

Reviewed and Approved by Executive Director: Craig K. Nakamoto
May 6, 2026

FOR ACTION

I. REQUEST

Consider Establishing, Pursuant to Section 92-2.5(b)(1), *Hawaii Revised Statutes*, a Permitted Interaction Group for the Purpose of Establishing the Executive Director's new 1-, 3-, and 5-year goals and accordingly amend the Agency's Strategic Plan adopted by the Authority at the June 4, 2025 General Authority Meeting.

II. BACKGROUND AND DISCUSSION

In March 2026, the Authority established the Permitted Interaction Group ("PIG") for the purpose of:

- i. Conducting the Executive Director's Annual Performance Review, and
- ii. Establishing the Executive Director's new 1-, 3-, and 5-year goals and accordingly amend the Agency's Strategic Plan adopted by the Authority at the June 4, 2025 General Authority Meeting.

The PIG met on April 13, 17, and 21, 2026.

The PIG will be reporting to the board on its annual review of the Executive Director's performance and suggested pay adjustment.


Regarding the updating of the Strategic Plan, dated June 4, 2025, the PIG did not finalize a formal recommendation. However, meeting notes reflects that the group identified specific refinements to be incorporated in the existing Strategic Plan, including the need for clearer goals, measurable outcomes, and improved project-level reporting, and agreed on a path forward to develop defined 1-, 3-, and 5-year goals with associated tracking and reporting mechanisms in coordination with the Executive Director and staff.

Under the State's Sunshine Law, a permitted interaction group is limited to reporting out and acting on one item. Once a permitted interaction group reports out and takes action on one item, it is dissolved. More robust discussions are expected on the revised Strategic Plan that could extend beyond the scheduled May 6th reporting and June 3rd action for the Executive Director's performance review.

Therefore, a new permitted interaction group should be established for the purpose of facilitating more discussion and updating the June 4, 2025 Strategic Plan to reflect new 1-, 3-, and 5-year goals.

III. RECOMMENDATION

It is recommended that the Authority Establish, Pursuant to Section 92-2.5(b)(1), Hawaii Revised Statutes, a Permitted Interaction Group for the Purpose of Establishing the Executive Director's new 1- 3-, and 5-year goals and accordingly amend the Agency's Strategic Plan adopted by the Authority at the June 4, 2025 General Authority Meeting.

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