State of Hawaii

CONSOLIDATED PLAN
DRAFT Consolidated Annual Performance and Evaluation Report (CAPER)

Fourth Program Year

Program Year 2023
(July 1, 2023 - June 30, 2024)

(Concentrating on the Counties of Hawaii, Kauai, and Maui)

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Prepared by:
Hawaii Housing Finance and Development Corporation
677 Queen Street, Suite 300
Honolulu, Hawaii 96813

EQUAL HOUSING OPPORTUNITY

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Introduction

The State of Hawaii's (State) *Consolidated Plan* (ConPlan) is a planning document that ensures that jurisdictions receiving federal assistance under the U.S. Department of Housing and Urban Development's (HUD) formula grant programs (the HOME Investment Partnerships (HOME), National Housing Trust Fund (HTF), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs) plan for the housing and related needs of low- and moderate-income families to improve the availability and affordability of decent, safe and sanitary housing in suitable living environments. The *Annual Action Plan* (AAP) identifies the objectives targeted to address priority needs for the program year. It is also an application for funds under the HOME, HTF, ESG and HOPWA programs. The *Consolidated Annual Performance and Evaluation Report* (CAPER) is an annual report on the accomplishments and progress toward ConPlan goals under these four HUD programs.

The City and County of Honolulu (City) receives its own allocation of HOME, ESG and HOPWA directly from HUD, so the State focuses its funds in Neighbor Island counties of Hawaii, Kauai, and Maui. The HOME and HTF programs are administered by the State's Hawaii Housing Finance and Development Corporation (HHFDC) and the ESG and HOPWA programs are administered by the State's Homeless Programs Office (HPO) of the Department of Human Services' Benefits, Employment and Support Services Division (DHS-BESSD). The State's HOME, ESG and HOWPA programs, described in the AAP, are focused on the Neighbor Island counites. The State's HTF funds serve both the Neighbor Island counties and the City.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

In Program Year 2023 (PY2023), HHFDC received $3,000,000 in HOME funds, retained 5% for administration, and allocated the balance to the County of Maui (Maui County) in accordance with HHFDC's annual rotation among the three Neighbor Island counties. The PY2023 AAP anticipated that HOME funds would be used for activities that help to meet HUD's decent housing objective and included an additional $247,840 in HOME program income. In general, HOME activities and projects are multi-year funded, therefore, funds committed during the current program year will produce results in a future program year. The results achieved during PY2023 are based on the commitments and expenditures of prior years' HOME fund allocations. In PY2023, Maui County completed the Kaiaulu O Halelea 56, Phase 1B project utilizing PY2020 HOME funds. Of the 56 total units, seven (7) units are HOME-assisted. Maui County also completed the Kaiaulu O Halelea 64, Phase 1A project utilizing PY2020 HOME funds. Of the project's 64 total units, seven (7) units are HOME-assisted. **Attachment A** shows the PY2023 AAP anticipated HOME activities and the PY2023 CAPER outcomes for HOME.

In PY2023, HHFDC received $3,066,413 under the HTF program and its Allocation Plan was approved for the distribution of funds to Maui County for the production or preservation of affordable rental housing to serve households earning at or below 30% of the area median income (AMI). In PY2023, Maui County completed the Kaiaulu O Halelea 56, IB project utilizing PY2020 HTF funds. Of the 56 total units, seven (7) units are HTF-assisted. Maui County also completed the Kaiaulu O Halelea 64, Phase 1A project utilizing PY2020 HTF funds. Of the 64 total units, seven (7) units are HTF-assisted. **Attachment B** shows the PY2023 AAP anticipated HTF activities for HTF.

DHS-BESSD's HPO formally declined the PY2023 allocation of ESG funding; instead, the City accepted the State's share of PY2023 ESG funds. DHS continued to seek guidance from HUD to transition administrative responsibilities of the HOPWA program to an alternative entity.

In August 2023, DHS-BESSD received $1,339,404 in Rapid Unsheltered Survivor Housing (RUSH) funds under the Emergency Solutions Grants (ESG) Program to assist households experiencing homelessness or housing instability in certain areas impacted by the Maui wildfires. The ESG RUSH program provides time-limited housing support, financial assistance, and stabilization services. In February 2024, DHS-BESSD received a second allocation of ESG RUSH funds in the amount of $6,925,832, which in addition to the activities listed above from the first allocation, will be utilized toward outreach services, HMIS oversight responsibilities, and administrative costs. As of this writing, the grant agreement for the second allocation has not been executed.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
H-1 Transitional Housing Units	Affordable Housing	HOME: $	Rental units rehabilitated	Household Housing Unit	500,000	0	0.00%			
HA-1 Administration	Admin.	HOME:$ / HTF: $	Other	Other	3,000,000	0	0.00%			
HO-1 For Sale Housing - New Construction / Rehabilitation	Affordable Housing	HOME: $	Homeowner Housing Added	Household Housing Unit	8	0	0.00%	2	0	0.00%
HO-2 For Sale Housing - Self Help Building Method	Affordable Housing	HOME: $	Homeowner Housing Added	Household Housing Unit	25	0	0.00%			
HO-3 Homebuyer Financing	Affordable Housing	HOME: $	Direct Financial Assistance to Homebuyers	Households Assisted	2	0	0.00%			
HP-1 Emergency Shelter Operations	Homeless	ESG: $	Homeless Person Overnight Shelter	Persons Assisted	10,000	11,790	117.90%			
HP-10 Coordinated Entry System	Homeless Non-Homeless Special Needs	--	Other	Other	1,615	250	15.48%			
HP-11 Administration	Homeless Non-Homeless Special Needs	HOPWA: $30,734 / RUSH - ESG Disaster Relief Grant: $95,355	Other	Other	0	0				
HP-12 Homeless Management Information System	Homeless Non-Homeless Special Needs	RUSH - ESG Disaster Relief Grant: $68,000	Other	Other	0	0				
HP-2 Domestic Violence Emergency Shelter	Non-Homeless Special Needs	ESG: $	Homeless Person Overnight Shelter	Persons Assisted	1,400	684	48.86%			
HP-3 Transition to Permanent Housing	Homeless	--	Other	Other	612	1,002	163.73%			

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
HP-4 Rapid Re-housing Financial Assistance	Homeless	ESG: $ / RUSH -ESG Disaster Relief Grant: $940,839	TBRA / Rapid Rehousing	Households Assisted	875	250	28.57%	15	6	40.00%
HP-5 Rapid Re-Housing Support Services	Homeless	--	TBRA / Rapid Rehousing	Households Assisted	875	250	28.57%	15	6	40.00%
HP-6 Homelessness Prevention Financial Assistance	At-risk of homeless-ness	ESG: $ / RUSH - ESG Disaster Relief Grant: $235,210	Homeless-ness Prevention	Persons Assisted	350	46	13.14%	7	0	0.00%
HP-7 Homelessness Prevention Support Services	At-risk of homeless-ness	--	Homeless-ness Prevention	Persons Assisted	350	46	13.14%	7	0	0.00%
HP-8 HOPWA Support Services	Non-Homeless Special Needs	HOPWA: $64,800	Public service activities other than Low / Mod.-Income Hsg. Benefit	Persons Assisted	2,500	1,898	75.92%	454	491	108.15%
HP-9 HOPWA Financial Assistance	Non-Homeless Special Needs	HOPWA: $211,806	TBRA / Rapid Rehousing	Households Assisted	75	105	140.00%	34	36	105.88%
HP-9 HOPWA Financial Assistance	Non-Homeless Special Needs	HOPWA: $211,806	Homeless-ness Prevention	Persons Assisted	45	53	117.78%			
HR-1 Rental Housing – New Construction / Rehab	Affordable Housing	HOME: $	Rental units constructed	Household Housing Unit	46	14	30.43%	11	14	127.27%
HR-1 Rental Housing – New Construction / Rehab	Affordable Housing	HOME: $	Rental units rehabilitated	Household Housing Unit	2	0	0.00%			
HR-2 Tenant Based Rental Assistance	Affordable Housing	HOME: $	TBRA / Rapid Rehousing	Households Assisted	201	102	50.75%			
HR-3 Rental Housing SpN – New Construction / Rehab	Affordable Housing	HOME: $	Rental units constructed	Household Housing Unit	22	0	0.00%			
HR-3 Rental Housing SpN – New Construction / Rehab	Affordable Housing	HOME: $	Rental units rehabilitated	Household Housing Unit	6	0	0.00%			
HR-4 HTF Rental Housing New Construction / Acq / Rehab	Affordable Housing	HTF: $	Rental units constructed	Household Housing Unit	59	14	23.73%	10	14	140.00%
HR-4 HTF Rental Housing New Construction / Acq / Rehab	Affordable Housing	HTF: $	Rental units rehabilitated	Household Housing Unit	2	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

HHFDC does not receive Community Development Block Grant (CDBG) funds; however, HHFDC's HOME and HTF allocations are contributing to the development and preservation of much-needed affordable rental units and affordable home ownership units.

In PY2023, two (2) HOME-assisted, affordable rental housing projects were completed in Maui County-- Kaiaulu O Halelea 56, Phase 1B; and Kaiaulu O Halelea 64, Phase 1A. Each of the State's recipients has various projects planned or underway. The County of Hawaii (Hawaii County) has three HOME projects in the construction phase and near completion – the Hale Na Koa O Hanakahi Senior/Veterans project in Hilo, Habitat for Humanity's Puna Self-Help Housing affordable homeownership project in the Puna District, and the Kaloko Heights Affordable Rental project in Kailua-Kona. In the County of Kauai (Kauai County), the Lima Ola, Phase I Multi-Family Affordable Housing Project is near completion; and the Waimea Huakai Subdivision project will be completed in early 2025. Results for projects under construction will be reported in a future CAPER.

Under the HTF program, in PY2023, Maui County completed two projects-- Kaiaulu O Halelea 56, Phase 1B; and Kaiaulu O Halelea 64, Phase 1A. Currently, there are HTF-assisted projects being planned or under construction in each of the counties. As previously mentioned, Hawaii County's Hale Na Koa O Hanakahi project in Hilo and the Kaloko Heights Affordable Rental project in Kailua-Kona are under construction and near completion. Kauai County's Lima Ola, Phase I, Multi-Family Affordable Housing Project in the next program year. As projects are completed, results will be reported in a future CAPER.

Under the PY2021 HOME American Rescue Plan (HOME-ARP) program, Kauai County utilized its allocation toward the Lima Ola Permanently Supportive Housing project, which is under construction and near completion. Maui County intends to allocate its share of HOME-ARP funds toward the Hale O Piikea, Phase III project, which is currently in the planning stage. Hawaii County is in the process of selecting an eligible HOME-ARP project. Once these projects are complete, HOME-ARP-assisted units will be reported in a future CAPER.

The HOPWA program provided supportive services, with and without housing assistance, to 491 persons living with AIDS and their families. Of these, 36 also received financial assistance through Tenant Based Rental Assistance (TBRA), 19 through Short Term Rent Mortgage Utility (STRMU), and 11 received services and support for permanent housing placement. Additional information and data are available in **Attachment C**, PY2023 HOPWA CAPER, for detailed information on the number of individuals served and the types of assistance provided.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	ESG RUSH
American Indian, Alaska Native, or Indigenous	
Asian or Asian American	10
Black, African American, or African	
Hispanic/Latina/e/o	
Middle Eastern or North African	
Native Hawaiian or Pacific Islander	6
White	
Multiracial	
Client doesn't know	
Client prefers not to answer	
Data not collected	
Total	**16**

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

As shown in Table 2 above, in addition to the number of ESG RUSH program participants reported by "Race", there were no persons of mixed races reported for a total of 16 ESG participants served from 6 total housedholds served.

