

**Report of the Executive Director - Kalaeloa**  
October 1, 2025

**I. Planning & Development**

Approved permit applications that did not require § 206E-5.6, HRS, hearings

<b>Approval Date</b>	<b>Name of Applicant</b>	<b>Project</b>
8/5/2025	Kathleen Iriarte, KPV11 LLC	<b>KAL 25-006</b> Renovate existing public restrooms in Kalaeloa Professional Center
8/21/2025	Pural Water Specialty Company, Inc.	<b>KAL 24-009</b> Installation of standby generator and automatic transfer switch
9/12/2025	Kathleen Iriarte, KPV11 LLC	<b>KAL 25-007</b> Renovate suite in Kalaeloa Professional Center
9/12/2025	Todd Yoshioka, Bureau Veritas	<b>KAL 25-008</b> Install portable security booth

**II. Asset/Land/Property Management**

- A. The Kalaeloa Heritage and Legacy Foundation (KHLF) monthly reports for August – September 2025 are attached (See Exhibit A). Updated site inventory reports are also attached (see Exhibit B).
- B. Right of Entry Agreements: There was one (1) active Right-of-Entry (ROE) agreement through September 2025 (See Exhibit B).

Attachments:

Exhibit A – KHLF August – September 2025 Monthly Reports

Exhibit B - KHLF August – September 2025 Inventory Reports

Exhibit C – List of Right-of-Entry Agreements



## Monthly Activity Report for Period of 15 July to 15 August 2025

1. Updated/New site features since 21 February 2025 audit by HCDA:
  - None.
2. Site improvements since 21 February 2025 TMK 9-1-013069 Inventory List update:
  - 6.56Kw Solar/PV system with battery backup installed on top of container #2.
3. Summary of all Activities:
  - Park maintenance (23 volunteer hours valued at \$816.50<sup>1</sup>):
    - Cut grass, weed whacked and cleared brush
    - Trimmed dead branches on 'Ewa Naio
    - Hand watered plants and hand weeded/pruned
    - Chipped/mulched branches and spread mulch on trail
    - Prepped for Native Hawaiian Organizations Association (NHOA) workday
    - Four (4) chickens, two (2) roosters, and two (2) peacocks were recorded at the Park
  - Park visits/Site tours (4 volunteer hours valued at \$149.72<sup>2</sup>):
    - 15 August, Pouhana o Nā Wāhine (3)
  - Community Workdays:
    - None
  - Commercial Activities:

• Park visit fees:	\$0.00
• Workshop(s) fees:	\$0.00
• Sales (i.e., kiawe, books, etc.):	\$0.00

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<sup>1</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>

<sup>2</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- Administrative Activities (5.25 volunteer hours valued at \$196.50<sup>3</sup>):
  - a. 15 July, received request to complete a survey regarding land use and management from 'Āina Momona
    - Submitted completed survey 16 July
  - b. 15 July, renewed PO Box 75447
  - c. 15 July, requested a quote for coverage of our new solar/PV and battery backup system from our insurance broker Business Insurance Services, Inc.
    - A possible broker responded but their annual minimum premium is \$5K
    - We are investigating possible financing options
  - d. 22 July, received invitation to attend "Mapping Justice Hawai'i" showcase covering geospatial tools for social change developed by Hawai'i high school students
  - e. 22 July, received July 2025 Community Connection newsletter from HCDA
  - f. 23 July, received request for input on the proposed rulemaking for Bureau of Safety and Environmental Enforcement (BSEE) 2025 Regulatory Agenda
  - g. 23 July, received request for input on the DHHL East Kapolei IIA (EK2A) residential development
  - h. 24 July, received approved Rules Clearance Permit for the installation of the lateral waterline from HCDA
  - i. 25 July, received July newsletter from CNHA
  - j. 25 July, received update on status of the Use and Occupancy Agreement (UOA) with HDOT
    - Package is currently with their Cadastral section
  - k. 26 July, received agenda and information for the Legacy Land Conservation Commission's August meeting
  - l. 28 July, received July newsletter from Kai'uokapa'akai Collective
  - m. 31 July, received invitation to register to the 2025 HANOCN in September
  - n. 31 July, received agenda and materials for the HCDA August Kaka'ako and Kalaeloa Board meetings.
  - o. 01 August, received notice of public hearings for the Kalaeloa Plan and Rules from HCDA
  - p. 06 August, received invitation to participate in 'ĀINAVIS ('Āina Vision) GIS mapping effort to map all mālama 'āina organizations
    - Initial discussion sessions scheduled for 27 August and 10 September
  - q. 06 August, received request to participate in OHA survey to help shape their 2026 Legislative priorities
  - r. 06 August, received request to provide professional development opportunity to 100 physical education teachers in the Hawai'i DOE from Dr. Rebecca Ka'anehe from UH Mānoa College of Education
  - s. 06 August, accepted resignation from KHLF administrative assistant Juliet Hughes
    - Due to personal and professional changes affecting her ability to volunteer
    - We mahalo Juliet for her assistance and wish her the best in future endeavors

