request for a workday on 05 April or 19 April from Leah Rothbaum (REPI)
  - Marines from Pu'uloa Range and Training Facility
  - Confirmed 05 April for the workday
- x. 05 March, received request for consultation regarding two major proposed USACE rulemaking activities from the US Army
- y. 06 March, received KHLF General & Capital project funder search deliverable from 'Ōla'a Consulting
- z. 06 March, received business profile report for February 2024 from Google
- aa. 06 March, received request for follow-up regarding Ocean Era's 'Ewa Beach offshore aquaculture project proposal
  - Responded to Neil Sims that their project is outside the KHLF area of expertise
- bb. 07 March, received notification of grants training opportunities sponsored by OHA and UH Maui College
- cc. 08 March, discussed follow-up with 'Ōla'a Consulting on way ahead with pursuing grants to fund solar power, Wi-Fi/5G wireless, and security cameras for the Park
- dd. 12 March, completed and mailed signed letter concurring with Notice of Extension for DOE RFP D23-111.
  - This extends the Park as a DOE certified vendor for Nohona Hawai'i education services
- ee. 12 March, received request from OHA for testimony support House Bill 2074 HD2
- ff. 12 March, received invoice from Coffman Engineers for KHP Water Lateral State Permitting project
- gg. 12 March, received notice of 2024 Wahi Kūpuna internship program from Huliauapa'a
- hh. 12 March, received Fiscal Year 2025 Grants in Aid Advisory Commission Report from the City & County of Honolulu



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- The KHLF's water line project did not make the recommendation list
- ii. 13 March, KHLF Board meeting canceled
- jj. 13 March, received email notification of the City and County of Honolulu's Advisory Commission report regarding the recommendations for the Fiscal Year 2025 Grants in Aid
  - Unfortunately, the KHLF was not selected/recommended forward
  - Requested scorecard to review our detailed scoring results
- kk. 13 March, emailed Lindsey Doi (HCDA) and requested guidance regarding the annual rent due to HCDA
  - KHLF will submit payment and pre-pay the rent for the initial five-year increment for General Lease 01-23

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor  
President



## Monthly Activity Report for Period of 15 March to 14 April 2024

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 18 January 2024 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (6.5 volunteer hours valued at \$208.65<sup>1</sup>):
  - Cut grass, weed whacked and cleared/cut kiawe & other brush
  - Hand watered plants and hand weeded/pruned
  - Mulched plants and walking path
  - Chipped brush pile
  - Five (5) chickens, two (2) roosters, and one (1) peacock were recorded at the Park
- Park visit(s)/Site tour(s) (9 volunteer hours valued at \$288.90<sup>2</sup>):
  - 05 April, Susan Ching (DLNR/DOFAW) seed collection (4)
- Workshop(s) (7 volunteer hours valued at \$224.70<sup>3</sup>):
  - 04 April, KUPU A'o 'Āina teacher professional development program (4)
- Community Workday (195 volunteer hours valued at \$6,259.50<sup>4</sup>):
  - 23 March, Hui Maui Ola (15)
  - 05 April, Marines from the Pu'uloa Range Training Facility (50)

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<sup>3</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

<sup>4</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



Commercial Activities:

- Park visit fees: \$40.00
- Workshop(s) fees: \$0.00
- Sales (i.e., kiawe, books, etc.): \$0.00
  
- Administrative (31 volunteer hours valued at \$995.10<sup>5</sup>):
  - a. 15 March, received KHLF's scorecard for Fiscal Year 2025 GIA application
    - KHLF scored a total of 81.65 points but unfortunately missed the cutoff for consideration
  - b. 15 March, received a request from Susan Ching, DOFAW, to return to the Park to perform additional native plant seed collecting
    - Discussed the Coconut Rhinoceros Beetle (CRB) attack on one of the hala trees at the Park
  - c. 16 March, notified members of the 'Ewa Network Hui, via KUA mailing list, of two upcoming opportunities being presented by the KHLF:
    - Climate resilience project with the DoD's Readiness and Environmental Protection Initiative
    - Grant management workshop provided by KHLF contractor 'Ōla'a Consulting, LLC
  - d. 20 March, notified Lindsey Doi (HCDA) that the KHLF Annual Report for 2023 will be released in mid-April
  - e. 22 March, received information from Kiran Polk regarding organizations that may be interested in helping to sponsor the Park's water line project
  - f. 23 March, received update from the NSF regarding the environmental review process for their possible investment in the Thirty Meter Telescope
  - g. 25 March, received follow-up email from Kevin Medeiros at Family First Solar regarding our inquiry about an off-grid system with battery backup
    - Responded to their email but have not received a response to date
  - h. 25 March, received request to be added to our Grant Management workshop from the Kuhialoko organization
  - i. 25 March, received March 2024 HCDA Community Connection newsletter
  - j. 25 March, received notification from Historic Hawai'i that Mauna Kea and 10 other properties have been added to the Hawai'i Historic Register
  - k. 26 March, received notification from Par Hawai'i of their intent to become an 'Ewa Hinahina level sponsor of the Park's water line project
    - Par Hawai'i is also interested in having a service day at the Park to provide educational experience opportunity to their employees during the summer

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<sup>5</sup> \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- l. 27 March, received request to be added to our Grant Management workshop from the Kalauao organization
- m. 27 March, received paperwork to be added to Par Hawai'i accounting system as a new AP vendor
- n. 27 March, received notification of a March "Listen Story" community meeting from Senator Mike Gabbard
- o. 28 March, received response from Kamehameha Schools Kaiāulu Program regarding our sponsorship inquiry
  - Kamehameha Schools is not currently accepting proposals for out of school programming but the Kaiāulu Program may sponsor a community event instead
- p. 28 March, updated the KHLF's Dun & Bradstreet entry to correct mailing address and other information
- q. 28 March, received response from Hawai'i Water Service regarding our application for meter and water service
  - HWS engineering has reviewed and approved the plans for the Park's connection
  - HSW requested status on the meter installation
- r. 28 March, received agenda for HCDA April Board meetings
- s. 28 March, received notification from Huliauapa'a regarding the extension of the Wahi Kūpuna internship program
- t. 28 March, received notification of award of \$1,500.00 sponsorship from Papa Ola Lōkahi for the Park's water line project
- u. 28 March, received follow-up email from Susan Ching (DOFAW)
  - Seeds will be deposited at the Lyon Arboretum, the statewide repository for rare native seeds
  - Their ROE with HCDA has expired
  - We will accommodate Susan and her team via our standard site visit process
  - Susan plans to visit the Park on Friday 05 April
- v. 02 April, created new sponsorship tier, 'Ilima, for \$1,500.00 donation
- w. 02 April, email from Olivia Gurney (Hunt) to SHPD requesting status update on the Park's water line project, HICRIS project number 2023PR01197
  - No response from SHPD to date
- x. 02 April, received request for site visit from the Kanu o ka 'Āina charter school in Waimea for next school year 24/25
  - Provided guidance regarding site visit forms
- y. 02 April, received email from Coffman Engineers, Inc. regarding request from DOT Highways Right of Way Branch for KHLF acceptance and signature on conditional letter
  - Letter number HWY-RM 3.98598 Conditional for UOA No. 592
  - DOT also requires \$1,000.00 retainer to cover administrative costs (?)
  - KHLF has 30 days to respond