Hawaii is an ethnically diverse state with many residents of multi-racial backgrounds. Under the HOME program, there were six (6) families that identified as "Native Hawaiian or Pacific Islander," seven (7) that identified as "White," and one (1) that identified as "Multiracial," for a total of 14 families assisted in PY2023.

Under the HTF program, there were six (6) families that identified as "Native Hawaiian or Pacific Islander," and eight (8) families that identified as "White," for a total of 14 families assisted in PY2023.

Under the HOPWA program, 76 additional persons identified themselves as multi-racial (of which 21 identified as Hispanic), for a total of 532 participants.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
HOME	public - federal	3,247,840	3,445,018
HOPWA	public - federal	307,340	276,280
ESG	public - federal	0	0
HTF	public - federal	3,066,413	3,942,431
RUSH - ESG Disaster Relief Grant	public - federal	1,339,404	14,092

Table 3 - Resources Made Available

Narrative

ESG RUSH and HOPWA expenditures reflected in the above table represent the amount expended through the third quarter of PY2023. Fourth quarter expenditures were still being processed as of June 30, 2024, the end of this subrecipient agreement term.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Rural Counties	100	100	N/A
Statewide	100	100	N/A

Table 4 – Identify the geographic distribution and location of investments

Narrative

Under the State's allocation of HOME and HOPWA funds, 100% of the allocation for each program is expended in the counties of Hawaii, Kauai, and Maui. Under the State's HTF program, 100% of the allocation may be expended in all three counties and the City.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Match information under the HOME program is shown in Tables 5 and 6 below. HHFDC reports HOME match information to coincide with the federal fiscal year between October 1 and September 30.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	40,696,902
2. Match contributed during current Federal fiscal year	586,558
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	41,283,460
4. Match liability for current Federal fiscal year	560,790
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	40,722,670

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	**Date of Contribution**	**Cash (non-Federal sources)**	**Foregone Taxes, Fees, Charges**	**Appraised Land/Real Property**	**Required Infras-tructure**	**Site Preparation, Construction Materials, Donated labor**	**Bond Financing**	**Total Match**
Kaiaulu O Halelea 64	08/04/2023	586,558	0	0	0	0	0	586,558

Table 6 – Match Contribution for the Federal Fiscal Year

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period $	**Amount received during reporting period $**	**Total amount expended during reporting period $**	**Amount expended for TBRA $**	**Balance on hand at end of reporting period $**
739,475	**206,390**	**10,452**	**0**	**935,413**

Table 7 – Program Income

HOME MBE/WBE report

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	**Minority Business Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	30	0	11	0	0	19
Dollar Amount	1,187,877	0	596,093	0	0	591,784

	Total	**Women Business Enterprises**	**Male**
Contracts			
Dollar Amount	0	0	0
Number	0	0	0
Sub-Contracts			
Number	30	3	27
Dollar Amount	1,187,877	20,588	1,167,289

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	**Minority Property Owners**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	**Total**	**Minority Property Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	21	28
Number of Special-Needs households to be provided affordable housing units	0	0
Total	**21**	**28**

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	21	28
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	**21**	**28**

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

HOME and HTF activities planned for in PY2023 will produce results in future program years. The results achieved during PY2023 are based on the commitments of prior years' HOME and HTF fund allocations. Historically, the HOME Community Housing Development Organization (CHDO) reserve requirement has proven challenging to meet. Even with the two-year planning period in HHFDC's HOME rotation, preparing for CHDO projects continues to be difficult due to the limited number of CHDOs statewide. In PY2023, following the Lahaina Wildfire, Maui County exercised its option to have its required CHDO set-aside waived, which allowed the county to convert its $450,000 CHDO allocation to regular project funds. Results from this activity will be reported in a future CAPER.

Timeliness in committing and expending HOME funds is closely monitored by HHFDC staff. Timeliness issues may be attributed in part to the prolonged affordable housing development process in Hawaii. While HOME funds may be subgranted to the counties based on an approved AAP, the funds can only be committed to projects after all financing has been secured, the project has been underwritten, and construction scheduled to start within 12 months. HHFDC's rotating allocation between the three Neighbor Island counties has somewhat improved the timeliness of expenditures, awarding one county the entire annual allocation, and allowing two years between funding years for a county to plan for specific projects.

Although HOME funds are ultimately being used to produce or preserve affordable housing, the counties must exercise diligence in underwriting proposals to ensure compliance with HOME deadlines and requirements.

To improve the overall performance of the HTF program and prevent funds from being recaptured by HUD / U.S. Treasury, HHFDC did not award HTF funds to the City since PY2020. Instead, HTF funds have been and will continue to be allocated to the neighbor island county receiving the HOME allocation. Overall, HHFDC's State Recipients and Subgrantees are making progress toward major goals, despite challenges associated with both programs.

Discuss how these outcomes will impact future annual action plans.

As previously stated, HOME and HTF activities and projects use multiple sources of funds and are subject to a complex and prolonged development process, therefore, HOME and HTF funds committed during this reporting period will produce results in future program years. HOME and HTF results achieved during this reporting period are based on the commitments and expenditures of prior years' HOME and HTF allocations.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	0	0	14
Low-income	0	14	0
Moderate-income	0	0	0
Total	**0**	**14**	**14**

Table 13 – Number of Households Served

Narrative Information

To address the State's worst case housing needs, the counties of Hawaii, Kauai, and Maui have affordable rental housing projects planned and/or underway. HTF-assisted units will serve extremely low-income individuals and families earning a maximum of 30% of the AMI or below. Each county will also utilize its share of PY2021 HOME American Rescue Plan (ARP) funds toward the construction of affordable rental units for individuals/households experiencing homelessness and other qualifying populations. The County of Kauai elected to utilize its allocation of HOME ARP funds toward the development and construction of its Lima Ola Permanently Supportive Housing Project, a 26-unit affordable rental housing project in the Koloa District, which will provide accessible units for individuals with mobility and sensory impairments. Of the 26 units, nine (9) will be HOME-ARP-assisted. The targeted completion date for this project is August 2024. To further support the above efforts and leverage federal funding received, the counties utilize funding from other sources such as general funds and Affordable Housing Production funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The State's Homeless Outreach Program continues to cover 100% of BTG's geography (Kauai, Hawaii, and Maui) in alignment with established PIT regions. Partnerships with a broad range of organizations help the CES to reach individuals and families least likely to apply for homeless assistance. BTG providers frequently partner with licensed medical and mental health professionals to diagnose disabilities or treat wounds. Legal services obtained through the State Outreach program assist with procuring documents needed to transition individuals and families into permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency and Transitional shelters throughout the state provide a secure environment for individuals and families to stabilize their lives, address needs, and strengthen their economic situations. These facilities provide homeless clients with a broad spectrum of services or referral to services, including substance abuse, mental health, and educational services; job and life skills training; and family support. All shelters provide access to basic needs, such as a safe and decent place to sleep, prepared meals and/or food/kitchen facilities, hygiene essentials, and clothing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

ESG RUSH funds are utilized to assist households experiencing homelessness or housing instability in certain areas impacted by the Maui wildfires. The program provides time-limited housing support, financial assistance, and stabilization services, including:

- Rental Assistance: rental assistance and rental arrears
- Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, housing re-location costs (i.e., moving truck rental, hiring a moving company, up to three months of storage fees)
- Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair

The State's Rapid Re-Housing (RRH) Program has two main components: RRH which targets homeless households and Homeless Prevention (HP) which provides financial assistance and support services for those imminently at risk of losing their home. RRH providers focus on permanent housing placement by utilizing the Housing First (HF) approach, in which individuals and families experiencing homelessness are quickly connected with permanent housing without preconditions and barriers to entry. BTG aligns with State and Federal requirements by using RRH resources to help households obtain housing quickly, increase self-sufficiency, and remain housed. BTG employs essential activities to achieve these goals including landlord recruitment, rental/financial assistance, housing stabilization services, connections with community resources, and acquisition of underutilized properties for housing conversion. BTG also recognizes that increasing housing inventory for those transitioning out of homelessness is critical.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

On January 17, 2024, the State of Hawaii Med-Quest Division submitted a five-year extension request for its Medicaid section 1115(a) demonstration project (entitled the "Hawaii QUEST Integration"). The extension request is for the period of August 1, 2024 to July 31, 2029. The project is designed to improve health outcomes and maintain a managed care delivery system that leads to more appropriate utilization of health care while addressing health related social needs in ways that are culturally appropriate and nurture well-being. Current services include a managed care delivery system to multiple eligibility groups. This demonstration extension aims to implement new authorities, including continuous eligibility for children ages 0 through 5 and continuous two-year eligibility for children ages 6 through 18, pre-release services for justice-involved individuals, nutrition supports, and contingency management. The extension will also build upon existing authorities, including expanding rental assistance and adding medical respite to the state's Community Integration Services (CIS) program. Specifically, this program provides Pre-Tenancy and Tenancy Services that support Medicaid members to be successful tenants in housing that is owned, rented or leased to the member. The goals of the program are to: (1) Support the member's transition to housing; (2) Increase long-term stability in housing in the community; and (3) Avoid future periods of homelessness and institutionalization for members. There are three primary target populations: (1) Homeless individuals; (2) Individuals at risk of homelessness (e.g. eviction); and (3) Individuals transitioning from institutions back to the community who do not have housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Information forthcoming.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HPHA uses various strategies to promote public housing resident involvement with management. Specifically, HPHA encourages and assists Resident Associations in their duties of addressing general and property-specific issues and holds quarterly public housing community meetings.

HPHA also works with the Resident Advisory Board, which is made up of public housing property leaders to review and revise management processes in HPHA's 5-year and Annual Plan. These meetings also include discussion topics that affect all public housing residents and cover all issues related to redevelopment plans, safety and security, and legislative endeavors.

Actions taken to provide assistance to troubled PHAs

HPHA is not a troubled agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing in the State of Hawaii include housing affordability and the lack of resources necessary to develop and sustain affordable housing. HHFDC, HPHA, and DHS-BESSD continued to advocate for increased State funding for affordable housing and homeless shelters/servides and improvements. Information on other actions taken by HHFDC, HPHA, and DHS-BESSD forthcoming.

In PY2023, Chapter 3.35 of the Maui County Code, which pertains to the Affordable Housing Fund, was revised. This amendment allows affordable housing projects with complex financing or management structures to receive consideration for awards of County funds in the form of grants or loans, and has resulted in a reduction of a barrier to affordable housing development.

Maui County continues to: provide technical and financial asssitance to facilitate the approval and development of affordable housing projects; secure housing rehabilitation loans and/or grants; monitor the management of county-owned rental housing project; administer the First Time Homebuyers Assistance and Affordable Housing Fund programs; review and monitor the Residential Workforce Housing Policy; oversee the Section 8 Rental Assistance Program, including Emergency Housing Vouchers; monitor employee/affordable housing conditions; oversee and monitor the Maui Homeowner's Assistance Fund to prevent foreclosures; and manage the Ohana Assistance Program, which expands workforce housing opportunities.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Information forthcoming on 2023 State Legislatire appropriations.

