

**STATE OF HAWAI‘I  
HAWAI‘I COMMUNITY DEVELOPMENT AUTHORITY  
AT-LARGE BOARD MEETING**

**Wednesday, July 3, 2024  
MINUTES**

**I. CALL TO ORDER/ROLL CALL**

The Hawai‘i Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawai‘i (“State”) met in-person at the HCDA’s physical meeting site, American Brewery Building, 547 Queen Street, 2<sup>nd</sup> Floor Board Room and provided an option to attend virtually (utilizing the State-supported Zoom Meeting platform) for a Regular meeting on July 3, 2024.

Chairperson Chason Ishii called the July 3, 2024, HCDA At-Large Authority Regular meeting to order at 11:37 a.m. He introduced the following new members to the Board:

Mr. Michael China, Kaka‘ako Board business representative;  
Ms. Miki‘ala Lidstone, Kalaeloa Board business representative; and  
Mr. Glenn Yamasaki, Pulehunui Board business representative.

Acknowledgment that the Meeting is Being Convened Virtually

Executive Director Craig Nakamoto reiterated the wording contained in the Meeting Agenda regarding the guidelines and directives provided by Section 92-3.7, Hawai‘i Revised Statutes, to enable public boards and commissions to conduct business virtually with a meeting site open to the public.

Regarding the foregoing, Mr. Nakamoto reiterated wording contained in the Meeting Agenda, noting that the HCDA welcomes public attendance via the Zoom link provided and also at the meeting site located at The American Brewery Building, 547 Queen Street, 2<sup>nd</sup> Floor Board Room, Honolulu, Hawai‘i 96813. HCDA welcomes public comment and public participation via submission of written or oral testimony. Mr. Nakamoto stated that individuals, if any, from the public who had requested to provide testimony were on standby and would be permitted to speak during the public testimony session of the specific agenda item. Mr. Nakamoto also noted the time limits for public testimony.

Chair Ishii conducted the roll call. Those present and excused were as follows:

**Members Present:** Chason Ishii, Chairperson  
Sterling Higa, Vice Chairperson  
Peter Apo, Secretary  
Melissa Miranda-Johnson, DOT (Ex-Officio)  
Mark Anderson, B&F (Ex-Officio)  
Tim Streitz, City & County of HNL DPP (Ex-Officio)  
Russell Tsuji, DLNR (Ex-Officio)  
Michael China  
Kevin Sakoda  
Miki‘ala Lidstone  
David Rae

Jo-Ann Leong  
Kaiwipunihei Lipe  
Glenn Yamasaki

**Members Excused:** Mary Alice Evans, DBEDT (Ex-Officio)  
Kate Blystone, Maui County Planning Department (Ex-Officio)  
Pulehunui Member (Vacant)

A quorum was present.

**Legal Counsel:** Kelly Suzuka, Deputy Attorney General  
Kevin Tongg, Deputy Attorney General

**Staff Present:** Craig Nakamoto, HCDA Executive Director  
Garet Sasaki, HCDA Chief Financial Officer  
Francine Murray, HCDA Community Outreach Officer  
Lindsey Doi, Asset Manager  
Ryan Tam, HCDA Director of Planning & Development  
Tommilyn Soares, HCDA Executive Secretary

## **II. APPROVAL OF MINUTES** **Regular Meeting Minutes of June 5, 2024**

Chair Ishii asked for comments or corrections. There were none. The meeting minutes were approved as presented.

## **III. DECISION MAKING** **Election of Officers: Fiscal Year 2024 - 2025**

Chair Ishii announced that board members will now conduct the election of board officers for fiscal year 2024 – 2025 and noted that HCDA’s bylaws call for the election of officers to be elected on the first meeting following July 1st of each year. Chair Ishii opened the floor for nominations for the positions of Chairperson, Vice Chairperson, and Secretary; respectively. He added that nominations may be made for each officer individually or members may make nominations by a slate of officers.

### **Public Testimony**

Chair Ishii called for public testimony before conducting nominations. There were no inquiries to provide oral testimony, and no written testimonies were received.

Chair Ishii nominated the following slate of officers:  
Sterling Higa for Chairperson,  
Chason Ishii for Vice Chairperson, and  
Peter Apo for Secretary.

Member Rae seconded the nominated slate of officers.

Member Lidstone joined the meeting at 11:44 a.m.

Chair Ishii asked if there were any additional nominations. There were none.

Mr. Nakamoto conducted the roll call vote on the noiminated slate of officers. Motion passed with 14 ayes, 2 excused, and 1 vacant position.

**IV. REPORT OF THE EXECUTIVE DIRECTOR**

**Monthly Report and Other Status Reports**

**a. Monthly Financial Highlights for May 2024**

Mr. Nakamoto referred to the report provided in the board packet, and stated that Mr. Gareth Sasaki, HCDA Chief Financial Officer, is available for questions.

There were no questions or comments by the Board.

**Public Testimony**

Chair Ishii called for public testimony. There were no inquiries to provide oral testimony, and no written testimonies were received.

**V. ADJOURNMENT**

Chair Ishii thanked those who joined today's meeting on Zoom and adjourned the meeting at 11:47 a.m.

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Peter Apo, Secretary

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Date Approved by the Board