

**Report of the Executive Director - Kalaeloa**  
April 1, 2026

**I. Planning & Development**

There were no permit applications that did not require § 206E-5.6, HRS, hearings.

**II. Capital Improvements**

No updates to report.

**III. Asset/Land/Property Management**

- A. The Kalaeloa Heritage and Legacy Foundation (KHLF) monthly report and site inventory report for February-March 2026 are attached (See Exhibits A and B).
- B. Right of Entry Agreements: There are no active Right-of-Entry (ROE) agreements through March 2026.

**Attachments:**

Exhibit A – KHLF February-March 2026 Monthly Report

Exhibit B – KHLF March 2026 Inventory Report



## Monthly Activity Report for Period of 15 January to 15 February 2026

1. Updated/New site features since 21 February 2025 audit by HCDA:
  - None.
2. Site improvements since 21 February 2025 TMK 9-1-013069 Inventory List update:
  - 6.56Kw Solar/PV system with battery backup installed on top of container #2.
3. Summary of all Activities:
  - Park maintenance (27 volunteer hours valued at \$958.50<sup>1</sup>):
    - Cut grass, weed whacked and cleared brush, removed invasives
    - Hand watered plants and hand weeded/pruned
    - Chipped/mulched branches
    - Hauled cut branches and other green waste
    - Prepared for Kaiser workday
    - Outplanted native plants grown onsite to new locations onsite
    - Five (5) chickens, two (2) roosters, two (2) peacocks
  - Park visits/Site tours:
    - None
  - Community Workdays (21:30 volunteer hours valued at \$763.25<sup>2</sup>):
    - 19 January, Kaiser Permanente (50)
  - Commercial Activities:
    - Park visit fees: \$0.00
    - Workshop(s) fees: \$0.00
    - Sales (i.e., kiawe, books, etc.): \$0.00

---

<sup>1</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>

<sup>2</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- Administrative Activities (5:20 volunteer hours valued at \$189.33<sup>3</sup>):
  - a. 19 January, created new process to review/approve field trip package submissions
    - Field trip package created to utilize grant funding from AES/KS to provide pre-paid opportunities for area schools to visit the Kalaeloa Heritage Park
  - b. 20 January, received notice from the Miami University of Ohio regarding a NAGPRA request submitted by the Hui Iwi Kuamo'o
  - c. 20 January, received invitation to consult on potential NAGPRA cultural items from the California State University, Sacramento
  - d. 21 January, received request for confirmation of the KHLF's compliance with Title 2 Code of Federal Regulations Part 200 Uniform Administrative Requirements as part of the NFWF require of our REPI grant
    - Provided confirmation that the KHLF is compliant or will be compliant with all requirements
  - e. 22 January, initiated discussions with 'Ōla'a Consulting regarding Kalaeloa Heritage Park workforce development/training needs related to REPI project
  - f. 22 January, received notice from KHLF Board Secretary, Valerie Kane, of her decision to wind down her term of service to coincide with the end of this calendar year
  - g. 27 January, received notice from Park volunteer, Amanda Hess, of FAA approval for our next drone mapping flight of the Park on 28 March 2026
  - h. 27 January, submitted KHLF's 990-N
  - i. 29 January, received follow-up inquiry from the California State University, Scaramento regarding potential NAGPRA consultation
  - j. 29 January, received notice of 04 February public hearing and board meetings from HCDA
  - k. 30 January, received request for update from Dr. Kirsten Vacca (UHWO) regarding availability of the Kalaeloa Heritage Park for her field study class
    - Based on the KHLF Board decision and Kalaeloa Heritage Park staff availability we have granted Dr. Vacca and her students access to the Park
    - Dr. Vacca will start her field study class at the Park on 06 February
    - Park Manager Kawika Lauriano will provide a site tour to the students on their first day at the Park
  - l. 30 January, notified Lindsey Doi and Jason Takata (HCDA) of the passing of Uncle Shad Kane
  - m. 31 January, requested an updated kiawe removal authorization from HCDA
    - KHLF had previously received an authorization to clear and dispose of kiawe trees related to General Lease No. 15-05
  - n. 03 February, received request from OHA to submit testimony regarding HB2104 (relating to Island Burial Councils)
  - o. 03 February, received video files from Visionary Views, LLC of the Park tour that they worked on with Uncle Shad in 2023
  - p. 08 February, KHLF Board of Directors has decided to cancel the regularly scheduled monthly board meeting for February due to the passing of Uncle Shad