The counties, as State Recipients and Subgrantees of HHFDC's HOME and HTF programs:

- leverage other funding sources to subsidize and support the cost of developing affordable housing;
- encourage the development of affordable rental units targeting lower AMI housing and maintaining longer affordability periods in their respective selection processes;
- fund tenant-based rental assistance programs to assist households to not more than 30% of their household incomes for housing;
- provide information and education to landlords on the benefits of the Section 8 voucher and TBRA programs to encourage the rental of units to this population; and
- provide counseling services on topics such as credit repair, planning for homeownership, and foreclosure prevention.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Hawaii County distributes informational pamphlets to applicants and considers the hazards of lead-based paint (LBP) poisoning under two programs. The Residential Repair Program, which provides loans to low- and moderate-income homeowners to repair and improve their primary residence, requires that LBP risk assessments be conducted on homes built before 1978. When considering a loan for a home built before 1978, the county assesses the home and sends samples to a lab for testing.

Recommendations for abatement are made for positive LBP results, and homeowners choose a lead-certified contractor to address the lead issues. Hawaii County's Section 8 Rental Assistance Payments program prohibits rental subsidy for any unit that is built before 1978 if there is a family member under the age of six and the unit contains peeling paint.

Maui County's Housing Choice Voucher (HCV) program focuses on HUD's Lead Safe Housing Rule as it relates to units built pre-1978 that are occupied or will be occupied by families with children under six years of age. The Housing Inspector ensures compliance by completing training on and conducting visual assessments for deteriorated paint, and during Housing Quality Standards inspections. Maui County's HCV program is prepared to manage and respond quickly to an Elevated Blood Lead Level (EBLL) case while remaining compliant with regulations.

Kauai County continues to ensure that projects receiving federal funds adhere to lead-based paint requirements. No activities during PY2023 were subject to LBP requirements.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The State's strategy to reduce the number of poverty-level families are to (a) meet basic subsistence requirements for those in need; (b) strengthen and preserve families; and (c) support self-empowerment.

DHS continues to implement its Temporary Assistance for Needy Families (TANF) and Temporary Assistance for Other Needy Families (TAONF) programs, time-limited welfare reform programs for adults with children, which help families to achieve financial self-sufficiency. TANF and TAONF protect those who cannot work and require those who are able to work to do so, fostering self-reliance, responsibility, and family stability. Both TANF and TAONF include strong incentives and penalties, childcare support for working parents, and restructured welfare benefits so that it "pays to work." Eligible households are allowed to receive TANF or TAONF cash benefits for a maximum of five years in their lifetime.

HHFDC administers HUD’s National Housing Trust Fund program, which has been designated toward providing funds for the development of rental units targeting households earning incomes at or below 30% of the AMI. HHFDC subgrants these funds to the four counties, and all have invested in projects that will produce rental units serving households in their communities with extremely low incomes, including the homeless.

State and county housing agencies work to increase or preserve the inventory of affordable housing units by providing financial support and assistance in the form of low-income housing tax credits, low-interest loans, gap financing, and 201H exemptions.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Various government assistance programs have conflicting requirements that constrain the efficient delivery of affordable homes or support services. Efforts to overcome this gap continue through review of procedural and regulatory requirements, and recommending amendments that simplify layering of financing sources. Programs to cut across financial "silos" for the provision of housing and supportive services also continue.
The counties of Hawaii, Kauai, and Maui and the City continue to participate in quarterly Community Planning and Development (CPD) Coordinators' meetings to coordinate statewide strategies, activities and performance measures, statewide CoC group meetings held every other month to collaborate on homeless issues, Interagency Council on Homelessness meetings held every other month to mainstream programs and end chronic homelessness, periodic HOME and HTF recipients group meetings to increase capacity, quarterly fair housing meetings, and monthly state and county Housing Directors’ meetings to collaborate on housing issues and policies.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

HHFDC, DHS, HPHA, and the county housing agencies continue to participate in the Governor's Housing Stakeholders Group, which includes public and private housing and social service agencies, and legislators working on various issues that include, but are not limited to, affordable housing policy, legislative/budget priorities, Transit-Oriented Development (TOD), future housing development projects, infrastructure funding, historic preservation, fair housing issues, environmental issues and other housing-related topics. Directors from these agencies also meet monthly to work on resolving issues, share best practices, and collaborate on housing development initiatives and activities.

HHFDC continues to coordinate and conduct periodic HOME and HTF program meetings with its State Recipients and Subgrantees to improve communication and provide opportunities for open discussion on the administration of the HOME and HTF programs. To encourage participation and utilization of funds under HUD's National Housing Trust Fund program, HHFDC has also provided education and informational sessions to developers of affordable housing.

To enhance and broaden coordination between public and private housing, health, and social services agencies, HHFDC's State Recipients of HOME funds (the counties of Hawaii, Kauai, and Maui) conduct community outreach through various means. Hawaii County includes request for proposals (RFP), public notices, and information on upcoming events and on- and off-site training in the County's weekly newsletter. Kauai County's Homeless Support Services Coordinator serves as a liaison on Kauai's Continuum of Care Committee (also known as the Kauai Community Alliance) and attends meetings to assist this community-based working group to address homeless priorities and concerns. Maui County's Coordinated Homeless Response Team meets monthly to coordinate proactive and immediate solutions to acute homelessness issues affecting public health and safety.

All counties hold applications workshops for their HOME and CDBG programs, participate in quarterly fair housing and CPD Coordinators' meetings, and monthly Housing Directors' meetings. Under the ESG program, BTG continues to maintain the CES in each county, which organizes and prioritizes available housing resources, and matches these resources with the most vulnerable households in the community. BTG jurisdictions advocated for new affordable housing developments; increased local, state and federal funding for homeless prevention activities, Housing First, and Rapid Re-Housing programs; increased federal funding for the Housing Choice Voucher (Section 8) program; and continued to operationalize Housing First strategies.

HHFDC and HPHA are members of the Hawaii Interagency Council for Transit-Oriented Development (TOD Council) and collaborate with state and county governments and the community to coordinate and facilitate state agency TOD planning. The TOD Council also facilitates consultation and collaboration between the State and counties on smart growth, planning and policy development, and TOD initiatives.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Throughout PY2023, HHFDC and other government agencies continued to provide staff with fair housing education. In April 2024, fair housing training sessions were held virtually by the City with a panel of representatives from HUD, the Hawaii Civil Rights Commission (HCRC), and the Legal Aid Society of Hawaii (LASH). In the Analysis of Impediments to Fair Housing Choice (AI) report prepared jointly for government housing agencies in 2019, it was recommended that fair housing information and training be provided for the benefit of the public, landlords, and agency staff, who were among the 823 attendees in 2024. The 2025 AI report is underway and will be finalized prior to submission of the upcoming 2025 ConPlan.

To continue the expansion of fair housing education, Kauai County provides Fair Housing information via Section 8 briefings for new Housing Choice Voucher recipients and on the KCHA website. Maui County partnered with HUD, HCRC, and LASH to address housing discrimination complaints.

All DHS/HPO staff and contracted service providers are required by DHS to participate in the annual Civil Rights Awareness training. The training consists of topics such as federal laws against discrimination, the State's discrimination complaint process, rules against retaliation, supervisor responsibilities, fair housing, language access, and other accommodations. HPO staff and homeless stakeholders are also required to attend Fair Housing training presented by each of the four counties when available.

Fair housing language is included in all housing-related DHS/HPO Requests for Proposals and/or contracts. Contracted providers are required to have policies and procedures (P&P) in place to ensure compliance with Fair Housing rules and regulations. The P&Ps must be made available upon request for review by DHS/HPO.

HPHA continues to address Americans with Disabilities Act (ADA) issues by carrying out its multi-phase strategy. The HPHA Needs Assessment and DRAFT Title II Transition Plan can be found at: http://www.hpha.hawaii.gov/housingplans/index.htm.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In PY2023, HHFDC monitored all State Recipients, HOME CHDOs, and active HOME projects/activities using HUD's CPD Monitoring Handbook 6509.2, Rev. 6, Chapter 7 as its key monitoring tool. Monitoring included applicable HOME program-wide and project/program-specific compliance reviews as described in the Handbook. HHFDC conducted on-site program monitoring reviews, in addition to using IDIS reports, communications with county staff, report submittals and previous monitoring reports. Program monitoring focused on each county's administration of the HOME program. **Attachment D** describes the results of HHFDC's program monitoring.

The counties of Hawaii, Kauai, and Maui, as State Recipients under the HOME program, conduct outreach to Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) through the following activities:

- solicitations for the procurement of services and property by State Recipients, Subrecipients or other entities receiving funding under the HOME program include outreach efforts to the MBEs and WBEs (such as utilization of DOT's Disadvantaged Business Enterprise Directory);

- public notices of bid solicitations and requests for proposals include a statement that encourages participation by MBEs and WBEs; and

- State Recipients, Subrecipients, and other entities receiving HOME funds report annually on the type and number of contracts awarded, the names and addresses of the firms awarded bids, the dollar value of all contracts awarded, the dollar value of contracts awarded to MBEs and WBEs, names and addresses of MBEs/WBEs who submitted bids but were not awarded contracts, and the method of implementing the outreach requirements.

Section CR-15 of this CAPER provides data compiled during this reporting period on HOME contracts and subcontracts awarded to MBEs and WBEs. The State remains confident that MBEs and WBEs will continue to be given opportunities to participate in the State's HOME program.

Attachment E describes monitoring procedures for the HOPWA and ESG RUSH programs.

Citizen Participation Plan 91.105(d); 91.115(d)
Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

On August 15, 2024, HHFDC published a Notice of Public Comment (Notice) inviting the public to comment on the draft PY2023 CAPER and informing the public where copies of the draft CAPER were available for review. HHFDC published the Notice in the Honolulu Star-Advertiser, a newspaper of general circulation, and posted the Notice and draft CAPER on its website at http://dbedt.hawaii.gov/hhfdc or www.hawaii.gov/dbedt/hhfdc. The 15-day comment period will expire on August 30, 2024.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

HHFDC contracted with Spectrum Seminars, Inc. to conduct on-site inspections and tenant file reviews of HOME-, HTF-, and Neighborhood Stabilization Program-assisted rental housing. In PY2023, Spectrum completed tenant file reviews for 11 HOME projects, one HTF project, and one NSP project; and on-site inspections for 10 HOME projects, one NSP project, and one HTF project. HOME Program Final Reports were issued noting that for two projects, owners failed to correctly complete or document the tenant's annual income recertification; issues remain unresolved. Unit inspections are scheduled for October 2024. Additional program and project monitoring information is provided in **Attachment F**.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

The counties of Hawaii, Kauai, and Maui, as State Recipients under the State's HOME program, conduct affirmative marketing through their use of commercial media, community contacts, the Equal Housing Opportunity logos/slogan, and display of the Fair Housing poster.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Of the $3,445,018 in HOME funds disbursed in PY2023, $10,452 was program income/recaptured funds. HHFDC allows the counties of Hawaii, Kauai, and Maui, as State Recipients under the State's HOME program, to retain all program income/recaptured funds for re-distribution to other HOME-eligible activities. The counties are allowed to use up to 10% of program income received for administrative purposes.