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- z. 04 April, received request from Leah Rothbaum (MCBH) regarding the workday for Marines from the Pu'uloa Range Training Facility
  - Marines will be clearing kiawe and other invasive plants
  - Ms. Rothbaum requested permission for the MCBH Communications Team to photograph the Marines during the workday
  - KHLF authorized photographs for non-commercial purposes only
- aa. 04 April, received notification from the Hawai'i eProcurement System that our award for the Nohona Hawai'i Education and Hosting Sites for the HDOE Statewide has been amended to extended the end date to 30 June 2025
- bb. 04 April, received notification of the Office of Native Hawaiian Relations 2024 HŌ'IHI Grant Funding Opportunity
- cc. 04 April, received notification from AES Hawai'i, in conjunction with the Kamehameha Schools, of their intention to support the KHLF's mission of education, sustainability, and cultural preservation with sponsorship in the amount of \$3,000.00/per year for the next four years
  - KHLF will meet with AES Hawai'i to develop Memorandum of Understanding
- dd. 05 April, received invitation from UHWO to attend Mo'o 'Ōlelo presenting "Life Stories of Cultural Practitioners" featuring Shad Kane on 18 April
- ee. 06 April, provided status of HANO/KS Capacity Building grant to HANO
  - Advised that we missed the cutoff for the 2025 GIA and are working to identify other capital improvement grants
- ff. 07 April, emailed Lindsey Doi (HCDA) and requested clarification regarding the planned visit to the Park by Susan Ching (DOFAW)
- gg. 07 April, rescheduled the KHLF Board meeting to Wednesday 24 April
- hh. 08 April, reviewed flyer for grant management workshop offered to 'Ewa Moku mālama 'āina organizations with 'Ōla'a Consulting (OHA Kāko'o Grant deliverable)
- ii. 08 April, received clarification regarding DOFAW visit to Park from Lindsey Doi (HCDA)
- jj. 08 April, received follow-up email from Leah Rothbaum (REPI) regarding 05 April workday for USMC at the Park
- kk. 08 April, emailed Lindsey Doi (HCDA) regarding planned REPI project and requested information on required permits
- ll. 09 April, reached to Peterson Sign company regarding quote for monument style sign for Park
- mm. 09 April, received request for comment on Section 106 project by Hawaiian Electric for maintenance project within HDOT-owned right-of-way
- nn. 09 April, received response from Lindsey Doi (HCDA) regarding planned REPI project
  - Asked Lindsey if HCDA would be interested in participating in the project with REPI and expanding wildfire mitigation to the 66-acre parcel adjacent to the Park
- oo. 09 April, received response from Coffman Engineers regarding HDOT's plan review and UOA with Right-of-Way branch
- pp. 10 April, received response from Lindsey Doi (HCDA) regarding offer to partner in KHLF's climate resilience project with REPI



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- qq. 11 April, received updated certificate of insurance from Business Insurance Services, Inc.
- rr. 12 April, provided KHLF Annual Report 2023 to Lindsey Doi (HCDA) via email
  - Posted annual report to KHLF website

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor  
President

## Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	01/18/2024		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	01/18/2024		
3	Residential enclosure	01/18/2024		
4	Sinkhole; agricultural	01/18/2024		Ti leaf in sinkhole
5	Residential enclosure	01/18/2024		
6	Sinkhole; possibly agricultural	01/18/2024		Water sinkhole
7	Circular mound; burial	01/18/2024		
8	Circular mound; possibly agricultural	01/18/2024		Possible burial site
9	Residential enclosure	01/18/2024		Temporary housing
10	Circular mound; agricultural	01/18/2024		Temporary housing
11	Residential enclosure	01/18/2024		Temporary housing
12	Residential enclosure	01/18/2024		Temporary housing
13	Sinkhole; possibly residential	01/18/2024		Large walled sinkhole
15	Residential enclosure	01/18/2024		
16	Sinkhole; agricultural	01/18/2024		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	01/18/2024		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	01/18/2024		Possible burial site
21	Possible disturbed area	01/18/2024		
22	Residential enclosure	01/18/2024		
23	Residential enclosure	01/18/2024		Possible food storage
50	Residential enclosure	01/18/2024		
51	Sinkhole; burial	01/18/2024		
<b>*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069</b>				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	01/18/2024		Replica created by KHLF
K	KHLF Kauhale	01/18/2024		Built by KHLF in 2012
BC	Burial Crypt	01/18/2024		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage, Site 5114	01/18/2024		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)	01/18/2024		Built by KHLF in 2022
P	3' diameter planters		HCDA did not observe	Installed by KHLF February 2023

## Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Confirmed	Notes
n/a	Pop-up tents (5)	01/18/2024		Located throughout site
n/a	Chairs & Benches	01/18/2024		Located throughout site
n/a	Water Totes (59)	01/18/2024		Located throughout site
n/a	Porta-Potties (1)	01/18/2024		Located at end of Long Island Rd.
n/a	Shipping Containers (2)	01/18/2024		Located at end of Long Island Rd.
n/a	Irrigation piping (including water pump)	01/18/2024		Approved by HCDA in July 2022
n/a	Wood chipper (1)	01/18/2024		
n/a	Misc. landscaping tools (wheelbarrels, rakes, shovels, etc.)	01/18/2024		

HCDA Annual Confirmation Dates	HCDA Staff
2019 - November 22, 2019	Charlyn Ontai
2020 - January 21, 2020	Charlyn Ontai
2021 - September 7, 2021	Charlyn Ontai
2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Jason Takata



# The Kalaelo Heritage and Legacy Foundation Annual Report 2023



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## President's Message

In 2023 the Kalaeloa Heritage and Legacy Foundation (KHLF) and the Kalaeloa Heritage Park (Park) achieved several significant achievements:

- Executed General Lease No. 01-23 with the Hawai'i Community Development Authority,
- Outplanted 103 donated 'Ewa Hinahina seedlings at the Park,
- Started a project to construct a new water line into the Park,
- Launched a sponsorship program to help fund the design, permitting, and construction of the water line,
- Received a Certificate of Occupancy for our kauhale from the City & County of Honolulu's Department of Planning and Permitting,
- Teamed up with the UHWO Academy for Creative Media to design and build our new self-guided Park tour,
- Started aerial mapping of the Park, and
- Became a founding volunteer organization of Volunteer Ally (<https://volunteerally.org>)

We look forward to continued growth in 2024. Can we count on your help?

'O Wau 'iho nō,



Dwight Victor  
President



## Recognizing Our Donors and Sponsors

### Kalaeloa Heritage Park Sponsors

We want to highlight our new Sponsorship program and the founding sponsor members that are helping to fund the design, development, and implementation of a new water line into the Park.