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<sup>3</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



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- t. 08 August, received updated Release of Change No. 20 to Vendor List E23-19 for the DOE Nohona Hawai'i Education and Hosting Sites
- u. 03 August, received invitation to apply for Fiscal Year 2026 Land Acquisition Grants from the DLNR
- v. 09 August, received update regarding the Business Ecosystem tool from the Census Bureau's Congressional and Intergovernmental Affairs office
- w. 09 August, received notification of the updated Quarterly Review List from the US Board on Geographic Names
- x. 09 August, received notice of availability of the "Preservation in Practice Webinar: Case Studies in Native Hawaiian Wahi Pana Stewardship" from the Office of Native Hawaiian Relations office of the DOI
- y. 11 August, received notice of available opportunities to "Connect with NOAA" to access assistance with educational resources
- z. 11 August, received notice of the availability of the Draft Environmental Impact Statement for the proposed DLNR East Kapolei Transit-Oriented Development Project
- aa. 11 August, received notice of HCDA updates to the Kalaeloa Community Development District Master Plan and Rules
- bb. 11 August, received introductory email from Michelles Yamamoto, our new POC at VolunteerAlly
- cc. 12 August, received notice of upcoming ICANN policy changes that may affect the way our organization Information is recorded/registered
- dd. 12 August, received quote for security camera system installation at the Park from Aloha Alarm
  - CCTV system would provide 24/7 monitoring with six (6) cameras and an Internet accessible NVR
  - Requires the installation of two (2) 14' tall poles for cameras
  - 13 August, emailed Lindsey Doi and Jason Takata at HCDA to request guidance on requirements for the installation of the 14' tall poles
- ee. 13 August, KHLF monthly Board of Directors meeting
  - Meeting will be rescheduled due to lack of quorum
- ff. 13 August, received NAGPRA invitation to consult with the Staten Island Institute of Arts & Sciences, dba Staten Island Museum, on the identification and possible repatriation of funerary objects, cultural objects, and other materials that may have cultural affiliation
- gg. 13 August, received notice of rescheduling of the next Climate Change & Health Working Group community listening session
- hh. 13 August, submitted letter of support for the Rapid Resilient Reefs (R3D) research project sponsored by the HDOT and UH Mānoa to the DLNR
- ii. 13 August, emailed Lindsey Doi and Jason Takata at HCDA to request information regarding clarification of roles/responsibilities regarding the pre-existing telephone poles onsite at the Park
- jj. 15 August, emailed Lindsey Doi and Jason Takata at HCDA to advise that, due to business travel earlier this month, this report would be late



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Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

A handwritten signature in black ink, appearing to read 'Dwight Victor', is written over the printed name.

Dwight Victor  
President



## Monthly Activity Report for Period of 16 August to 14 September 2025

1. Updated/New site features since 21 February 2025 audit by HCDA:

- None.

2. Site improvements since 21 February 2025 TMK 9-1-013069 Inventory List update:

- 6.56Kw Solar/PV system with battery backup installed on top of container #2.