The total program income/recaptured funds received during the program year was $206,390. Total program income/recaptured funds expended on projects and administration was $10,452, leaving a balance of $935,413 available for future projects and administration. Table 7 on page 7 reflects the program income/recaptured funds received and disbursed by the counties during the reporting period.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

HHFDC continued to make available incentives for non-profit and for-profit entities to develop affordable housing. Incentives include low-interest loans, low-income housing tax credits, and exemptions from the State's general excise tax. HHFDC ensures that the organizations are aware of the benefits of the various state programs and of how equity may be obtained for affordable rentals. In PY2023, HHFDC awarded financing in the form of low-income housing tax credits, rental housing revolving fund loans, and/or revenue bonds for the construction or preservation of 1,669 affordable rental units. HHFDC also continues to promote homeownership in the State of Hawaii by providing financing, tools, and resources for the development of affordable for-sale housing.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	10	19
Tenant-based rental assistance	19	36
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0
TOTAL	**29**	**55**

Table 14 – HOPWA Number of Households Served

Narrative

The PY2023 HOPWA Program CAPER, with detailed information on the number of individuals served and the types of assistance provided, is included as **Attachment C**.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

HHFDC, as the State Recipient of HTF funds, complied with its HTF Allocation Plan for PY2023. The HTF Plan provided for HHFDC's retention of 5% for program administration and the distribution of remaining funds to Maui County.

In PY2023, Maui County completed construction on its PY2020 Kaiaulu O Halelea 64, Phase 1A and Kaiaulu O Halelea 56, Phase IB projects.

The counties of Hawaii, Kauai, and Maui receive HTF funds on the same rotation as HHFDC's HOME rotation, and each has identified eligible HTF activities that will produce HTF units in the near future, targeting households earning incomes at or below 30% of the AMI. Hawaii County's PY2018 Kaloko Heights Affordable Rental Housing project and its PY2021 Hale Na Koa O Hanakahi project are near completion. As the PY2023 HTF Subgrantee, Maui County selected the Hale O Piikea II and Hale O Piikea III projects in Kihei, for which written agreements are yet to be executed.

In PY2023, under each county's HTF program, there were no emergency transfer requests pertaining to victims of domestic violence, dating violence, sexual assault, or stalking.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	14	0	0	14	0	14
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	2	0	0	1
Total Labor Hours		157,934			37,801
Total Section 3 Worker Hours		43,751			12,378
Total Targeted Section 3 Worker Hours		5,793			1,702

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers		2			1
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).		2			1
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.		1			1
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.		2			1
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.		1			
Assisted residents to apply for, or attend vocational/technical training.		2			1
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.		1			

Table 16 – Qualitative Efforts - Number of Activities by Program

Narrative

Under 24 Code of Federal Regulations (CFR) Part 75, Section 3 of the Housing and Urban Development Act of 1968 (Section 3) is a hiring requirement that applies to development projects and ensures that employment and other economic opportunities by certain HUD assistance goes toward the “greatest extent feasible” to low- and very low-income persons and businesses. Section 3 requirements apply to all HOME, HOME-ARP, HTF, ESG, and HOPWA program activities that involve housing construction, demolition, rehabilitation, or other public construction exceeding total HUD funding of $200,000.

On September 29, 2020, the Section 3 Final Rule was published and a compliance date of July 1, 2021 was provided. In PY2023, there were two (2) HOME activities and one (1) HTF housing construction activity exceeding total HUD funding of $200,000 completed. Table 16 provides totals for the number of activities, labor hours, Section 3 worker hours, and targeted Section 3 worker hours by program; and Table 17 relfects qualitative efforts, also by program in PY2023.

No ESG RUSH or HOPWA grant funds were expended on activities involving housing construction, demolition, rehabilitation or other public construction. However, many of the participants of both programs were offered employment and/or training classes provided by the agencies or were referred to the classes provided by partner service providers including State and County government, non-profit and private organizations.

ATTACHMENT A

CR-05: Goals and Outcomes

HOME Investment Partnerships Program

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ATTACHMENT A
PY2023 HOME ACTIVITIES
CR-05: Goals & Outcomes

PY2023 AAP GOALS/ACTIVITIES:

PY2023 Anticipated HOME Projects	Project Name	County	No. of HOME-Assisted Units	TOTAL UNITS
HR-1: Rental Housing – New Construction or Rehabilitation	Hale O Piikea, Phase III	Maui	6	36
HR-1: Rental Housing – New Construction or Rehabilitation	Hale Pilina	Maui	6	179
		TOTAL:	**12**	**215**

PY2023 CAPER OUTCOMES:

PY2023 HOME Completions	Project Name	County	AAP Year	No. of HOME-assisted Units	TOTAL UNITS
HR-1: Rental Housing – New Construction or Rehabilitation	Kaiaulu O Halelea 56, Phase 1B	Maui	2020	7	56
HR-1: Rental Housing – New Construction or Rehabilitation	Kaiaulu O Halelea 64, Phase 1A	Maui	2020	7	64
			TOTAL:	**14**	**120**

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ATTACHMENT B

CR-05: Goals and Outcomes

National Housing Trust Fund Program

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ATTACHMENT B
PY2023 NATIONAL HOUSING TRUST FUND PROGRAM
CR-05: Goals & Outcomes

PY2023 AAP GOALS / ACTIVITIES:

PY2023 Anticipated HTF Projects	Project Name	County	No. of HTF Assisted Units	TOTAL UNITS
HR-4: Construct New or Rehabilitate Existing Affordable Rental Housing	Hale O Piikea II	Maui	10	97
HR-4: Construct New or Rehabilitate Existing Affordable Rental Housing	Hale O Piikea III	Maui	4	36
		TOTAL:	**14**	**133**

PY2023 CAPER OUTCOMES:

PY2023 HTF Completions	Project Name	County	AAP Year	No. of HTF-assisted Units	TOTAL UNITS
HR-4: Construct New or Rehabilitate Existing Affordable Rental Housing	Kaiaulu O Halelea 56, Phase 1B	Maui	2020	7	56
HR-4: Construct New or Rehabilitate Existing Affordable Rental Housing	Kaiaulu O Halelea 64, Phase 1A	Maui	2020	7	64
				14	**120**

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ATTACHMENT C

CR-05 and CR-55: HOPWA CAPER

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HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM

PY2023 CONSOLIDATED APR/CAPER – HOPWA PROVIDER (GRANTEE)

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Housing Opportunities for Persons With AIDS (HOPWA) Program

Revised: 11/30/2022

Consolidated APR/CAPER–Grantee Workbook

OMB Number 2506-0133 (Expiration Date: 12/31/2024)

Overview

The public reporting burden for this collection of information is estimated to average 40.0 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Performance Reports for HOPWA formula grantees and competitive grantees provide HUD with annual information to support program evaluation and measure program beneficiary outcomes related to maintaining housing stability; preventing homelessness; and improving access to care and support. This collection of information consolidates the information in the APR and CAPER reports and clarifies reporting requirements, which will allow HUD's Office of HIV/AIDS Housing to better respond to data calls from Congress and make better program decisions based on more relevant grantee annual data. Reporting is required for all HOPWA grantees pursuant to 42 U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); 24 CFR § 91.520(f). The information collected regarding grantees, their respective project sponsors, and the identities of HOPWA program participants will remain confidential pursuant to 42 U.S.C. § 12905(e) and 24 § CFR 574.440.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to Colette Pollard, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Control No. 2506-0133. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB Control Number.

HOPWA formula grantees are required to submit a Performance Report demonstrating coordination with other Consolidated Plan resources. HUD uses the Performance Report data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

In addition, grantees must comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282), which requires grant recipients to provide general information for all entities (including contractors and sub-contractors) receiving $25,000+ in federal funding.

HOPWA competitive grantees are required to submit a Performance Report for each operating year in which HOPWA grant funds were expended. Information on each competitive grant is to be reported in a separate Performance Report. Grantees approved for "Other Activities", as detailed in their grant agreement, are requested to report on their unique program accomplishments.

In addition, grantees must comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282), which requires grant recipients to provide general information for all entities (including contractors and sub-contractors) receiving $25,000+ in federal funding.

Continued-use Periods. Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an Annual Report of Continued Project Operation throughout the required use periods. This report is found on the "STEWARD" tab of this workbook. The required use period is three (3) years if the rehabilitation is non-substantial.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.

HMIS. In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

Formula Operating Year. HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this Performance Report must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the Performance Report must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

Competitive Operating Year. HOPWA competitive grants are awarded for a three-year period of performance with Performance Reports submitted for each of the three operating years. The information contained in this Performance Report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant.

Grantees with an approved extension period of less than 6-months must submit the Performance Report for the third year of the grant term at the end of the approved extension period and incorporate data from the additional months. Grantees with an approved extension period of 6-months or more must turn in a Performance Report at the end of the operating year and submit a separate extension Performance Report at the end of the extension period

Filing Requirements. Within 90 days of the completion of each operating year, grantees must submit their completed Performance Report to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWAReports@hud.gov. Electronic submission to HOPWA Program office is preferred. If electronic submission is not possible, please send an email to the HOPWA@hud.gov email inbox.

Definitions

Achieved Viral Suppression: When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per milliliter of blood.

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services.

Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Anti-Retroviral Therapy: The combination of drugs used to treat HIV.

Area Median Income: The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by

location and are published at: https://www.huduser.gov/portal/datasets/il.html

Beneficiary(ies): All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, NOT including the HOPWA eligible individual (see definition).

Chronically Homeless Person: An individual or family who is homeless and lives or resides as an individual or family who a) lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; b) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last three years; and c) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002), post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of two or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.
Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of $300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."
HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the Performance Report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).
HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.
HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.
Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non- beneficiaries (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the Performance Report.
Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year.
Improved HIV Viral Load: A reduction in the load or volume of HIV present in the HOPWA eligible individual's blood at the end of the reporting period compared to the beginning of the reporting period. Most PLWHA who are engaged in medical care have routine laboratory tests. The HOPWA eligible individual's latest laboratory report can be used to determine viral load.
In-kind Leveraged Resources: These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.
Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.
Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would

not be living in the unit except to provide the necessary supportive services. See Code of Federal Regulations Title 24 Part 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.
Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.
Medically Assisted Living Facilities: HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Nonbinary: A gender other than singularly female or male.
Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.
Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
Output: The number of units of housing or households that receive HOPWA assistance during the operating year.
Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.
Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income at 2 CFR 200.307.
Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.
SAM: All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.
Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.
Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is

not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.
Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender assigned at birth
VAWA Internal Emergency Transfers: Per 24 CFR 5.2005e, an emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
VAWA External Emergency Transfers: Per 24 CFR 5.2005e, an emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Grantee Performance Report Workbook

What is the HOPWA Grantee Performance Report Workbook?

This workbook provides information at the Grantee Administration level, including grantee contact information, annual performance report narratives, and stewardship unit information.
This data will be compiled by the HOPWA Formula or Competitive Grantee, as part of providing annual performance reporting to HUD.

Who completes this form?

This workbook will be completed by the HOPWA Formula or Competitive **Grantee** ONLY.

Reminder: ANY entity that provides DIRECT HOPWA services - including the HOPWA Grantee - must also complete a separate HOPWA Sponsor Performance Report Workbook.

What tabs should be completed for this report?

EVERY GRANTEE USER should complete these tabs:

- ***GRANTEE***
- ***CONTACT***
- ***Narrative***

STEWARD: The Stewardship tab should only be completed if the Grantee is reporting on HOPWA Stewardship Units.
Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period.
If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Sponsor Performance Report workbook, the grantee must complete an Annual Report of Continued Project Operation throughout the required use periods found on the "STEWARD" tab of this workbook. The required use period is three (3) years if the rehabilitation is non-substantial.

Important Information:

To ensure the integrity of this workbook, please to not DELETE or ALTER any rows, columns, tabs, or the NAME of the report.
This workbook requires the entry of data only where applicable, with no other actions required.