- Hui Huliau (<https://www.huihuliau.com/>)
- Gentry Homes, Ltd. (<https://www.gentryhawaii.com/>)
- Hawaiian Electric (<https://www.hawaiianelectric.com/>)
- Kaiser Permanente Hawai'i (<https://www.kpinhawaii.org/>)
- AES Hawai'i (<https://www.aes-hawaii.com/hawaii>)





## Monetary Donations

We gratefully acknowledge the generous monetary donations made by the following organizations and individuals in 2023:

- Hunt Development Group (\$7,014.70)
- Kaiser Permanente (\$1,500.00)
- Kalowena Komeiji (\$1,500.00)
- Shad & Valerie Kane (\$400.00)
- Dwight Victor (\$300.00)
- Moana Heu (\$100.00)
- Emi Omori (\$50.00)
- Multiple anonymous donations via KHLF's Amazon Smile (\$94.58)

## In-Kind and Material Donations

We deeply appreciate the generous material or in-kind donations made by the following organizations and individuals in 2023:

- Hunt Companies Hawai'i, for their donation of lateral water line planning, project management and coordination services
- Coffman Engineers, for their donation of lateral water line engineering and planning
- Honua Consulting for their donation of Cultural Resources Assessment documentation and monitoring services
- Karlo Tanjuakio of GoLeanSixSigma and Kure for the donation of website hosting services for the KHLF and Park valued at \$578.00



## Acknowledging our Supporters

### Our Volunteers

We deeply appreciate the work of our regular volunteers and docents who performed – in conjunction with students, KHLF partners, service organizations, and visitors – over 737 volunteer service hours in 2023. Because of the fragility of the cultural relics, much of the work is performed by hand or with hand tools. In addition to maintenance volunteers, docents volunteer their time providing site tours to Park visitors.

A handful of core volunteers oversee the day-to-day operation and maintenance of the Kalaeloa Heritage Park.

- Kawika Lauriano (Park Manager)
- Gary Cera
- Linda Kane
- Keith Rodriguez
- Amanda Hess
- Auwe Hesier

### Our Partner Organizations

We recognize the following partners in 2023 that have continued their relationships with the Kalaeloa Heritage Park and contributed to its goal of perpetuating the cultural landscape of Kapolei:

- E 'Ola Pono Ma Kapolei
- Department of Land and Natural Resources, Division of Forestry and Wildlife
- HANO & the Kamehameha Schools
- Hawai'i National Guard Youth Challenge
- Hunt Companies Hawai'i
- Goodfellow Bros.
- Royal Construction
- Gentry Homes
- Kaiser Permanente Kapolei
- KUPU
- Mālama Learning Center
- Native Hawaiian Legal Corporation
- Ulu A'e Learning Center
- University of Hawai'i West O'ahu
- The Wounded Warriors Project

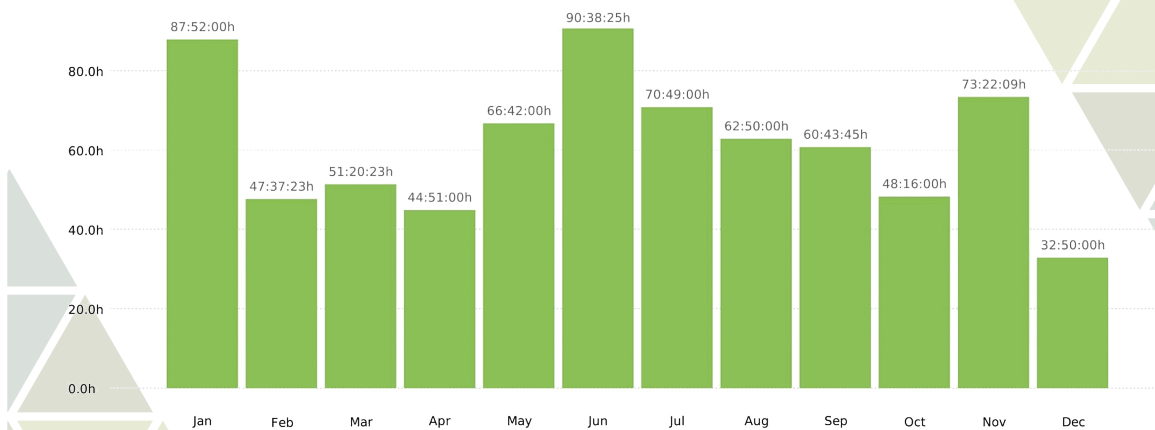
## Our Impact

In our original Right of Entry 7-11, and now in General Lease 01-23, we agreed to assume management of the Historic Properties located on the premises of the Park pursuant to Section VI, Subsection H, Historic Preservation Covenant, in the 21 September 2010 Quitclaim Deed between the Department of the Navy and the Hawai'i Community Development Authority (HCDA) on behalf of the HCDA. The following chart illustrates the approximate value of the Historic Property management volunteer service hours – estimated at \$21,408.36<sup>1</sup> for 2023 – that we have provided to the HCDA.

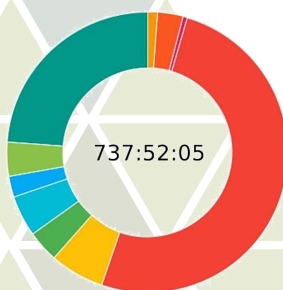
### Summary report

01/01/2023 - 12/31/2023

Total: 737:52:05 Billable: 737:52:05 Amount: 21,408.36 USD



### Project



● KHLF administrative - KHL Foundation	175:50:00	23.83%
● KHLF Board meeting - KHL Foundation	29:01:56	3.93%
● KHLF communications - KHL Foundation	17:20:00	2.35%
● KHLF external meeting - KHL Foundation	34:55:00	4.73%
● KHLF Reporting - KHL Foundation	26:55:00	3.65%
● Park Community Work Day - Kalaeloa Heritage Park	46:00:00	6.23%
● Park Maintenance - Kalaeloa Heritage Park	373:50:09	50.66%
● Park Meetings - Kalaeloa Heritage Park	03:30:00	0.47%
● Park Tour - Kalaeloa Heritage Park	22:00:00	2.98%

**Figure 1 – Value of Historic Property management volunteer services provided to the HCDA**

<sup>1</sup> The estimated value of one volunteer hour for the State of Hawai'i for 2023 is \$30.55 according to research conducted by the Independent Sector (<https://independentsector.org/value-of-volunteer-time-2023/>), a national membership organization for the charitable community.

## 2023 Park Visitors

In 2023 we experienced a decline in visitors to the Park due to a decrease in operating hours.

