

Report of the Executive Director - Kalaeloa

July 3, 2024

I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings

Approval Date	Name of Applicant	Project
06/07/2024	HDOT-Airports Division	KAL 24-008 Million Air Fixed Base Operation Facility at Kalaeloa Airport

II. Asset/Land/Property Management

- A. HCDA staff, with the assistance of the Honolulu Police Department, have addressed two areas of trespassing on vacant HCDA parcels located on the 6.13 acre parcel at the end of Coral Sea Road (Tax Map Key No. 1-9-1-013-034) and on the 65.36 acre parcel located at Coral Sea Road and Tripoli Street (Tax Map Key No. 1-9-1-013-067). State Department of Transportation crews have assisted with site cleanup (trash removal). HCDA staff will continue to monitor the sites.
- B. The Kalaeloa Heritage and Legacy Foundation (KHLF) monthly report and site inventory for June 2024 are attached (See Exhibits A and B).
- C. Right of Entry Agreements: There was one (1) active Right-of-Entry (ROE) and/or license agreements through June 2024 (See Exhibit C).

Attachments:

- Exhibit A – KHLF June 2024 Monthly Report
- Exhibit B – KHLF June 2024 Inventory Report
- Exhibit C – List of Right-of-Entry Agreements



Monthly Activity Report for Period of 15 May to 17 June 2024

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 18 January 2024 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (17 volunteer hours valued at \$545.70¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Chipped brush pile
 - Four (4) chickens, two (2) roosters, and one (1) peacock were recorded at the Park
- Park visits/Site tours (11 volunteer hours valued at \$353.10²):
 - 07 June, UHWO (6)
 - 12 June, Chamoru cultural dance group (40)
- Community Workdays (10 volunteer hours valued at \$321.00³):
 - 25 May, volunteers via Volunteer Ally website (2)
- Commercial Activities:
 - Park visit fees: \$400.00
 - Workshop(s) fees: \$0.00
 - Sales (i.e., kiawe, books, etc.): \$0.00

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

³ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Administrative (19 volunteer hours valued at \$609.00⁴):
 - a. 15 May, received response from Pauline Sato (Mālama Learning Center) regarding possible participation in the KHLF REPI project
 - KHLF agreed to consider a possible future partnership with the Mālama Learning Center
 - b. 15 May, received email from Lindsey Doi (HCDA) regarding possible participation in the KHLF REPI project
 - HCDA is interested in possibly expanding the wildfire mitigation project to neighboring HCDA owned parcels in Kalaeloa
 - c. 15 May, received email from Dory Kong (Peterson Sign Company) regarding proposal for roadside sign/marker for Kalaeloa Heritage Park
 - KHLF is investigating any HDOT requirements
 - Peterson Sign Company included DPP permitting in their quote
 - d. 15 May, received information regarding Hunt's development permit application to upgrade Parcel 10 in Kalaeloa from Kiran Polk (American Strong Community Action, LLC)
 - e. 15 May, KHLF Board of Directors monthly meeting
 - f. 16 May, received email from Lindsey Doi (HCDA) regarding HDOT contacts for right-of-way for proposed Park roadside sign/marker
 - Reached out to HDOT to request guidance regarding approvals required for erecting the sign within the HDOT right-of-way
 - g. 16 May, discussed new sponsorship level, Kualaka'i, to recognize sponsors of the lateral water line project
 - h. 16 May, received email notification of Change No. 10 to Vendor List E23-19 for the DOE Nohona Hawai'i Education and Hosting Sites
 - i. 16 May, interviewed prospective Administrative Volunteer, Juliet Hughes
 - j. 17 May, received request from Dawson/Native Hawaiian Corporation to perform donation check presentation ceremony at the Kalaeloa Heritage Park
 - k. 19 May, received notification of Community Grants Programs for O'ahu now open for application from the Hawai'i Community Foundation
 - Forwarded information to Ola'a Consulting, LLC for consideration
 - l. 20 May, received \$1,500.00 donation for the Kalaeloa Heritage Park water line project from Papa Ola Lōkahi, an 'Ilima level sponsor
 - m. 20 May, received the May 2024 HCDA Community Connection newsletter
 - n. 20 May, received response from Leah Rothbaum (USMC) to Lindsey Doi (HCDA) regarding proposed KHLF REPI project
 - Project parameters include invasive species removal and wildfire mitigation
 - o. 20 May, received HRS Chapters 6E-8 Historic Preservation Review letter of the KHLF water lateral project, permit ID # O-23-25 from SHPD