<sup>3</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- q. 09 February, received notice of NAGPRA claim by Hui Iwi Kuamo'o from the Fine Arts Museums of San Francisco
- r. 10 February, received February 2026 Community Connection HCDA newsletter
- s. 11 February, received notification of National Fish & Wildlife Foundation conditional award for Project #89716
  - This is for our REPI project with the USMC: "Increasing Resilience and Strengthening Natural and Cultural Resource Protection at Kalaeloa Heritage Park and the Surrounding Area"
- t. 11 February, notified Leah Rothbaum, REPI Specialist, of the conditional award for our joint project
- u. 11 February, participated in discussion with 'Ōla'a Consulting regarding Kaulunani Community Grant Program opportunity
  - KHLF will apply for this grant to support activities related to NFWF Project #89716
    - i. chainsaw certification and workforce training
    - ii. Native plants and onsite plant propagation to support landscaping post invasive plant removal
    - iii. Equipment and supplies to support invasive species, pest, and disease management
- v. 11 February, received notification of change in Grants Administrator for Project #89716
- w. 12 February, received notice from Los Angeles County Museum of Art and NAGPRA claim from Hui Iwi Kuamo'o
- x. 15 February, requested update on kiawe removal authorization from HCDA

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor  
President



## Monthly Activity Report for Period of 16 February to 14 March 2026

1. Updated/New site features since 21 February 2025 audit by HCDA:
  - None.
2. Site improvements since 21 February 2025 TMK 9-1-013069 Inventory List update:
  - 6.56Kw Solar/PV system with battery backup installed on top of container #2.
3. Summary of all Activities:
  - Park maintenance (8:30 volunteer hours valued at \$318.15<sup>1</sup>):
    - Cut grass, weed whacked and cleared brush, removed invasives
    - Hand watered plants and hand weeded/pruned
    - Chipped/mulched branches
    - Hauled cut branches and other green waste
    - Five (5) chickens, two (2) roosters, two (2) peacocks
  - Park visits/Site tours (7:15 volunteer hours valued at \$271.36<sup>2</sup>):
    - 24 February, Mellon Foundation (4)
    - 06 March, DPP (3)
  - Community Workdays (209 volunteer hours valued at \$7,822.87<sup>3</sup>):
    - 01 March, Sheepdog Organization (10 adults)
    - 07 March, Ewa Makai Honor Students (22 students, 3 adults)
  - Commercial Activities:
    - Park visit fees: \$100.00
    - Workshop(s) fees: \$0.00
    - Sales (i.e., kiawe, books, etc.): \$0.00