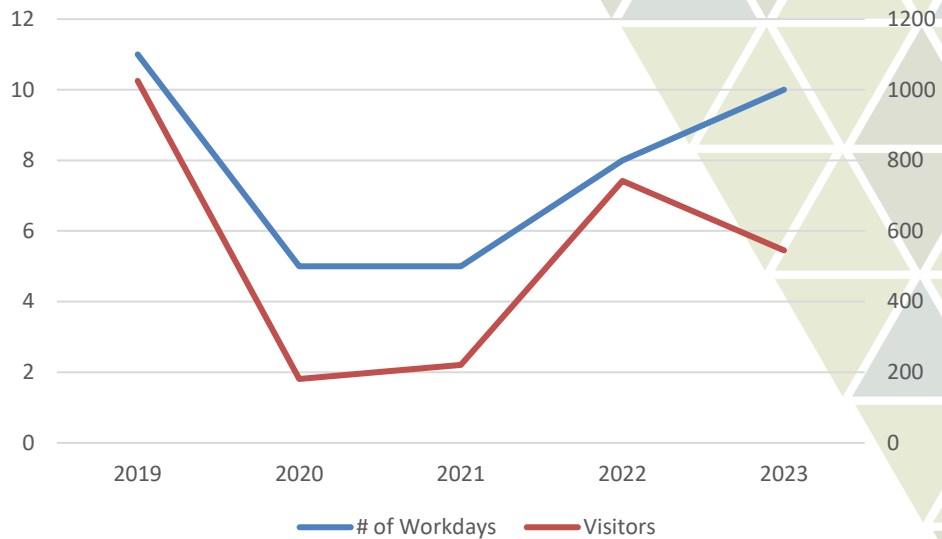


Figure 2 – Graph of visitor and workday counts from 2019 to 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	1	21		90	37	68		16		25	10	7	275
Workshops	4		17					13					34
Workdays	50	42	4	3		4	15	50	20		40	8	236
<b>TOTAL</b>	<b>55</b>	<b>63</b>	<b>21</b>	<b>93</b>	<b>37</b>	<b>72</b>	<b>15</b>	<b>79</b>	<b>20</b>	<b>25</b>	<b>50</b>	<b>15</b>	<b>545</b>

Table 1 – Monthly visitor counts for 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	21	243	10	24	24	4	10	24	3	3	11		377
Workshops			8					76		24			108
Workdays			25	52	46	40	19	22	48			5	257
<b>TOTAL</b>	<b>21</b>	<b>243</b>	<b>43</b>	<b>76</b>	<b>70</b>	<b>44</b>	<b>29</b>	<b>122</b>	<b>51</b>	<b>27</b>	<b>11</b>	<b>5</b>	<b>742</b>

Table 2 – Monthly visitor counts for 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	6		11	4	16	10	3	13	17	32	8	18	138
Workshops													0
Workdays		4		6		20		23		30			83
<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>11</b>	<b>10</b>	<b>16</b>	<b>30</b>	<b>3</b>	<b>36</b>	<b>17</b>	<b>62</b>	<b>8</b>	<b>18</b>	<b>221</b>

Table 3 – Monthly visitor counts for 2021

## Highlights & Accomplishments

### Outplanting 103 'Ewa Hinahina Seedlings

The true inoa Hawai'i for the 'Ewa hinahina (or 'āhinahina) has been lost to time. This plant, known scientifically as *Achyranthes splendens* var. *rotundata*, has become extremely rare in the wild and was designated as endangered. It was a pleasant surprise for us to discover that the 'Ewa hinahina naturally recovered as invasive species such as kiawe and haole koa were cleared from portions of the Park.

**Outplanting  
'Ewa  
Hinahina  
with our  
friends  
from the  
SWCA**



In 2022 we were notified by Richard Pender of SWCA Environmental Consultants of a request by Aunty Betsy Wilson to repatriate 'Ewa hinahina plants to the Park. On 03 February 2023, after months of coordinating, planning, and obtaining the proper permitting from the DLNR/DOFAW Hawai'i Rare Plant Program, Park staff and volunteers joined with SWCA Environmental Consultants and the 'Ewa hinahina's gracious donor, to outplant over 100 'Ewa hinahina at the Park.

In July 2023 we accepted the transfer of the Threatened and Endangered Plant Research Permit #16534 for the 'Ewa 'Āhinahina from the SWCA Environmental Consultants.

### **General Lease No. 01-23**

On 17 November 2023, after years of KHLF's persistent efforts to address HCDA's requirements, we – with assistance from The Native Hawaiian Legal Corporation (NHLC) – executed a 5-year lease for the Park premises that includes a stewardship agreement for the management of the Park and the option to extend the lease for another twenty years. This lease agreement formalizes our management of the historic properties within the Park and our programs and activities for the purposes of education, engagement in Native Hawaiian cultural practices and restoration or maintenance of the natural or cultural resources of the Park.

See the full story on the NHLC's website <https://nativehawaiianlegalcorp.org/nhlc-represents-kalaeloa-heritage-and-legacy-foundation-in-successful-negotiations-to-lease-kalaeloa-heritage-park/>

### **Lateral Water Line Project**

The Kalaeloa Heritage Park features historic and culturally unique sites not found anywhere else on O'ahu. The Park is also home to rare and critically endangered Native plants, such as the 'Ewa 'Akoko, 'Ewa Naio, Ko'olua'ula, and 'Ewa Hinahina. Caring for these plants in the hot, dry 'Ewa climate is challenging as the Park currently does not have its own source of water and is not connected to any external water system.

For several years the Hunt Companies Hawai'i has donated weekly deliveries of water through its partnerships with Goodfellow Bros. and Royal Contracting Company. Park volunteers fill sixteen 200-gallon tanks from the water trucks to sustain and nourish the plants throughout the Park's interpretive area.

Read more about the water delivery donation by Hunt Companies Hawai'i on their website at <https://www.huntcompanieshawaii.com/news/cultivating-community>

To ensure that the plants continue to thrive, Anthony "Tony" Gaston, Vice President of Development at Hunt Companies Hawai'i, approached us in March with a proposal to develop a permanent solution to the water issue the Park. Hunt and its partners would donate resources

to draft engineering plans, pursue necessary permits, and eventually construct a lateral water line from a water main that runs alongside Coral Sea Road.

With the help of Hunt and its partners, we embarked on a project to identify organizations in and around the Kalaeloa region willing to help us raise the funds needed – conservatively estimated at \$100,000.00 – to install the water line. Through the generosity of the following sponsors, we have collected almost 48% of the estimated funding target:

**‘Ewa ‘Akoko level sponsor (\$20K)**

Hui Huliau

**‘Ewa Hinahina level sponsor (\$10K)**

Gentry Homes, Ltd.

**‘Ewa Naio level sponsor (\$5K)**

Hawaiian Electric

Kaiser Permanente Hawai‘i

Anonymous Donor

**Maiapilo level sponsor (\$2.5K)**

AES Hawai‘i

See the current list of water line sponsors at <https://kalaeloaheritagepark.org/sponsors>.

Coffman Engineers, a Hunt partner, donated its time and expertise to draft the lateral water line engineering plans and Honua Consulting provided the resources and experience to develop the Cultural Resources Assessment documentation required for the State Historic Preservation Department (SHPD) permit.

As of this writing, the Kalaeloa Heritage Park Water Lateral, project 2023PRO1197, is still moving through the SHPD’s HICRIS system.

In May we were awarded a \$7,500.00 grant from HANO and the Kamehameha Schools for capacity building support. These funds allowed us to contract with ‘Ōla’a Consulting, LLC to help pursue and manage capital improvement grants that could provide additional funding for the water line project.