3. Summary of all Activities:

- Park maintenance (14 volunteer hours valued at \$524.02<sup>1</sup>):
  - Cut grass, weed whacked and cleared brush
  - Hand watered plants and hand weeded/pruned
  - Chipped/mulched branches and spread mulch on trail
  - Four (4) chickens, two (2) roosters, two (2) adult peacocks, and one (1) baby peacock were recorded at the Park
- Park visits/Site tours
  - N/A
- Community Workdays (47 volunteer hours valued at \$1,759.21<sup>2</sup>):
  - 16 August, workday with various Native Hawaiian Organizations (25)
  - 30 August, workday to rethatch kauhale (7)
- Commercial Activities:
  - Park visit fees: \$0.00
  - Workshop(s) fees: \$0.00
  - Sales (i.e., kiawe, books, etc.): \$0.00

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- Administrative Activities (4:15 volunteer hours valued at \$199.07<sup>3</sup>):
  - a. 16 August, registered for membership in the Hawai'i Alliance of Nonprofit Organizations (HANO)
  - b. 16 August, registered for membership in the Historic Hawai'i Foundation (HHF)
  - c. 18 August, forwarded letter of support for the HDOT & UH Mānoa Rapid Resilient Reefs (R3D) Project to DLNR Chairperson Dawn Chang
  - d. 19 August, received response from Lindsey Doi (HCDA) regarding our questions:
    - What HCDA permits are required to install two (2) 14-foot poles to mount security cameras?
      - i. 10 September, KHLF Board agreed to security camera installation proposal from Aloha Alarm
      - ii. Installation will be pending our discussion with the HCDA Planning Department
    - Who maintains the pre-existing telephone poles located within the area we lease from HCDA?
  - e. 20 August, received invitation to partner with Mālama Learning Center on their Hoākea 'Ewa project
    - 10 September, the KHLF Board decided to decline this opportunity as the Kalaeloa Heritage Park's educational programs are place-based and we would not be able to provide an equivalent experience offsite
  - f. 20 August, received invitation to participate in Tribal Consultation with the US Department of Education Office of Indian Education on their Fiscal year 2026 grantmaking priorities
  - g. 21 August, received invitation to participate in the Wai'anae Watershed Management Town Hall from Councilmember Tupola
  - h. 21 August, received notification from the Historic Hawai'i Foundation that Shad Kane will be recognized with an award for Individual Achievement at the Foundation's 2025 Preservation Honor Awards program in October
    - KHLF purchased tickets for Shad and Valerie Kane
    - KHLF and Park members will pay their own way
  - i. 23 August, completed Hawai'i Compliance Express registration renewal
  - j. 23 August, renewed domain renewal for kalaeloaheritagepark.org domain name
  - k. 25 August, received status update from Hawai'i DOT advising that our pending lateral water line UOA package is still in review by their Cadastral section
  - l. 25 August, received update from Anthony Gaston regarding his continuing commitment to assist the Foundation with completing our lateral water line
  - m. 26 August, received update from Colleen Evans, Head of Collections/Director of Natural Science, at the Staten Island Museum regarding their NAGPRA invitation to consult
    - They are unable to provide provenance information for the items in their collection that were identified as originating from Hawai'i

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- 02 September, the Museum provided digital images of the items (e.g., kapa cloth and grass skirt) which we examined for provenance
- Unfortunately, we could not determine if the items came from the Kalaeloa area so deferred to other possible NHOs with stronger cultural claims
- n. 27 August, received HCDA August 2025 Community Connection Newsletter
- o. 28 August, received reminder to register for the Historic Hawai'i Foundation's 2025 Preservation Honor Awards by 01 October
- p. 28 August, received notice of HCDA September public hearing and General Authority and Kaka'ako Board meetings
- q. 29 August, received notice of Comment Period extension for the US DOI HHCA Beneficiary Consultation on the DHHL and City/County of Honolulu proposed 'Ewa Drum for Varona Village land exchange
- r. 02 September, received invitation to consult on the US Department of Veterans Affairs on their development of a Nationwide Programmatic Agreement for the State Veterans Homes Construction Grant Program
- s. 02 September, received updated quote from our insurance agent, Business Insurance Services, Inc., for coverage of our new Solar/PV/battery equipment
  - Policy will be \$5K per year for five (5) years to align with generally accepted depreciation schedule for solar PV systems
  - KHLF optioned financing to spread payments out over the year instead of annual lump sum
  - 10 September, KHLF Board agreed to the coverage and financing terms
  - Policy is effective 11 September
- t. 02 September, received request for status update from Chelsie Noh, AES Hawai'i Foundation Manager, regarding status of their 2024 donation
  - We have completed the development of our application process, selection criteria, and post-trip evaluation/review process
  - We are working with select teachers from the Leeward/'Ewa complex schools to do a soft rollout of our all-inclusive field trip packages to the Park
- u. 10 September, KHLF Board of Directors monthly meeting
- v. 10 September, discussed request from UH Mānoa College of Education to provide Professional Development centered around Makahiki
  - Park staff are unable to support the request this year but should be able to plan for next year
- w. 10 September, received invitation to participate in Mālama I Nā Iwi Kūpuna workshops offered by the Hawaiian Church of Hawai'i Nei