---

<sup>1</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>

<sup>2</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>

<sup>3</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- Administrative Activities (3:30 volunteer hours valued at \$131.00<sup>4</sup>):
  - a. 17 February, requested HCDA assistance with assisting with acquiring appropriate permits and/or permissions to “facilitate any authorized activity” for the KHLF’s REPI grant
    - Requested HCDA determine if any clearances or permits are required from SHPD
    - Requested assistance with SHPD providing, in writing, to comply with National Environmental Policy Act (NEPA), Endangered Species Act (ESA), and Section 106 of the National Historic Preservation Act (NHPA)
  - b. 17 February, emailed Leah Rothbaum (USMC) and provided copy of email from HCDA indicating that no additional HCDA permits are required for our REPI project
  - c. 17 February, received email from Leah Rothbaum (USMC) regarding documentation requirements for the National Fish & Wildlife Foundation (NFWF) compliance requirements related to the conditional grant award
    - Documentation regarding compliance with Endangered Species Act (part of NEPA)
    - Documentation regarding Section 106 (6E) compliance
  - d. 18 February, received email confirmation from Lindsey Doi (HCDA) regarding scope of kiawe removal related to REPI project
    - Work to be constrained to KHLF’s leased 11-acre parcel only
  - e. 19 February, received updated kiawe and invasive or non-endemic/non-indigenous species removal authorization from HCDA
    - Copied letter to Leah Rothbaum (USMC) to add to REPI project documents
  - f. 20 February, received request to schedule meeting to discuss Use and Occupancy permit No. 592 from Kemamo Ho (HDOT)
    - AGs from HDOT and HCDA have questions regarding ownership and responsibility
    - Requested summary of questions posed by HDOT and HCDA AGs but received no specific details
    - Multiple attempts made to schedule meeting with HDOT staff but KHLF received no response from HDOT
  - g. 20 February, received update from Leah Rothbaum (USMC) regarding package under review by the MCBH Environmental Compliance and Protection Division
  - h. 23 February, requested letter of support from HCDA for KHLF’s application to Kaulunani Community Grant Program
    - KHLF unfortunately had to drop this effort due to being unable to meet the application deadline
    - This grant would have been used to acquire training and possible certification for Kalaeloa Heritage Park staff
  - i. 24 February, KHLF started working through Endangered Species Act review checklist as part of NFWF compliance requirements
  - j. 24 February, received notification from Kawika Lauriano, Kalaeloa Heritage Park Manager, that the DPP requested a tour of the site

---

<sup>4</sup> \$37.43/hour per <https://independentsector.org/research/value-of-volunteer-time>



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- k. 26 February, reached out to Dr. Kirsten Vacca (UHWO) for information regarding survey information her students had collected on the Kalaeloa Heritage Park as part of the NFWF compliance requirements
  - Dr. Vacca advised that the entire 11-acre parcel had been surveyed in 2021 and offered to share this information with the KHLF
  - The survey includes hand mapping as well as GPS coordinates, ArcGIS map showing all sites
- l. 26 February, received agenda and notices for HCDA Public Hearings and Board meetings
- m. 27 February, received Release of Change No. 22 to the Vendor List E23-19 for the DOE's Nohona Hawai'i Education and Hosting Sites
- n. 02 March, discussed pursuit of the Honouliuli Preserve Fund with KHLF partner 'Ōla'a Consulting
  - Funding from this grant would provide training and possible certification for Kalaeloa Heritage Park staff
- o. 04 March, received emailed request for invoice for site visit from the Public Knowledge team from the Mellon Foundation
  - The Humanities in Place team from the Mellon Foundation requested a talk story session to explore further alignment
- p. 05 March, received notice from the Menil Collection regarding a NAGPRA claim for three (3) items made by an NHO
- q. 05 March, received notice from the Peabody Essex Museum regarding an ongoing NAGPRA claim for repatriation of several pieces from their catalog
- r. 07 March, received email request from Valerie Kane to postpone the scheduled 11 March Board meeting to 23 March
- s. 08 March, received letter of condolence on the passing of Shad Kane from Colonel Beaven, Commanding Officer of the Marine Corps Base Hawai'i (MCBH)
- t. 09 March, received notification of National Fish and Wildlife Foundation Award Agreement #89716
  - Working on the IPaC project
  - Generated a project specific Species List
  - We continue to review the agreement and target execution for the end of March
- u. 09 March, received notice of new Aloha eBUYS eProcurement platform from the State Procurement Office
- v. 10 March, received invitation to participate in 'Āinavis mapping project
- w. 12 March, submitted the following documents to Victoria Russell, Grants Administrator (NFWF):
  - Completed NFWF Vendor Setup form
  - Completed NFWF Subrecipient FFATA form
- x. 12 March, received invitation to participate in 'Āina Momona's Kia'i o ke Kai Focus Group
- y. 12 March, received notice of cancellation of HCDA 13 March Board meetings due to inclement weather
- z. 12 March, received notice of Mālama I Nā iwi Kūpuna workshops from the DOI's Office of Native Hawaiian Relations