1. Enter text in empty cells next to questions.
2. Enter numbers where the entry reads “0” and the answer is an amount.

The workbook MUST be submitted in this Excel format. The Grantee will be **unable to submit it** to HUD if it has been converted to any other format, such as a Word or PDF file.

HOPWA Grantee Performance Report Submission Instructions:

HOPWA Annual Performance reporting is collected and submitted at both the Grantee and Project Sponsor levels.
HUD or a HUD contractor will provide HOPWA Grantees annually with an advance set of named Grantee and Project Sponsor files, based on Project Sponsor activity logged in HUD's IDIS system relative to the Grantee's Accomplishment Year on which it will be reporting.
Grantees complete this high-level *Grantee* workbook covering: Grantee organizational information, Grantee contact information, a narrative of all activities provided by the Grantee and its Project Sponsors, and Stewardship Unit information, as applicable.
Project Sponsors (and any Grantee that provides direct HOPWA activities) will complete a separate detailed annual report, called the "Sponsor Performance Report Workbook," with every Project Sponsor completing a workbook and submitting it to the Grantee.
The Grantee will then:

- Review all Sponsor Performance Report workbooks for accuracy and will request that the Project Sponsor correct any missing or incorrect information.
- Collect all of the Grantee and Project Sponsor workbooks together.
- Submit the collection of all separate workbook files in a **single transmission** to **HOPWAReports@HUD.gov**.
- The entire collection of HOPWA workbook files is considered the Grantee's submission of annual performance reporting under its HOPWA grant agreement.
- Grantees shall submit their annual Performance Report Workbook within 90 days of the completion of their operating (or Accomplishment) year.

Once submitted, the Grantee will receive confirmation regarding the submitted files and may be contacted by HUD or a HUD contractor to confirm or correct reported information, as necessary.

For assistance with this process, please submit a query to **HOPWAReports@HUD.gov**.

Grantee	Grant ID	Sponsor(s)	File ID
Hawaii	FHI28922	S00328A_Maui AIDS Foundation	24134_2542941

GRANTEE SUMMARY	
Complete the chart below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program.	
Question	**Responses**
For Competitive Grantees Only	
For Competitive Grantees only, what is the grant number?	
For Competitive Grantees only, which year (1, 2, or 3) of the grant does this report cover?	
Is the Competitive Grantee a nonprofit organization? **Yes or No.**	
Is the Competitive Grantee a grassroots organization? **Yes or No.**	
For Competitive Grantees only, how much was expended on an "Other Housing Activity" (as approved in the grant agreement)?	
For All HOPWA Grantees	
What is the name of the Grantee organization?	State of Hawaii Housing Finance and Development Corporation
What is the Grantee's Unique Entity Identifier (UEI)?	M3BRJ2STMTE4
What is the Employer ID Number (EIN) or Tax ID Number (TIN) of the Grantee?	141967871
For formula grantees only, are there any changes to your program year? **Yes or No.**	No
Note: HUD must be notified of consolidated program year changes at least two months before the date the program year would have ended if it had not been lengthened, or at least two months before the end of a proposed shortened program year.	
If yes above, what is the **revised** program start date?	N/A
If yes above, what is the **revised** program end date?	N/A
What is the street address of the Grantee's office?	677 Queen Street, Suite 300
In what city is the Grantee's business address?	Honolulu
In what county is the Grantee's business address?	Oahu
In what state is the Grantee's office located?	Hawaii
What is the zip code for the Grantee's business address?	96813
What is the parent company of the Grantee (if applicable)?	Dept. of Business, Economic Development & Tourism
What department at the Grantee organization administers the grant?	Dept. of Human Services
What is the Grantee organization's website address?	https://dbedt.hawaii.gov/hhfdc/
What is the Facebook name or page of the Grantee?	https://www.facebook.com/profile.php?id=100077455278840
What is the Twitter handle of the Grantee?	@hhfdchi
What are the cities of the primary service area of the Grantee?	All cities besides Honolulu
What are the counties of the primary service area of the Grantee?	Hawaii, Kauai, and Maui
What is the congressional district of the Grantee's business address?	1

What is the congressional district of the Grantee's primary service area?	2
Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service area? **Yes or No.**	No
Is the Grantee's System for Award Management (SAM) status currently active for this report? **Yes or No.**	Yes
What is the Grantee's SAM registration number for this report?	M3BRJ2STMTE4
Does the Grantee provide HOPWA-funded services directly to clients? **Yes or No.**	No
Does the Grantee take the allowable 3% Grantee Administration allowance? **Yes or No.**	Yes
How much was expended on Grantee Administration?	$416.88

Contact Information for your Organization	
Question	**Responses**
Contact Information for Authorizing Official	
What is the Authorizing Official contact name?	Ryan Yamane
What is the Authorizing Official contact title?	Director
In what department does the Authorizing Official contact work?	Dept. of Human Services (DHS)
What is the Authorizing Official contact email?	ryamane@dhs.hawaii.gov
What is the Authorizing Official contact phone number (including	(808)586-4997
What is the Authorizing Official contact fax number?	
Contact Information for Reporting (APR/CAPER) Contact	
What is the Reporting contact name?	Harold Brackeen III
What is the Reporting contact title?	Homeless Programs Administrator
In what department does the Reporting contact work?	DHS, Homeless Programs Office
What is the Reporting contact email?	hbrackeeniii@dhs.hawaii.gov
What is the Reporting contact phone number (including extension)?	(808)586-7082
What is the Reporting contact fax number?	(808)586-5239
Contact Information for HMIS User	
What is the HMIS User contact name?	Clint Tanaka
What is the HMIS User contact title?	Homeless Programs Specialist
In what department does the HMIS User contact work?	DHS, Homeless Programs Office
What is the HMIS User contact email?	ctanaka@dhs.hawaii.gov
What is the HMIS User contact phone number (including extension)?	(808)586-5234
What is the HMIS User contact fax number?	(808)586-5239
Contact Information for IDIS User	
What is the IDIS User contact name?	Harold Brackeen III
What is the IDIS User contact title?	Homeless Programs Administrator
In what department does the IDIS User contact work?	DHS, Homeless Programs Office
What is the IDIS User contact email?	hbrackeeniii@dhs.hawaii.gov
What is the IDIS User contact phone number (including extension)?	(808)586-7082
What is the IDIS User contact fax number?	(808)586-5239
Contact Information for Primary Program Contact	
What is the Primary Program contact name?	Harold Brackeen III
What is the Primary Program contact title?	Homeless Programs Administrator
In what department does the Primary Program contact work?	DHS, Homeless Programs Office
What is the Primary Program contact email?	hbrackeeniii@dhs.hawaii.gov
What is the Primary Program contact phone number (including extension)?	(808)586-7082
What is the Primary Program contact fax number?	(808)586-5239
Contact Information for Secondary Program Contact	
What is the Secondary Program contact name?	Clint Tanaka
What is the Secondary Program contact title?	Homeless Programs Specialist
In what department does the Secondary Program contact work?	DHS, Homeless Programs Office
What is the Secondary Program contact email?	ctanaka@dhs.hawaii.gov
What is the contact Secondary Program phone number (including extension)?	(808)586-5234
What is the Secondary Program contact fax number?	(808)586-5239
Contact Information for Individuals Seeking Services	
What is the Services contact name?	Carla Ebube
What is the Services contact title?	Housing Director
In what department does the Services contact work?	808-242-5638
What is the Services contact email?	Carla@mauiaids.org

What is the Services contact phone number (including extension)?	808-242-5638
What is the Services contact fax number?	808-242-1968

Narrative Questions	Response - Maximum 4,000 characters for each question.	Character Count
Provide a maximum of 4,000 characters narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website.	The Hawaii State Department of Human Services (DHS), Homeless Programs Office (HPO) administers the Housing Opportunities for Persons with AIDS (HOPWA) formula grant program. DHS/HPO develops implements and manages a variety of state and federal programs for homeless and at-risk individuals and families. State-managed programs include Outreach services which provide comprehensive coverage throughout the state; Emergency and Transitional Shelters which provide a secure environment where individuals and families can stabilize their lives and address their needs; and housing-focused services such as State Homeless Emergency Grants, Housing Placement Program, Housing First, and Rapid Re-housing. HPO administers federal programs for the neighbor island counties of Hawaii, Kauai and Maui, including the Department of Housing and Urban Development's (HUD) Emergency Solutions Grant (ESG) and the HOPWA programs. All services are required to follow a Housing First approach with the goal of obtaining/retaining permanent housing. Maui AIDS Foundation (MAF) was created as a grassroots agency in 1986 in the height of the AIDS pandemic to assist the HOPWA population, free from stigma. Currently, Linda Puppolo is MAF's Executive Director. MAF is the project sponsor and lead administrative agency for the Neighbor Island Housing Program (NIHP). This program was created to provide housing and supportive services forming a cooperative effort of the three community-based AIDS Service Organizations (ASOs) serving the islands of Kauai, Molokai, Lanai, Maui, and Hawaii. Established in 1998, the cooperating agencies of NIHP are the Maui AIDS Foundation (MAF), Malama Pono (MP) and the Hawaii Island HIV/AIDS Foundation (HIHAF). Out of this coalition arose the housing program of today, which is funded by both formula and competitive HOPWA grants. Carla Ebube is the Housing Director of NIHP. The coalition provides TBRA (Tenant Based Rental Assistance), STRMU (Short-term Rent, Mortgage, Utilities), Housing Placement Assistance services as well as supportive services/case management at the respective island ASOs. It serves three counties in the State of Hawaii located on 5 separate islands."	2209
Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary,	TBRA was provided to 36 individuals/households, surpassing its goal of 34. STRMU provided 19 individuals/ households with the ability to stay in their current housing situations, exceeding the goal of 10. Supportive Services delivering HOPWA case management were provided to 491	1151

and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.	individuals/households. MAF reports that the most significant achievement this year was ongoing housing stability and healthcare accessibility. The majority of NIHP's housing clients are either living on a fixed income or are employed to the highest level their situation will allow. HOPWA funding assists them with moving to or remaining in a stable housing situation, which is crucial to health preservation. NIHP's housing coordinators and case managers assist them in the search for available qualified units, whether online or directly with property management companies. Once housed, housing coordinators and case managers assist clients resolve tenant/landlord issues that may occur periodically. Case managers assist with clients' other life issues, such as medical needs, employment, transportation, etc., to ensure retention of their current rental home.	
Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.	Overall, the housing program consistently achieves a high stability rate which is a significant achievement in Hawaii's high-cost housing market. NIHP's case managers and housing coordinators work with clients to help them retain their current housing situation or to find alternative stable housing situations. By working with the clients, finding out their needs, helping them solve their problems, and easing them through these periods of transition, case managers and housing coordinators were able to stabilize clients' housing situations and lives. The scarcity of HIV primary care support on the islands, including medical, dental, nutritional, and mental health care, continues to be concerning for persons living with HIV/AIDS and supportive care providers. NIHP maintains partnerships with affordable providers in each county, as well as utilizing leveraged funds to assist the clients with transportation to facilitate activities of daily living and preservation of health. Other major challenges in Hawaii include low wages, the overall high cost of living, and exorbitant housing prices. Hawaii is one of the most expensive states in which to live and housing costs, for purchase or rent, are not affordable for most middle-income wage earners, much less low-income persons living with HIV/AIDS. In addition, the lack of public transportation in rural counties makes client access to services more challenging. The availability of funding and services provided through the grants as well as the dedication, commitment, and hard work of the staff (including case managers and housing coordinators) helps to achieve and maintain the high rate. Despite the geographic	2980