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- SHPD agrees with HCDA and HDOT that the project may proceed under a program of archaeological monitoring
- p. 20 May, received request for information regarding adjacent TMKs from Leah Rothbaum (USMC)
- q. 20 May, KHLF evaluation board offered position of Administrative Volunteer to Juliet Hughes
- r. 21 May, received quote for Kalaeloa Heritage Park roadside sign from Peterson Sign Company
 - Options for both single and double-sided sign
 - Quote includes DPP permitting costs
- s. 21 May, received email from Lindsey Doi (HCDA) outlining HCDA controlled properties in Kalaeloa
- t. 22 May, received notification of HICRIS SHPD submission response for project number 2023PRO1197
- u. 23 May, received annual registration summary for the kalaeloaheritagepark.org domain from vendor Squarespace
- v. 23 May, discussed options for the Kalaeloa Heritage Park roadside sign with Dory Kong (Peterson Sign Company)
 - Addition of street address to the sign
- w. 23 May, developed position description for KHLF Administrative Volunteer
 - Developed onboarding documentation
- x. 25 May, received notification of proposed program alternative, 36 CFR part 800.14(c) exempted categories from the ACHP
- y. 25 May, received notification of learning opportunities based in Hawaiian Culture from the NaHHA
- z. 26 May, received 2024 Legislative Wrap-Up email from Senator Mike Gabbard
- aa. 28 May, received email from Ola'a Consulting, LLC regarding community based environmental stewardship opportunity from the Kosasa Foundation
- bb. 29 May, received update from Ola'a Consulting, LLC regarding our grant opportunity progress to-date
- cc. 29 May, received draft financial requirements spreadsheet from Leah Rothbaum (USMC) for the KHLF lateral water line project
 - Provided updated estimates based on past experience and current research
- dd. 29 May, received link to the Hawai'i Rare Plant Restoration Group data collection form from Richard Pender (SWCA) for the DOFAW T&E Permit # I6534
- ee. 30 May, received public hearing notice regarding Parcel 10 and agendas for June HCDA Board meetings from HCDA
- ff. 30 May, requested assistance from Lindsey Doi (HCDA) with arranging a meeting with Kupu to discuss their possible involvement in the KHLF lateral water line project
 - A meeting with Kupu and HCDA has been scheduled for 27 June
- gg. 31 May, rescheduled the June KHLF Board meeting to 19 June vice 12 June
- hh. 31 May, received draft version of the Proposed Exemption for Indigenous Knowledge-Informed Activities by Native Hawaiian Organizations from the ACHP



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- ii. 31 May, received request from Leah Rothbaum (USMC) regarding possible work product from UHWO School of Anthropology related to their potential donation of cultural resource mapping
- jj. 31 May, received invitation to attend FestPac activities hosted at the UHWO campus
- kk. 31 May, received email from Kevin Simon (HDOT) directing us to Wayne Iwamasa at the Property Management Section for assistance with determining requirements for erecting the proposed Park sign in the HDOT right-of-way
- ll. 31 May, received donation of two (2) new wheelbarrows from Mara Mulrooney and Jennifer Robins of Pacific Legacy
- mm. 31 May, received MOU from AES Hawai'i for the planned donations to support the KHLF's educational programs at the Kalaeloa Heritage Park
 - Generated requested invoice
 - Completed and signed the MOU to finalize the agreement with AES Hawai'i
- nn. 01 June, received confirmation from Campbell Estate via Ola'a Consulting, LLC that the KHLF is eligible to pursue grant funding from the Estate
- oo. 03 June, received email from Wayne Iwamasa (HDOT) directing us to the Traffic Branch for assistance with determining requirements for erecting the proposed Park sign in the HDOT right-of-way
 - Contacted the Traffic Branch and Sheri provided guidance
- pp. 03 June, received email from Leah Rothbaum (USMC) to Dr. Kirsten Vacca (UHWO) regarding proposed KHLF REPI project and UHWO requirements
- qq. 03 June, executed the MOU with AES Hawai'i
- rr. 04 June, provided draft financial documentation and other supporting documents to Ola'a Consulting, LLC for inclusion to the Campbell Estate grant application
- ss. 04 June, received Request for Comment from the Board of Water Supply for their Section 106 review related to their proposed water supply expansion project
- tt. 04 June, received draft Native Hawaiian Consultation Policy for NHO review/comment from the Office of the Secretary of Transportation, Office of Tribal Government Affairs
- uu. 04 June, received email from Lindsey Doi (HCDA) to Kupu staff regarding proposed KHLF REPI project and request for discussion
- vv. 05 June, received site visit request from Rachel Hodara Nelson for the Pacific Islands Network cultural resource professionals of the National Park Service
- ww. 05 June, received invitation to attend the 13th Annual Festival of Pacific Arts & Culture from CNHA
- xx. 07 June, received copy of UOA map and supporting documentation submitted to HDOT Right-of-Way branch from Todd Hammond (Coffman Engineers)
- yy. 08 June, received completed KHLF Administrative Volunteer agreement from Juliet Hughes
- zz. 10 June, received draft AMP for the KHLF water line project from Honua Consulting
 - AMP package uploaded to SHPD HICRIS site
 - AMP package forwarded to Lindsey Doi (HCDA) via email/Google Drive
- aaa. 12 June, refunded \$60.00 site visit fees to Hui Maui Ola