## KALAELOA HERITAGE AND LEGACY FOUNDATION

P.O. Box 75447 Kapolei, HI 96707

- aa. 13 March, received confirmation of receipt of NFWF forms from Victoria Russell, Grants Administrator (NFWF)
- bb. 13 March, received email from Dr. Christina Mello (UHWO) who offered condolences on the passing of Shad Kane and worked with the school's communications team to post an article about him online <https://westoahu.hawaii.edu/kaloinews/?p=24010>
- cc. 13 March, received a response from Dr. Vacca regarding the NFWF compliance checklist and she committed to provide the following to KHLF:
  - Survey data and photographs
  - ArcGIS map and data files as an interactive web map and a map package

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor  
President

**Inventory List**  
**Kalaeloa Heritage Park and Legacy Foundation**  
**TMK 9-1-013069**

Updated 14 March 2026 (KHLF)

Site No.	KHLF Description	HCDA Confirmed	Notes
1	Paved trail	21-02-25	Kualaka'i Trail; Stone trail
2	Sinkhole; burial	21-02-25	
3	Residential enclosure	21-02-25	
4	Sinkhole; agricultural	21-02-25	Ti leaf in sinkhole
5	Residential enclosure	21-02-25	
6	Sinkhole; possibly agricultural	21-02-25	Water sinkhole
7	Circular mound; burial	21-02-25	
8	Circular mound; possibly agricultural	21-02-25	Possible burial site
9	Residential enclosure	21-02-25	Temporary housing
10	Circular mound; agricultural	21-02-25	Temporary housing
11	Residential enclosure	21-02-25	Temporary housing
12	Residential enclosure	21-02-25	Temporary housing
13	Sinkhole; possibly residential	21-02-25	Large walled sinkhole
15	Residential enclosure	21-02-25	
16	Sinkhole; agricultural	21-02-25	*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	21-02-25	
18	Possible non-indigenous enclosure	21-02-25	
20	Circular mound; agricultural	21-02-25	Possible burial site
21	Possible disturbed area	21-02-25	
22	Residential enclosure	21-02-25	
23	Residential enclosure	21-02-25	Possible food storage
50	Residential enclosure	21-02-25	
51	Sinkhole; burial	21-02-25	
Note: site nos. 14, 19, 24 thru 48 are not listed as they are not a part of TMK 9-1-013-069			
Site No.	Additional Structures Built on Site	HCDA Confirmed	Notes
49	Sinkhole; agricultural	21-02-25	Not natural; Built by KHLF
K	KHLF Kauhale	21-02-25	Built by KHLF in 2012
BC	Burial Crypt	21-02-25	Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage; Site 5114	21-02-25	Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)	21-02-25	Built by KHLF in 2022
P	3' diameter planters	21-02-25	Installed by KHLF February 2023, various locations
W	vertical wind turbine		Installed by KHLF 28 February 2025
Site No.	KHLF Equipment & Misc. Items on Site <i>*as of 9/6/2022</i>	HCDA Confirmed	Notes
n/a	Pop-up tents (5)	21-02-25	Located throughout site
n/a	Chairs & Benches	21-02-25	Located throughout site

**Inventory List**  
**Kalaeloa Heritage Park and Legacy Foundation**  
**TMK 9-1-013069**

Updated 14 March 2026 (KHLF)

n/a	Water Totes (59)	21-02-25	Located throughout site
n/a	Porta-Potties (1)	21-02-25	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	21-02-25	Located at end of Long Island Rd.
n/a	Irrigation piping (including water pump)	21-02-25	Approved by HCDA in July 2022
n/a	Wood chipper (1)	21-02-25	
n/a	Misc. landscaping tools <i>(ie wheelbarrels, rakes, shovels, etc.)</i>	21-02-25	
n/a	Solar panels (16)	25-06-25	Located on top of second shipping container

<b>HCDA Annual Confirmation Dates</b>	<b>HCDA Staff</b>
2019 - November 22, 2019	Charlyn Ontai
2020 - January 21, 2020	Charlyn Ontai
2021 - September 7, 2021	Charlyn Ontai
2022 - September 6, 2022	Charlyn Ontai
2023	None
2024 - January 18, 2024	Charlyn Ontai, Garet Sasaki
2025 - February 21, 2025	Jason Takata