	challenges presented by the non-contiguous nature of the counties, essential communication between the ASOs has been consistently achieved. The Executive Directors of the ASOs meet throughout the year, giving them opportunities to discuss any new housing needs. NIHP's Housing Director and/or the Executive Director travel inter-island regularly, and while this has been costly, it has increased the effectiveness of the staff as well as streamlined the services provided to participants. Meetings are also conducted through electronic means such as Zoom, phone, and email to effectively communicate with the other islands. The distribution of HOPWA funds is based on geographic needs, unmet housing needs, and acuity levels of individuals/households. Funds are reallocated throughout the grant cycle to meet changing needs. Unmet housing needs are monitored by the Housing Director at Maui AIDS Foundation/Neighbor Island Housing Program for all 5 of the islands. Clients are processed in order of date and needs. The final determination is made with coordination between the housing coordinators and case managers in all three counties and is dependent on the ability to find qualifying units. Neighbor islands do not maintain a waitlist and funding is on a first come first serve basis.	
Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.	NIHP is a part of Bridging the Gap, the neighbor island Continuum of Care (Coc) organization for Maui, Kauai and Hawaii counties. Maui AIDS Foundation is a member of the local chapter CoC Maui Homeless Alliance; Malama Pono is with Kauai Community Alliance; and Hawaii Island HIV/AIDS Foundation is with Community Alliance Partners. As such, NIHP partners/collaborates with Family Life Center (Maui and Kauai), Ka Hale A Ke Ola Homeless Resource Centers, the Maui County Department of Housing and Human Concerns and the Department of Human Services (State), HOPE Services Hawaii, the Bay Clinic, Gregory House and numerous other agencies in each county. Funds are leveraged through Ryan White and Department of Health grants, as well as other government and private funding sources. NIHP's supportive services address and help eligible HOPWA and Ryan White participants. Many HOPWA participants have very low incomes (SSI or SSDI) which limits their housing choices, and clients often have multiple diagnoses such as substance abuse and mental health issues in addition to being diagnosed with HIV/AIDS. Case managers and housing directors are working on issues of behavior that are jeopardizing client housing. Clients are	1367

	assisted with connections to mental health services through leveraged Ryan White funds for unreimbursed costs associated with these services.	
Describe any program technical assistance needs and how they would benefit program beneficiaries.	MAF reports that they do not have any additional technical assistance needs at this time. They currently use the integrated Hawaii case management system “E2 Hawaii” to track all service provisions for all clients. HUD Exchange's “Ask a Question” has consistently been a valuable resource for questions and concerns. Technical assistance from Cloudburst has helped generate annual performance reports. Networking and collaboration with other service providers have greatly benefitted the ASO in each county.	510
Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.	There are many barriers both regulatory and non-regulatory that hinder access to services. The HUD FMR's are much lower than the market rates for rentals in NIHP’s jurisdiction, making qualified housing extremely difficult for HOPWA participants to attain. The clients' income levels, as well as poor credit history, are also huge barriers to obtaining rental housing. In this competitive market, many landlords would not choose a tenant that participates in a rental subsidy program, and/or have deficient credit. With Hawaii being a tourist destination, many homes are only available for rent during certain times of the year or available for a certain length of time as landlords can demand a higher rate depending on the tourist season. Despite these challenges, NIHP has worked steadily with landlords who are willing to help HOPWA participants. By developing outstanding relationships with these landlords, when a vacancy occurs, they will notify the agency so the vacancy can be filled. In addition, the neighbor island CoCs have held landlord summits to educate and encourage landlords to rent to participants in housing assistance programs. MAF has reported that when Housing Choice (Section 8) increases its rental caps, landlords follow to meet the new subsidy amounts. One suggestion to overcome this issue is if HUD and Section 8 rates mirrored each other, while also increasing the income rates to allow more people to qualify for services. Another recommendation is to use applicants’ net wages (actual take-home pay) rather than gross wages to qualify them for services. In addition, the lack of public transportation in rural counties makes client access to services and employment more challenging. Many working clients are in the resort industry and must travel a further distance from affordable housing to their place of work. The State DHS funding provided much-needed gas cards and bus passes to resolve transportation issues, as well as access to community food banks and grocery cards for nutritional assistance.	4192

	In the summer of 2023, Maui suffered a catastrophic event: a massive wildfire that destroyed Lahaina and caused over 100 fatalities. The islands are currently experiencing the fire's aftermath, residents who were previously housed are now homeless or soon to be homeless. Those who were not directly affected by fire-related housing loss are suffering as many landlords have not been renewing established leases to collect higher rents from tenants who are eligible for disaster relief programs. Since the Maui wildfire, rental costs have skyrocketed beyond reasonable expectations, leaving many more households without the means to pay. The University of Hawaii Economic Research Organization's (UHERO) 2024 Hawaii Housing Factbook estimated that wildfires on Maui displaced more than 6,000 households. UHERO's analysis of Craigslist rental listings demonstrated that Maui has the highest asking rents anywhere in the state. In addition, first quarter 2024 data from Zillow indicated a more than 20% increase from a year earlier. A recent report by the Council for Native Hawaiian Advancement (CNHA) showed that 75% of affected families are still in temporary housing nine months after the fire and have an urgent/significant need for financial assistance and housing. Many long-term Maui residents who cannot afford the current rental rates and do not qualify for fire-related relief programs are forced to find housing options on another island or leave the state altogether. Evaluations, studies, or other assessments of the HOPWA program that are available to the public include the following: Hawaii Department of Health HIV/AIDS Surveillance: https://health.hawaii.gov/harmreduction/hiv-aids-surveillance/ HIV Surveillance Reports: CDC/HIV.gov 2019 Hawaii Housing Planning Study: https://dbedt.hawaii.gov/hhfdc/resources/reports/ 2023 Point in Time Count: https://www.btghawaii.org/reports/housing-inventory-counts-point-in-time/	

Complete the Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units, as defined in the Definitions, for EACH Stewardship Facility.

There are sixty columns for facilities. If more columns are needed, please contact the HOPWA Validation Team.

Question	Facility 1	Facility 2	Facility 3	Facility 4	Facility 5	Facility 6	Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12	Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18	Facility 19	Facility 20	Facility 21	Facility 22	Facility 23	Facility 24	Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30	Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36	Facility 37	Facility 38	Facility 39	Facility 40	Facility 41	Facility 42	Facility 43	Facility 44	Facility 45	Facility 46	Facility 47	Facility 48	Facility 49	Facility 50	Facility 51	Facility 52	Facility 53	Facility 54	Facility 55	Facility 56	Facility 57	Facility 58	Facility 59	Facility 60
What is the name of the stewardship facility?																																																																		
What is the stewardship year (1-10) for this facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What date did the facility operations begin?																																																																		
How many HOPWA units are supported in this stewardship facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the amount of non-HOPWA funds expended on the stewardship facilities?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the **name** of the authorized official that operates the facility?																																																																		
What is the **name** of the primary program contact at the facility?																																																																		
What is the **email address** of the primary program contact at the facility?																																																																		
What is the **phone** number of the primary program contact at the facility?																																																																		

HOUSING OPPORTUNITES FOR PERSONS WITH AIDS (HOPWA) PROGRAM

PY2023 CONSOLIDATED APR/CAPER – HOPWA PROVIDER
(AIDS SERVICE ORGANIZATIONS)

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Housing Opportunities for Persons With AIDS (HOPWA) Program

Revised: 11/14/2022

Consolidated APR/CAPER–HOPWA Provider

OMB Number 2506-0133 (Expiration Date: 12/31/2024)

Overview

The public reporting burden for this collection of information is estimated to average 40.0 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Performance Reports for HOPWA formula grantees and competitive grantees provide HUD with annual information to support program evaluation and measure program beneficiary outcomes related to maintaining housing stability; preventing homelessness; and improving access to care and support. This collection of information consolidates the information in the APR and CAPER reports and clarifies reporting requirements, which will allow HUD's Office of HIV/AIDS Housing to better respond to data calls from Congress and make better program decisions based on more relevant grantee annual data. Reporting is required for all HOPWA grantees pursuant to 42 U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); 24 CFR § 91.520(f). The information collected regarding grantees, their respective project sponsors, and the identities of HOPWA program participants will remain confidential pursuant to 42 U.S.C. § 12905(e) and 24 § CFR 574.440.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to Colette Pollard, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Control No. 2506-0133. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB Control Number.

HOPWA formula grantees are required to submit a Performance Report demonstrating coordination with other Consolidated Plan resources. HUD uses the Performance Report data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

In addition, grantees must comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282), which requires grant recipients to provide general information for all entities (including contractors and sub-contractors) receiving $25,000+ in federal funding.

HOPWA competitive grantees are required to submit a Performance Report for each operating year in which HOPWA grant funds were expended. Information on each competitive grant is to be reported in a separate Performance Report. Grantees approved for "Other Activities," as detailed in their grant agreement, are requested to report on their unique program accomplishments.

In addition, grantees must comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282), which requires grant recipients to provide general information for all entities (including contractors and sub-contractors) receiving $25,000+ in federal funding.

Continued-use Periods. Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an Annual Report of Continued Project

Operation throughout the required use periods. This report is found on the "STEWARD" tab of this workbook. The required use period is three (3) years if the rehabilitation is non-substantial.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.

HMIS. In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

Formula Operating Year. HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this Performance Report must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the Performance Report must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

Competitive Operating Year. HOPWA competitive grants are awarded for a three-year period of performance with Performance Reports submitted for each of the three operating years. The information contained in this Performance Report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant.

Grantees with an approved extension period of less than 6-months must submit the Performance Report for the third year of the grant term at the end of the approved extension period and incorporate data from the additional months. Grantees with an approved extension period of 6-months or more must turn in a Performance Report at the end of the operating year and submit a separate extension Performance Report at the end of the extension period.

Filing Requirements. Within 90 days of the completion of each operating year, grantees must submit their completed Performance Report to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWAReports@hud.gov.

Electronic submission to HOPWA Program office is preferred. If electronic submission is not possible, please send an email to the HOPWA@hud.gov email inbox.

Definitions
Achieved Viral Suppression: When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per milliliter of blood.
Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services.
Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.
Anti-Retroviral Therapy: The combination of drugs used to treat HIV.
Area Median Income: The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at: https://www.huduser.gov/portal/datasets/il.html
Beneficiary(ies): All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, NOT including the HOPWA eligible individual (see definition).
Chronically Homeless Person: An individual or family who is homeless and lives or resides as an individual or family who a) lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; b) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last three years; and c) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002), post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of two or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled- up or overcrowding situations.
Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.
Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of $300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."
HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the Performance Report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).
HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.
HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.
Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non- beneficiaries (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the Performance Report.
Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year.
Improved HIV Viral Load: A reduction in the load or volume of HIV present in the HOPWA eligible individual's blood at the end of the reporting period compared to the beginning of the reporting period. Most PLWHA who are engaged in medical care have routine laboratory tests. The HOPWA eligible individual's latest laboratory report can be used to determine viral load.
In-kind Leveraged Resources: These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.
Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.
Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See Code of Federal Regulations Title 24 Part 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.
Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

Medically Assisted Living Facilities: HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Nonbinary: A gender other than singularly female or male.
Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.
Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
Output: The number of units of housing or households that receive HOPWA assistance during the operating year.
Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.
Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income at 2 CFR 200.307.
Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.
SAM: All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.
Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.
Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.
Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender assigned at birth

VAWA Internal Emergency Transfers: Per 24 CFR 5.2005e, an emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
VAWA External Emergency Transfers: Per 24 CFR 5.2005e, an emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Performance Report Workbook

What is the HOPWA Performance Report Workbook?