## Updated Plant Signs at the Park

Gentry Homes, Ltd. donated new Park plant signs printed in full color on aluminum composite material panels by HONBLUE and installed by Gentry team members during their August 25<sup>th</sup> Founder's Day workday at the Park. These new signs replaced the aging plastic covered paper signs that were initially installed by the Leeward Community College's Botany class. The old signs had suffered under the glaring 'Ewa sun for years and were no longer legible.

## New Signs Are Here!

Mahalo to Gentry Hawaii





## **Completion of Kauhale Building Permit**

Milestone 8, one of the last milestones for the originally intended Stewardship Agreement with the HCDA, required the KHLF to acquire a building permit for the traditional kauhale that was constructed at the Park in 2012. In 2020 we contacted Mason Architects, Inc. to help with our application for a building permit with the City & County of Honolulu Department of Planning and Permitting (DPP). Building Permit #855566 was issued in October of that year.

KHLF and Park staff completed final repairs and rethatching of the kauhale in December 2022 and the final inspection of the kauhale, to close the building permit, was initiated with DPP inspectors in January 2023. In May we received the finalized Certificate of Occupancy for the kauhale from DPP and building permit 855566 was officially closed in June. Today a copy of the Certificate of Occupancy is posted in the kauhale.

## **Partnership with Volunteer Ally**

In June we were approached by Volunteer Ally (<https://volunteerally.org>), a new online volunteer matching solution started in Hawai'i. VolunteerAlly seeks to bridge the gap between nonprofits that need volunteer power and community members who want to serve in meaningful ways.

Volunteer Ally built a new web-based platform with an easy-to-use interface and innovative features that makes volunteering quick and seamless for both parties. We became a founding organization – along with the American Red Cross of Hawaii, the Hawaiian Humane Society, and the Hawai'i Foodbank – and joined the soft launch of the site in July.

## **Aerial Mapping of the Park**

Park volunteer Amanda Hess earned her Federal Aviation Administration (FAA) Certified Remote Pilot certification in February 2023 and offered to pursue the required approvals to use her drone to conduct a low-level aerial drone survey of the Park. Amanda did the research and determined that per FAA requirements an airspace authorization was required. However, since the Kalaeloa Airport does not participate in LAANC (Low Altitude Authorization and Notification Capability) an authorization request would need to be submitted via the FAA's DroneZone.

in April Amanda contacted the FAA's Unmanned Aircraft Systems (UAS) office for help with her DroneZone application to operate near the Kalaeloa Airport, which according to UAS Facility Maps, was under the authority of the US Air Force (USAF). In May the USAF approved our application and we received the FAA Certificate of Waiver or Authorization 2023-P107-WSA-11388, which allowed operation of the drone at the Park on 24 July.



Amanda was able to collect photos and videos and her husband, Garth, and his friends are working to stitch these together into a comprehensive aerial view of the Park.

### **Self-Guided Park Tour Project**

Both the KHLF and the Park are staffed completely by volunteers. As a result, the Park has a limited number of docents who have the deep cultural knowledge needed to provide a high-quality site tour. The Park's current docent guided walking tour requires the docents to physically lead visitors through the park while explaining the significance of each site or station. Due to the naturally uneven terrain at the site, the walking tour is sometimes challenging for our older volunteer staff.

Creating a self-guided walking tour of the park would assist us in continuing our mission of educating the community about Kalaeloa by providing greater access to our popular site tours while simultaneously minimizing our docent requirements and allowing visitors to learn and move at their own pace.

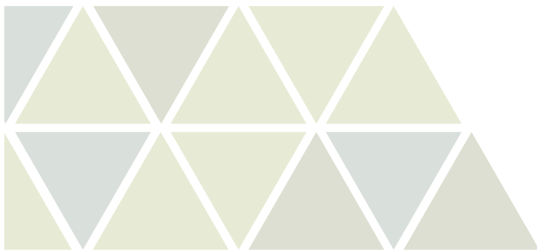
We contracted with the University of Hawai'i West O'ahu Academy for Creative Media (ACM) to develop and record the self-guided site tour of the Park. Funded by a grant from the Ka Papa O Kakuhihewa fund (administered by the Hawai'i Community Foundation), the self-guided Park tour was completed in August.

ACM Intern Noah Ulep started working on the project in January, capturing audio recordings of KHLF Board Member and volunteer Park docent Shad Kane as he presented twelve sites of interest at the Park. These high-quality audio recordings were uploaded to our YouTube channel and Noah created full text transcriptions and closed captioning for each recording. Noah also

generated 12 QR codes that linked directly to the audio recordings. In September we commissioned HONBLUE to print the QR codes on aluminum composite material panels to match the Park plan signs provided by Gentry.

The self-guided site tour project was successful in meeting our core requirements:

1. Provide every Park visitor with a standardized self-guided tour experience,
2. Reduce the physical site tour load on our volunteer Park docents,
3. Provide the ability to provide site tours of the Park when we do not have sufficient volunteer docents available,
4. Offer visitors a site tour experience with variable pricing:
  - a. Lower price for self-guided site tour, and
  - b. Higher price for interactive, personalized volunteer docent led site tour
5. Offer visitors an interactive self-guided tour experience that allowed for route choice and freedom of movement within the Park







## **THE PARK IS HOME TO MANY NATIVE AND ENDANGERED PLANTS**

Some of our plant species are unique to the 'Ewa moku, like the 'Ewa 'akoko and the 'Ewa hinahina. Kalaeloa Heritage Park is one of the last places that these plants grow naturally.

A photograph of a community event, possibly a picnic or outdoor gathering. In the foreground, a person wearing a dark hat and a grey hoodie is partially visible on the right. In the background, a person in a bright yellow shirt is standing near a wooden picnic table. A cardboard box with a bag of snacks is on the ground. The sky is clear and blue. The text "WE ARE COMMUNITY LED" is overlaid in large, bold, black letters on a semi-transparent brown background.

# WE ARE COMMUNITY LED

All of our Board members (and many of our volunteers!) live, work, or are from the 'Ewa moku.



# **WE MĀLAMA CULTURAL SITES UNLIKE ANY OTHERS IN HAWAI'I**

Due to the unique topography and early settlement of the area, many of the cultural sites in the park cannot be found elsewhere in Hawai'i.



# **WE ARE 100% VOLUNTEER RUN**

We do not have paid staff. All the work you see at the park (and online) is done by volunteers!