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bbb. 14 June, KHLF water line lateral sponsorship donation check presentation ceremony by Dawson/Native Hawaiian Corporation held at the Kalaeloa Heritage Park
ccc. 14 June, received notification of upcoming webinar regarding Preservation Planning & Historic Structures Report by HHF

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

A handwritten signature in black ink, appearing to read 'Dwight Victor', is written over a faint circular stamp.

Dwight Victor
President

Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	01/18/2024		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	01/18/2024		
3	Residential enclosure	01/18/2024		
4	Sinkhole; agricultural	01/18/2024		Ti leaf in sinkhole
5	Residential enclosure	01/18/2024		
6	Sinkhole; possibly agricultural	01/18/2024		Water sinkhole
7	Circular mound; burial	01/18/2024		
8	Circular mound; possibly agricultural	01/18/2024		Possible burial site
9	Residential enclosure	01/18/2024		Temporary housing
10	Circular mound; agricultural	01/18/2024		Temporary housing
11	Residential enclosure	01/18/2024		Temporary housing
12	Residential enclosure	01/18/2024		Temporary housing
13	Sinkhole; possibly residential	01/18/2024		Large walled sinkhole
15	Residential enclosure	01/18/2024		
16	Sinkhole; agricultural	01/18/2024		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	01/18/2024		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	01/18/2024		Possible burial site
21	Possible disturbed area	01/18/2024		
22	Residential enclosure	01/18/2024		
23	Residential enclosure	01/18/2024		Possible food storage
50	Residential enclosure	01/18/2024		
51	Sinkhole; burial	01/18/2024		
*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	01/18/2024		Replica created by KHLF
K	KHLF Kauhale	01/18/2024		Built by KHLF in 2012
BC	Burial Crypt	01/18/2024		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage, Site 5114	01/18/2024		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)	01/18/2024		Built by KHLF in 2022
P	3' diameter planters	HCDA did not observe		Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Confirmed	Notes
n/a	Pop-up tents (5)	01/18/2024		Located throughout site
n/a	Chairs & Benches	01/18/2024		Located throughout site
n/a	Water Totes (59)	01/18/2024		Located throughout site
n/a	Porta-Potties (1)	01/18/2024		Located at end of Long Island Rd.
n/a	Shipping Containers (2)	01/18/2024		Located at end of Long Island Rd.
n/a	Irrigation piping (including water pump)	01/18/2024		Approved by HCDA in July 2022
n/a	Wood chipper (1)	01/18/2024		
n/a	Misc. landscaping tools (wheelbarrels, rakes, shovels, etc.)	01/18/2024		

HCDA Annual Confirmation Dates	HCDA Staff
2019 - November 22, 2019	Charlyn Ontai
2020 - January 21, 2020	Charlyn Ontai
2021 - September 7, 2021	Charlyn Ontai
2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Jason Takata

EXHIBIT C
HCDA Right of Entry List
KALAELOA COMMUNITY DEVELOPMENT DISTRICT

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	Department of Transportation	1-23	Kalaeloa Enterprise Ave portion	11/1/2023	10/31/2025	Lighting improvements	none