This workbook provides annual performance data for HOPWA activities. This includes outputs (e.g., households served and demographic information), outcomes (e.g., access to care and support outcomes) and expenditures (for HOPWA-eligible costs).

This data will be compiled by the HOPWA Formula or Competitive Grantee, as part of providing annual performance reporting to HUD.

Who completes this form?

This workbook will be completed by **any organization** that conducts any HOPWA activities other than administrative activities. This includes HOPWA Formula or Competitive Grantees that conduct other HOPWA activities besides administrative activities, and the **Project Sponsor** organizations that Grantees contract to provide HOPWA services (as defined in 24 CFR 574.3).

There should be one organization's HOPWA activities reported in each workbook. Each organization should complete a separate performance report workbook that only includes the HOPWA activities conducted by that organization.

What tabs should be completed for this report?

The Performance Report Workbook requires the completion of the following tabs:

- ***DEM (Demographics) & Prior Living (see Note)***
- ***Leveraging***
- ***ATC (Access to Care) & Totals***

ONLY PROJECT SPONSORS* should complete these tabs:

- ***HOPWA Provider***
- ***CONTACT***

*** For *Grantees* that are approved to conduct Resource Identification or Technical Assistance activities*, please report your expenditure amounts for those budget line items in the ***HOPWA Provider tab***. These are the only cells that you will need to complete in the ***HOPWA Provider*** tab.

Note: Complete Prior Living information only for individuals served by TBRA, P-FBH, ST-TFBH or PHP.

The remaining tabs should **ONLY** be completed **based on HOPWA services provided by the organization completing this workbook.** *Leave tabs untouched* if the activity is not provided by the organization.

- ***TBRA (Tenant-Based Rental Assistance)***
- ***P-FBH (Permanent Facility-Based Housing)***
- ***ST-TFBH (Short-Term or Transitional Facility-Based Housing)***
- ***STRMU (Short-Term Rent, Mortgage and Utilities Assistance)***
- ***PHP (Permanent Housing Placement Assistance)***
- ***Housing Info (Housing Information Services)***
- ***Supp Svcs (HOPWA Supportive Services)***
- ***Other Competitive Activity***
- ***CAP DEV (Capital Development)***
- ***VAWA (Housing Transfers for Households Covered by the Violence Against Women Act)***

Important Information

To ensure the integrity of this reporting form, please do not DELETE or ALTER any rows, columns, tabs, or the NAME of the report.

This form requires the entry of data only where applicable, with no other actions required.

1. Enter text in empty cells next to questions.
2. Enter numbers where the entry reads “0” and the answer is an amount greater than zero.

SUBMISSION INSTRUCTIONS

- Once complete, the Project Sponsor should return the entire workbook *to the Grantee* in the manner and timeline prescribed by the Grantee.
- The report MUST be submitted in this Excel format.
- DO NOT alter the name of this file; return it to the Grantee with the file name as provided.
- The Grantee is responsible for reviewing this report and submitting it to HUD. Project Sponsors ***should not*** submit this report to HUD; only to the Grantee.
- The Grantee may be contacted by HUD or a HUD contractor regarding the accuracy of this report.
- Please contact the Grantee if you require support submitting this form.

Grant ID	Grantee	Sponsor ID	Sponsor	File ID
FHI28922	Hawaii	S00328A	S00328A_Maui AIDS Foundation	24134_2542223

Please complete for organizations designated to serve as project sponsor, i.e., organizations involved in the direct delivery of services for client households, as defined by 24 CFR 574.3.

Project Sponsor Questions	Responses
What is the organization's name?	Maui A.I.D.S Foundation
What is the organization's Unique Entity Identifier (UEI)?	KTGDSNEW8KK5
What is the organization's Employer ID Number (EIN) or Tax ID Number (TIN)?	9-0256926
What is the HOPWA contract amount for this organization?	298,120
What is the organization's business street address?	1935 Main St Ste 101
In what city is the organization's business address?	Wailuku
In what county is the organization's business address?	Maui
In what state is the organization's business address?	Hi
What is the organization's business address zip code?	96793
What is the organization's parent company, if applicable?	
What department administers the organization's grant?	Housing
What is the organization's phone number (including extension)?	808-242-5638
What is the organization's fax number?	808-242-1968
What is the organization's website?	Mauiaids.org
What is the organization's Facebook page?	
What is the organization's Twitter handle?	
Is this a faith-based organization? **Yes or No.**	No
Is this a nonprofit organization? **Yes or No.**	Yes
Is this a grassroots organization? **Yes or No.**	Yes
What are the cities of the organization's primary service area?	Ualapue, Haiku, Haliimaile, Hana,Honokowai, Kaanapali, Kaanapali Landing, Kahului, Kapalua, Kaunakakai, Keokea, Kihei, Kualapuu, Lahaina, Lanai City, Launiupoko, Maalaea, Makawao, Makena, Maunaloa, Napili, Olowalu, Pauwela, Paia, Pukalani, Waiehu AND MORE

What are the counties of the organization's primary service area?	Honaunau, Honokaa, Honomu, Kahaluu, Kailua, Kalaoa, Kapaau, Keaau, Kealakekua, Keauhou, Kukuihaele, Kurtistown, Laupahoehoe, Leilani Estates, Mountain View, Naalehu, Nanawale Estates, Napaopoo, Orchidlands Estates, Paauilo, Pahala, Pahoa, Papaikou, Paukaa, Pepeekeo, Puako, Volcano AND MORE
In what congressional district is the organization located?	2
In what congressional district is the primary service area?	2
Is there a waiting list for HOPWA housing subsidy assistance services in the organization's service area? **Yes or No.**	No
Project Sponsor Non-Direct Service Expenditures	
What were the total HOPWA funds expended for Administration costs?	20,868
How much was expended on Technical Assistance?	0
How much was expended on Resource Identification?	0

Contact Information for your Organization

Only organizations designated as project sponsors (see definition of "Project Sponsor Organization" in Performance Report Cover tab) should complete this tab.

Question	Responses
Contact Information for Primary Program Contact	
What is the Primary Program contact name?	Carla Ebube
What is the Primary Program contact title?	Housing Director
In what department does the Primary Program contact work?	808-242-5638
What is the Primary Program contact email?	Carla@mauiaids.org
What is the Primary Program contact phone number (including extension)?	808-242-5638
What is the Primary Program contact fax number?	808-242-1968
Contact Information for Secondary Program Contact	
What is the Secondary Program contact name?	Kimberly Craig
What is the Secondary Program contact title?	Director Finance
In what department does the Secondary Program contact work?	Fiscal
What is the Secondary Program contact email?	Kimberly@mauiaids.org
What is the Secondary Program contact phone number (including extension)?	808-242-4900
What is the Secondary Program contact fax number?	808-242-1968
Contact Information for Individuals Seeking Services	
What is the Services contact name?	Carla Ebube
What is the Services contact title?	Housing Director
In what department does the Services contact work?	808-242-5638
What is the Services contact email?	Carla@mauiaids.org
What is the Services contact phone number (including extension)?	808-242-5638
What is the Services contact fax number?	808-242-1968

Complete the age, gender, race, and ethnicity information for all individuals served with all types of HOPWA assistance.
See totals in rows 27 and 28.

A. For each racial category, how many HOPWA-eligible Individuals identified as such?	Male				Female				Gender Nonbinary				Transgender Female				Transgender Male				Gender not Disclosed				Of the total number of individuals reported for each racial category, how many also identify as Hispanic or Latinx?
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Total Hispanic or Latinx
Asian	0	10	20	5	0	15	24	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian & White	0	10	20	5	0	0	15	0	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American	0	1	14	1	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American & White	0	0	13	17	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native	0	1	5	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White	0	1	6	2	0	0	17	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	9	20	17	0	14	13	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Multi-Racial	0	2	17	14	0	2	16	17	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	0	4	31	26	0	20	11	27	0	0	8	0	0	0	0	1	0	0	0	0	0	0	0	0	0

B. For each racial category, how many other household members (beneficiaries) identified as such?	Male				Female				Gender Nonbinary				Transgender Female				Transgender Male				Gender not Disclosed				Of the total number of individuals reported for each racial category, how many also identify as Hispanic or Latinx?
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Total Hispanic or Latinx
b. Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Asian & White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Black/African American	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Black/African American & White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native & White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Native Hawaiian/Other Pacific Islander	4	0	0	1	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Other Multi-Racial	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
b. White	0	0	3	0	0	0	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total number of HOPWA-eligible individuals served with HOPWA assistance (rows 4-13):	**532**
Total number of other household members (beneficiaries) served with HOPWA assistance (rows 16-25):	**24**
How many other household members (beneficiaries) are HIV+?	0
How many other household members (beneficiaries) are HIV negative or have an unknown HIV status?	24

Complete Prior Living Situations for HOPWA-eligible Individuals served by TBRA, P-FBH, ST-TFBH, or PHP

How many HOPWA-eligible individuals continued receiving HOPWA assistance from the previous year?	10
How many individuals newly receiving HOPWA assistance came from:	
A place not meant for human habitation?	
An emergency shelter?	6
A transitional housing facility for formerly homeless persons?	0
A permanent housing situation for formerly homeless persons?	0
A psychiatric hospital or other psychiatric facility?	0
A substance abuse facility?	0
A non-psychiatric hospital?	0
A foster care home?	0
Jail, prison, or a juvenile detention facility?	0
A rented room, apartment or house?	20
A house the individual owned?	0
Staying at someone else's house?	11
A hotel or motel paid for by the individual?	0
Any other prior living situation?	0
How many individuals newly receiving HOPWA assistance didn't report or refused to report their prior living situation?	0
How many individuals newly receiving HOPWA assistance during this program year reported a prior living situation of homelessness [place not for human habitation, emergency shelter, transitional housing]:	**6**
Also meet the definition of experiencing chronic homelessness?	0
Also were veterans?	0

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in either the Consolidated or Annual Plan (for formula grantees) or the grant proposal/application (for competitive grantees) and used in the delivery of the HOPWA program and the amount of leveraged dollars.		
What is the amount and type of leveraged funding that was provided by any of these sources?	**Funding for this Report**	**Was this a Housing Subsidy Assistance? Yes or No.**
ESG	0	
HOME	0	
Ryan White	0	
Continuum of Care (CoC)	0	
Low-Income Housing Tax Credit	20,800	Yes
Housing Choice Voucher Program	36,317	No
Private grants	0	
In-kind resources	0	
Grantee cash	0	
Other types of private or public funding:		
Other FUNDING_1	19,082	Yes
Other FUNDING_2	409,478	No
Other FUNDING_3	481,333	Yes
Other FUNDING_4	53,894	No
Other FUNDING_5	1,110,943	No
Other FUNDING_6	597,302	No
Other FUNDING_7	1,183,101	No
Other FUNDING_8	0	
Other FUNDING_9	0	
Other FUNDING_10	0	
Other FUNDING_11	0	
Other FUNDING_12	0	
Other FUNDING_13	0	
Other FUNDING_14	0	
Other FUNDING_15	0	
Program Income	**0**	
What was the amount of program income collected from resident rent payments in the program year?	0	
What was the amount of program income collected from other sources (non-resident payments) in the program year?	0	
Uses of Program Income	**3912250**	
What was the amount of total program income that was spent on housing assistance in the program year?	521,215	
What was the amount of total program income that was spent on supportive services or other non-housing costs in the program year?	3,391,035	
Rent Payments Made by HOPWA Housing Subsidy Assistance Recipients Directly to Private Landlords		
What was the amount of resident rent payment that residents paid directly to private landlords?	50,383.00	