# Financial Summary

## Statement of Activities

<b>KHLF Statement of Activities</b>			
Year Ending 31 December 2023			
<b>Revenues and other Supports</b>			
	<b>Unrestricted</b>	<b>Restricted</b>	<b>TOTAL</b>
Contributions (donations & grants)	\$ 13,545.59	\$ 51,620.20	\$ 65,165.79
Workshops & Park entrance fees	\$ 1,471.42	\$ -	\$ 1,471.42
Sales	\$ 90.00	\$ -	\$ 90.00
Other (refunds, etc.)	\$ 308.03	\$ -	\$ 308.03
<b>Total Revenue and other Supports</b>	<b>\$ 15,415.04</b>	<b>\$ 51,620.20</b>	<b>\$ 67,035.24</b>
<b>Expenses</b>			
	<b>Unrestricted</b>	<b>Restricted</b>	<b>TOTAL</b>
Maintenance/Supplies	\$ 1,667.83	\$ -	\$ 1,667.83
Utilities	\$ 2,538.12	\$ 4,120.20	\$ 6,658.32
Office Expenses	\$ 618.59	\$ -	\$ 618.59
Lyman Repayment	\$ 1,200.00	\$ -	\$ 1,200.00
Insurance	\$ 1,926.22	\$ -	\$ 1,926.22
Taxes	\$ 496.01	\$ -	\$ 496.01
Reimbursements/Other	\$ 1,755.33	\$ -	\$ 1,755.33
Grant Expenses	\$ -	\$ 20,158.77	\$ 20,158.77
<b>Total Expenses</b>	<b>\$ 10,202.10</b>	<b>\$ 24,278.97</b>	<b>\$ 34,481.07</b>
<b>Change in Net Assets</b>	<b>\$ 5,212.94</b>	<b>\$ 27,341.23</b>	<b>\$ 32,554.17</b>
<b>Liabilities</b>			
Remaining Lyman Repayment	\$ 485.00	\$ -	\$ 485.00
<b>Total</b>	<b>\$ 485.00</b>	<b>\$ -</b>	<b>\$ 485.00</b>
<b>Net Assets at end of Year</b>	<b>\$ 4,727.94</b>	<b>\$ 27,341.23</b>	<b>\$ 32,069.17</b>

Figure 3 - Statement of Activities



## Sources of Income

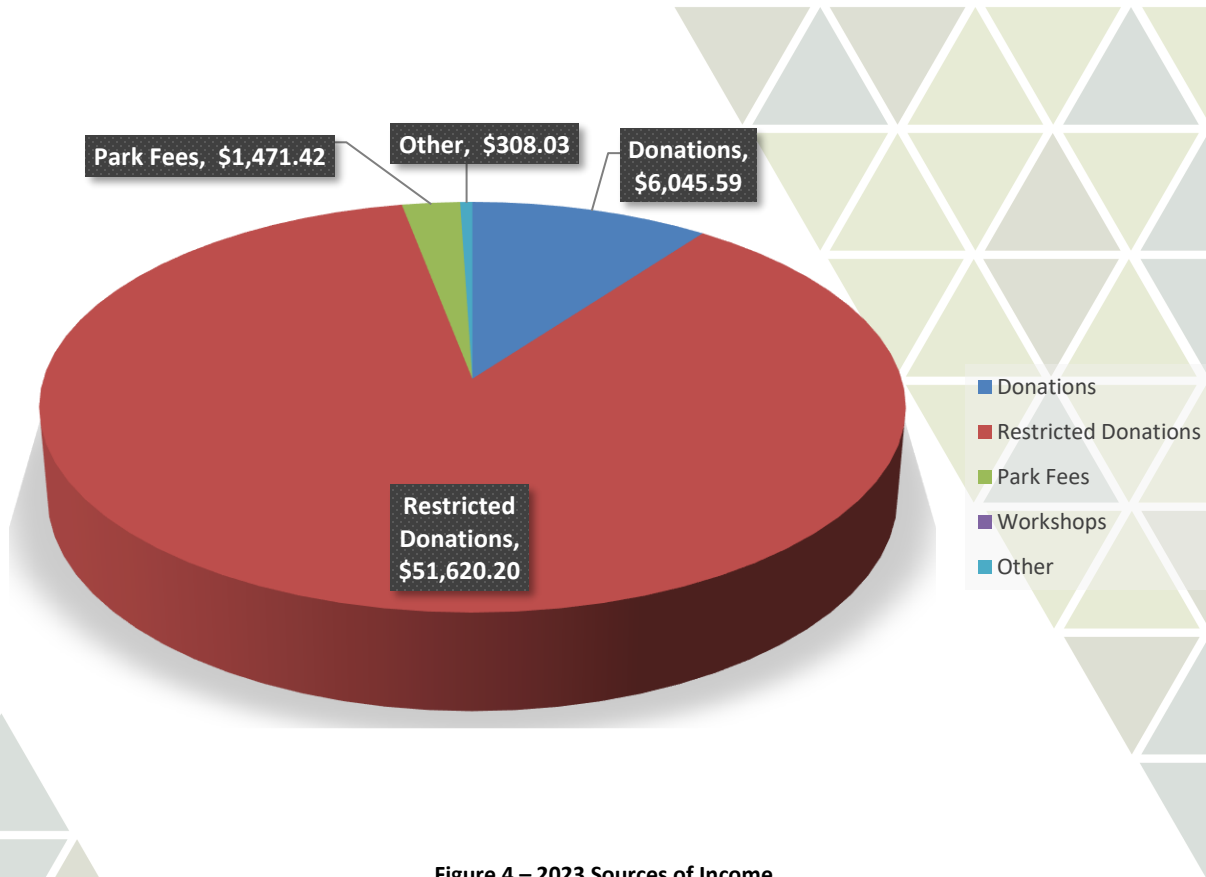


Figure 4 – 2023 Sources of Income

- Income from Park visit fees decreased by 27% compared to 2022 (\$2,028.00) due to reductions in operating hours resulting from decreased availability of volunteer staff at the Park.
- We saw a 47% decrease in unrestricted donations over 2022 (\$11,434.55) and a staggering increase of 651% in restricted donations over 2022 (\$7,680.00). The restricted donations included:
  - \$7,500.00 grant from HANO and the Kamehameha Schools for capacity building
  - \$4,120.20 donation from Hunt for water deliveries provided by Goodfellow Bros.
  - \$47,500.00 in sponsor donations for our water line project