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President

**Inventory List**  
**Kalaeloa Heritage Park and Legacy Foundation**  
**TMK 9-1-013069**

Updated 15 August 2025 (KHLF)

Site No.	KHLF Description	HCDA Confirmed	Notes
1	Paved trail	21-02-25	Kualaka'i Trail; Stone trail
2	Sinkhole; burial	21-02-25	
3	Residential enclosure	21-02-25	
4	Sinkhole; agricultural	21-02-25	Ti leaf in sinkhole
5	Residential enclosure	21-02-25	
6	Sinkhole; possibly agricultural	21-02-25	Water sinkhole
7	Circular mound; burial	21-02-25	
8	Circular mound; possibly agricultural	21-02-25	Possible burial site
9	Residential enclosure	21-02-25	Temporary housing
10	Circular mound; agricultural	21-02-25	Temporary housing
11	Residential enclosure	21-02-25	Temporary housing
12	Residential enclosure	21-02-25	Temporary housing
13	Sinkhole; possibly residential	21-02-25	Large walled sinkhole
15	Residential enclosure	21-02-25	
16	Sinkhole; agricultural	21-02-25	*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	21-02-25	
18	Possible non-indigenous enclosure	21-02-25	
20	Circular mound; agricultural	21-02-25	Possible burial site
21	Possible disturbed area	21-02-25	
22	Residential enclosure	21-02-25	
23	Residential enclosure	21-02-25	Possible food storage
50	Residential enclosure	21-02-25	
51	Sinkhole; burial	21-02-25	

Note: site nos. 14, 19, 24 thru 48 are not listed as they are not a part of TMK 9-1-013-069

Site No.	Additional Structures Built on Site	HCDA Confirmed	Notes
49	Sinkhole; agricultural	21-02-25	Not natural; Built by KHLF
K	KHLF Kauhale	21-02-25	Built by KHLF in 2012
BC	Burial Crypt	21-02-25	Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage; Site 5114	21-02-25	Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)	21-02-25	Built by KHLF in 2022
P	3' diameter planters	21-02-25	Installed by KHLF February 2023, various locations
W	vertical wind turbine		Installed by KHLF 28 February 2025
Site No.	KHLF Equipment & Misc. Items on Site <i>*as of 9/6/2022</i>	HCDA Confirmed	Notes
n/a	Pop-up tents (5)	21-02-25	Located throughout site
n/a	Chairs & Benches	21-02-25	Located throughout site

**Inventory List**  
**Kalaeloa Heritage Park and Legacy Foundation**  
**TMK 9-1-013069**

Updated 15 August 2025 (KHLF)

n/a	Water Totes (59)	21-02-25	Located throughout site
n/a	Porta-Potties (1)	21-02-25	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	21-02-25	Located at end of Long Island Rd.
n/a	Irrigation piping (including water pump)	21-02-25	Approved by HCDA in July 2022
n/a	Wood chipper (1)	21-02-25	
n/a	Misc. landscaping tools (ie wheelbarrels, rakes, shovels, etc.)	21-02-25	
n/a	Solar panels (16)	25-06-25	Located on top of second shipping container

HCDA Annual Confirmation Dates	HCDA Staff
2019 - November 22, 2019	Charlyn Ontai
2020 - January 21, 2020	Charlyn Ontai
2021 - September 7, 2021	Charlyn Ontai
2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Charlyn Ontai,
2025 - February 21, 2025	Jason Takata

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2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Charlyn Ontai, Garet Sasaki
2025 - February 21, 2025	Jason Takata

**EXHIBIT C**  
**HCDA Right of Entry List**  
**KALAELOA COMMUNITY DEVELOPMENT DISTRICT**

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	Department of Transportation	1-23	Kalaeloa Enterprise Ave portion	11/1/2023	10/31/2025	Lighting improvements	none