## Expense Categories

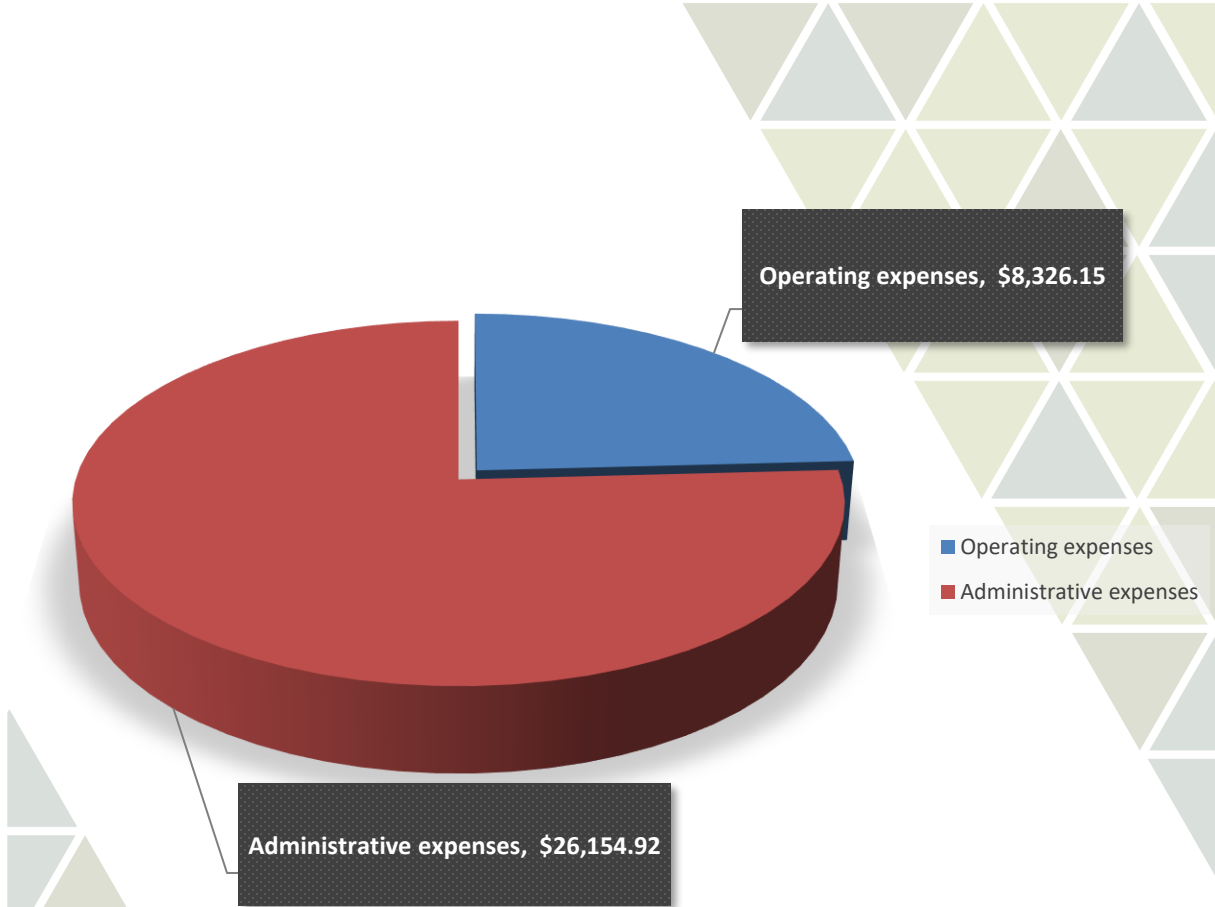


Figure 5 – 2023 Expense Categories

- Park maintenance and operating expenses decreased by 30% over 2022 (\$11,940.87) due to a decrease in total hours worked by our volunteer Park staff.
- Total administrative expenses increased 267% over 2022 (\$7,124.26) primarily due to the return of \$15,839.33 in unexpended grant funds to the Hawai'i Community Foundation.

## Operating Expenses

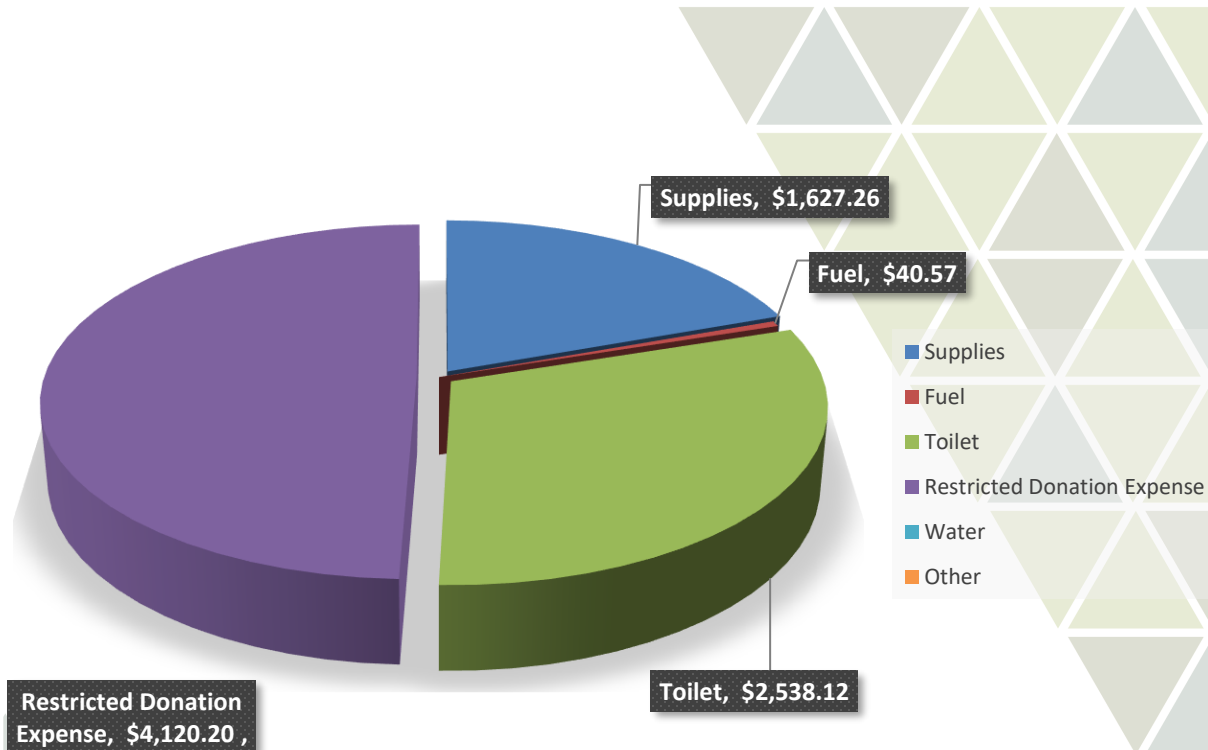


Figure 6 - Operating Expenses

- Long term portable toilet rental through Chemi-Toi continues to be one of the largest operational expenses at roughly 30%. Incremental changes in pricing resulted in a 10% increase over 2022 (\$2,303.58).
- Restricted donation expenses, roughly 49% of the total operating expenses for 2023, were for payments to Goodfellow Bros. for water delivery services (funded by Hunt Companies Hawai'i).
- There was practically no change in our supply expenses for 2023 and 2022 (\$1,625.57).
- Fuel costs were down 61% over 2022 (\$104.26) due to our reductions in operating hours.

## Administrative Expenses

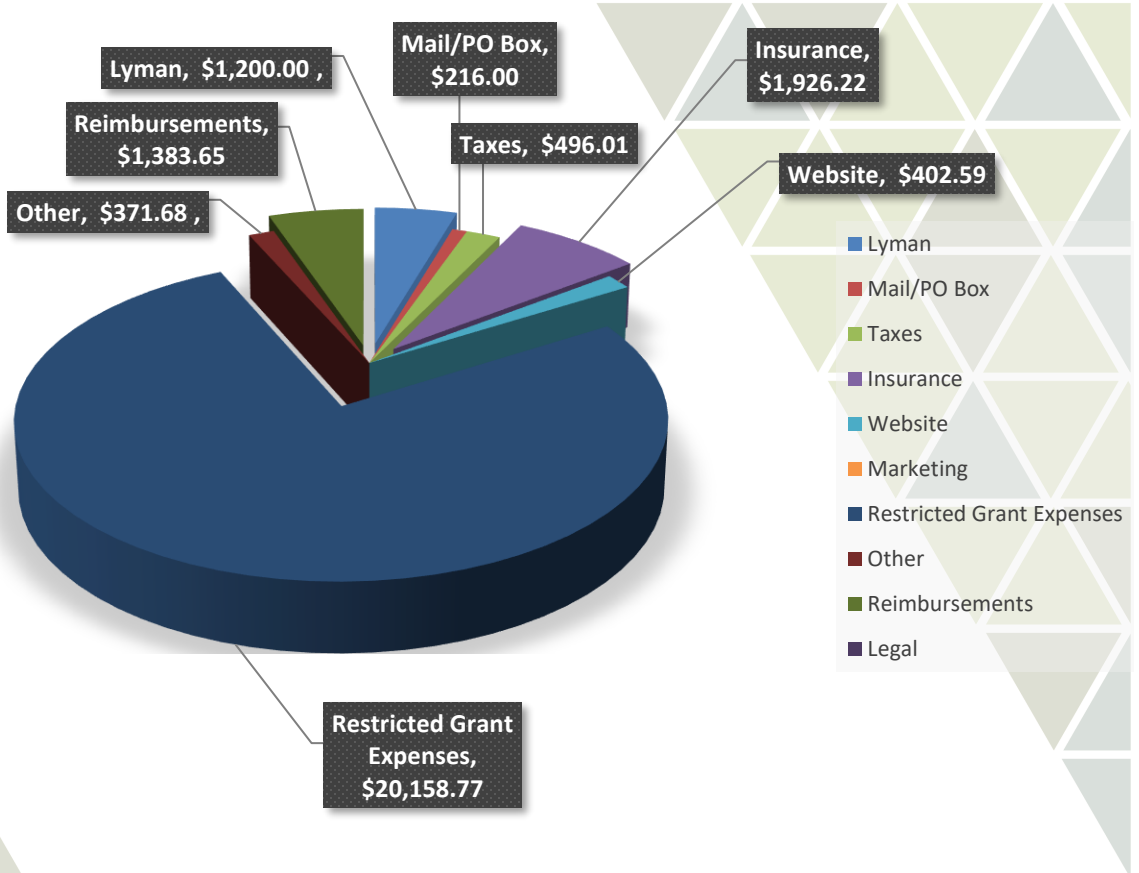


Figure 7 – Administrative Expenses

- Restricted grant expenses, 77% of the total administrative expenses for 2023, were due to the return of \$15,839.33 in unspent grant funds to the Hawai'i Community Foundation.
  - We experienced substantial cost savings related to the production of our self-guided site tour by hiring the UHWO Academy for Creative Media. The original plan involved rental of video and audio equipment as well as salaries for videographers, production assistants, and sound engineers.
  - We also came in under budget on a second project to develop an interactive 3D video tour of the Park. However, we have not been able to complete this project due to issues with the vendor's inability to decouple the 3D video tour from their website and transfer it to our website. We continue to pursue resolution of this issue.

## Looking Ahead

### Park Goals in 2024

- Growing the number of regular and monthly community volunteers,
- Strengthening relationships and programs related to educational efforts with new and existing partners,
- Completing the installation of a dedicated water line into the Park,
- 5G cellular Internet and Park-wide Wi-Fi,
- Off-grid photo-voltaic solar panel and energy storage battery string to power Park lighting and security cameras, and
- Implementation of electronic point-of-sale systems to collect Park fees via credit or debit card (i.e., swipe, tap-to-pay, etc.).



### Foundation Goals in 2024

- Pursuing a comprehensive climate resilience project with DoD REPI,
- Continuing our succession planning and knowledge transfer activities, and
- Utilizing our new training and tools to target grants that will help fund improvement projects and support ongoing Operations at the Park.

## How You Can Help

- Contact us to arrange a site tour.

Docent guided tours of up to 10 people are the ideal way to experience the Park.

If you would rather explore on your own, try our new self-guided tour.

- Become a regular Park volunteer or train with us to become a docent tour-guide.
- Join us at the Park for a community workday on the last Saturday of every month.

Wear hard soled shoes, long pants, and long-sleeved shirts. A hat and sunscreen are suggested.

We will provide bottled water and snacks.

- Provide a tax-deductible monetary donation via our GuideStar/Network for Good page at

<https://www.nfggive.com/guidestar/27-4608467>.

Contact us for details and information on possible tax exemptions for your generous donation [info@khlfoundation.org](mailto:info@khlfoundation.org).



## About Us

Established in 2011, the Kalaeloa Heritage and Legacy Foundation (KHLF) is a 501(c)3 community-based nonprofit organization dedicated to preserving and protecting the Native Hawaiian cultural and historical sites of Kalaeloa through the operation and maintenance of the Kalaeloa Heritage Park (Park).

## Our Vision

As Kalaeloa is the wahi ho'okēla, the Kalaeloa Heritage Park is the piko and wahi pana of Kalaeloa, where nā 'ōiwi mau loa – our ancestors and us – shall live forever.

## Our Mission

Through partnership, planning, advocacy, and stewardship the kupa'āina of Honouliuli accept the kuleana to preserve and protect our kupuna, historical sites, and mo'olelo of Kalaeloa. We are committed to ensuring that cultural traditions and practices of nā 'ōiwi 'o Kalaeloa are perpetuated.

## Our Governance

The KHLF Board of Directors – which is made up of 'Ewa Moku community leaders serving as unpaid volunteer Board members – provides governance for the Park. The Board has nine (9) seats although only six (6) are filled as of December 2023. We are actively seeking qualified applicants to fill the open seats. If you are interested in joining our volunteer Board of Directors, please reach out to us at [info@khlfoundation.org](mailto:info@khlfoundation.org).

The date next to the board member's name in the following list shows the year that member joined the Board. The second date – if present – shows the year that the member attained their current position as an Officer of the Board.

- |                        |  |
|------------------------|--|
| • Board President      | Dwight Victor (2015/2016)                    |
| • Board Vice President | Kawena Komeiji (2022/2023)                   |
| • Board Secretary      | Valerie Kane (2011/2011)                     |
| • Board Treasurer      | VACANT (filled pro tempore by Dwight Victor) |
| • Director             | Shad Kane (2011)                             |
| • Director             | Eric Matanane (2011)                         |
| • Director             | Malia Cox (2022)                             |



*Mahalo*

FOR YOUR SUPPORT



**EXHIBIT D**  
**HCDA Right of Entry List**  
**KALAELOA COMMUNITY DEVELOPMENT DISTRICT**

	<b>PROJECT/PARTIES</b>	<b>ROE #</b>	<b>SITE</b>	<b>START DATE</b>	<b>TERMINATION DATE</b>	<b>COMMENTS</b>	<b>FEE</b>
1	HK Management	1-21 (ROE and ENA)	Kalaeloa Lot 13073-C	5/1/2021	9/15/2024	For due diligence for development of Honokea Surf Village	none
2	Department of Transportation	1-23	Kalaeloa Enterprise Ave portion	11/1/2023	10/31/2025	Lighting improvements	none