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Complete this section for all Households served with HOPWA Tenant-Based Rental Assistance (TBRA) by your organization in the reporting year.	
Question	**This Report**
TBRA Households Served and Expenditures	
How many households were served with HOPWA TBRA assistance?	36
What were the total HOPWA funds expended for TBRA rental assistance?	177,506
Other (Non-TBRA) Rental Assistance Households Served and Expenditures (Other Non-TBRA Rental Assistance activities must be approved in the grant agreement).	
How many total households were served with Other (non-TBRA) Rental Assistance?	0
What were the total HOPWA funds expended for Other (non-TBRA) Rental Assistance, as approved in the grant agreement?	0
Describe the Other (non-TBRA) Rental Assistance provided. (150 characters).	
TBRA Household Total (TBRA + Other)	**36**
Income Levels for Households Served by this Activity	**36**
What is the number of households with income below 30% of Area Median Income?	31
What is the number of households with income between 31% and 50% of Area Median Income?	5
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**36**
Earned Income from Employment	0
Retirement	0
SSI	9
SSDI	15
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	5
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0

Other Sources of Income	1
How many households maintained **no** sources of income?	6
Medical Insurance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	10
MEDICARE Health Insurance or local program equivalent	6
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	20
State Children's Health Insurance Program (SCHIP) or	0
Ryan White-funded Medical or Dental Assistance	0
Health Outcomes for Households Served by this Activity	
How many HOPWA-eligible individuals served with TBRA this year have *ever* been prescribed Anti-Retroviral Therapy?	36
How many HOPWA-eligible persons served with TBRA have shown an improved viral load or achieved viral suppression?	36
Longevity for Households Served by this Activity	**36**
How many households have been served with TBRA for less than one year?	21
How many households have been served with TBRA for more than one year, but less than five years?	15
How many households have been served with TBRA for more than five years, but less than 10 years?	0
How many households have been served with TBRA for more than 10 years, but less than 15 years?	0
How many households have been served with TBRA for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**36**
How many households continued receiving HOPWA TBRA assistance into the next year?	17
How many households exited to other HOPWA housing programs?	13
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households exited to private housing?	6

How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to an institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

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Complete this section for all Households served with HOPWA Permanent Facility-Based Housing assistance by your organization in operation.

There are sixty columns for facilities. If more columns are needed, please contact the HOPWA Validation Team.

Question	Facility 1	Facility 2	Facility 3	Facility 4	Facility 5	Facility 6	Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12	Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18	Facility 19	Facility 20	Facility 21	Facility 22	Facility 23	Facility 24	Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30	Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36	Facility 37	Facility 38	Facility 39	Facility 40	Facility 41	Facility 42	Facility 43	Facility 44	Facility 45	Facility 46	Facility 47	Facility 48	Facility 49	Facility 50
Facility Information																																																		
What is the **name** of the housing facility?																																																		
Is the facility a medically assisted living facility? **Yes or No.**																																																		
Was the housing facility placed into service during this program year? Yes or No																																																		
For housing facilities placed into service during this program year, how many units were placed into service? (Do not complete if facility placed in service in prior years.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Leasing – Households and Expenditures Served by this Activity																																																		
How many households received Permanent Facility-Based Housing Leasing support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Leasing Costs for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating – Households and Expenditures Served by this Activity																																																		
How many households received Permanent Facility-Based Housing Operating support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Operating Costs for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Housing Support – Households and Expenditures Served by this Activity																																																		
How many households received Other types of Permanent Facility-Based Housing support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA funds expended for Other types of Permanent Facility-Based Housing for each facility? For households served with Other Permanent Facility-Based Housing, what type of service were they provided? (150 characters)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PFBH Deduplication																																																		
How many households received more than one type of PFBH **for each facility**? (Leasing, Operating, Other)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Deduplicated Household Count	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Income Levels for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income below 30% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income between 31% and 50% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income between 51% and 80% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sources of Income for Households Served by this Activity																																																		
How many households accessed or maintained access to the following sources of income in the past year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Earned Income from Employment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Retirement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSDI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Private Disability Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Veteran's Disability Payment (service-or non-service connected payment)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Regular contributions or gifts from organizations or persons not residing in the residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Worker's Compensation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Assistance (GA), or local program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unemployment Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Sources of Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No Income - Households that claimed no sources of income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Insurance for Households Served by this Activity																																																		
How many households accessed or maintained access to the following sources of medical insurance in the past year?																																																		
MEDICAID Health Program or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MEDICARE Health Insurance or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Veterans Affairs Medical Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AIDS Drug Assistance Program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children's Health Insurance Program (SCHIP) or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ryan White-funded Medical or Dental Assistance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Longevity for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by permanent facility-based housing for less than one year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by permanent facility-based housing for more than one year, but less than 5 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by permanent facility-based housing for more than 5 years, but less than 10 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by permanent facility-based housing for more than 10 years, but less than 15 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by permanent facility-based housing for more than 15 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health Outcomes for Households Served by this Activity																																																		
How many HOPWA-eligible individuals served with PFBH this year have ever been prescribed Anti-Retroviral Therapy, by facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many HOPWA-eligible persons served with PFBH have shown an improved viral load or achieved viral suppression, by facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Outcomes for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households continued receiving this type of HOPWA assistance into the next year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to other HOPWA housing programs?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to other housing subsidy programs?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to an emergency shelter?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to private housing?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to transitional housing (time limited – up to 24 months)?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to institutional arrangement expected to last less than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to institutional arrangement expected to last more than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a jail/prison term expected to last less than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a jail/prison term expected to last more than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a place not meant for human habitation?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households were disconnected from care?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many of the HOPWA-eligible individuals died?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Complete this section for Facilities, Households served with HOPWA Short-Term or Transitional Facility-Based Housing assistance by your organization in the reporting year.
Examples include Short-Term and Transitional Housing: Types, Facility Based Housing assistance for stays of more than 24 months, short-term treatment or health facilities, hotel voucher vouchers.

There are sixty columns for facilities. If more columns are needed, please contact the HOPWA Validation Team.

Question	Facility 1	Facility 2	Facility 3	Facility 4	Facility 5	Facility 6	Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12	Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18	Facility 19	Facility 20	Facility 21	Facility 22	Facility 23	Facility 24	Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30	Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36	Facility 37	Facility 38	Facility 39	Facility 40
Facility Information																																								
What is the name of the housing facility?																																								
Is the facility a medically assisted living facility? **Yes or No.**																																								
Was the housing facility placed into service during this program year? **Yes or No.**																																								
For housing facilities placed into service during the program year, how many units were placed into service? **(Do not complete if facility placed in service in prior years.)**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Assistance - Households and Expenditures Served by this Activity																																								
How many households received Transitional/Short-Term Facility-Based Housing Leasing support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA Funds expended for Transitional/Short-Term Facility-Based Housing Leasing Costs for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating – Households and Expenditures Served by this Activity																																								
How many households received Transitional/Short-Term Facility-Based Housing Operating support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA Funds expended for Transitional/Short-Term Facility-Based Housing Operating Costs for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel-Motel – Households and Expenditures Served by this Activity																																								
How many households received Hotel-Motel cost support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA Funds expended for Hotel-Motel Costs for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Housing Support – Households and Expenditures Served by this Activity																																								
How many households received Other types of Transitional/Short-Term Facility-Based Housing support for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What were the HOPWA Funds expended for Other types of Transitional/Short-Term Facility-Based Housing for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
For households served with Other Transitional/Short-Term Facility-Based Housing, what type of service were they provided? (150 characters)																																								
TF-TRBA Outputs/Outcomes																																								
How many households received more than one type of TF-TRBA for **each household** (Short-Term Rent, Mortgage, Utilities, Other)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures for all TF-TRBA Activities Served	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Income Levels for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income below 30% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income between 31% and 50% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What is the number of households with income between 51% and 80% of Area Median Income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sources of Income for Households Served by this Activity																																								
How many households accessed or maintained access to the following sources of income in the past year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Earned Income from Employment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Retirement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSDI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Private Disability Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Veteran's Disability Payment (service or non-service connected payment)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Regular contributions or gifts from organizations or persons not residing in the residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Worker's Compensation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Assistance, or any local program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unemployment Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Sources of Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households maintained **no** sources of income?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Insurance for Households Served by this Activity																																								
How many households accessed or maintained access to the following sources of medical insurance in the past year?																																								
Medicaid health insurance or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MEDICARE health insurance or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Veterans Affairs Medical Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AIDS Drug Assistance Program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ryan White-funded Medical or Dental Assistance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Length of Stay for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by short-term/transitional facility-based housing for less than one year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by short-term/transitional facility-based housing for more than one year, but less than two years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by short-term/transitional facility-based housing for more than two years, but less than 10 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by short-term/transitional facility-based housing for more than 10 years, but less than 15 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households have been served by short-term/transitional facility-based housing for more than 15 years?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Outcomes for Households Served by this Activity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households continued receiving this type of HOPWA assistance at the end of the year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to other HOPWA housing programs?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to other housing subsidy programs?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to an emergency shelter?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to private housing?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to transitional housing (time limited - up to 24 months)?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to institutional arrangement expected to last less than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to institutional arrangement expected to last more than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a job/prison term expected to last less than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a job/prison term expected to last more than six months?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households exited to a place not meant for human habitation?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many households were disconnected from care?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many of the HOPWA eligible individuals died?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Complete this section for all Households served with HOPWA Short-Term Rent, Mortgage, and Utilities Assistance (STRMU) by your organization in the reporting year.

Question	This Report
Households Served by this Activity - STRMU Breakdown	
a. How many households were served with STRMU mortgage assistance **only**?	5
b. How many households were served with STRMU rental assistance **only**?	14
c. How many households were served with STRMU utilities assistance **only**?	0
d. How many households received more than one type of STRMU assistance?	0
STRMU Households Total	**19**
STRMU Expenditures	
What were the HOPWA funds expended for the following budget line items?	
STRMU mortgage assistance	9,492
STRMU rental assistance	18008
STRMU utility assistance	0
Total STRMU Expenditures	**27500**
Income Levels for Households Served by this Activity	**19**
What is the number of households with income below 30% of Area Median Income?	19
What is the number of households with income between 31% and 50% of Area Median Income?	0
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**19**
Earned Income from Employment	0
Retirement	0
SSI	7
SSDI	4
Other Welfare Assistance (Supplemental Nutrition	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service	0
Regular contributions or gifts from organizations or	0
Worker's Compensation	0
General Assistance (GA), or local program	0

Unemployment Insurance	0
Other Sources of Income	5
How many households maintained **no** sources of income?	3
Medical Insurance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	7
MEDICARE Health Insurance or local program equivalent	4
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	8
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0
Longevity for Households Served by this Activity	**19**
How many households have been served by STRMU for the first time this year?	12
How many households also received STRMU assistance during the previous STRMU eligibility period?	7
How many households received STRMU assistance **more than twice** during the previous five eligibility periods?	0
How many households received STRMU assistance during the last five **consecutive** eligibility periods?	0
Housing Outcomes for Households Served by this Activity	**19**
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	15
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households served with STRMU were able to maintain a private housing situation without subsidy?	4
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0

How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0
How many households are likely to need additional Short-Term Rent, Mortgage and Utilities assistance to maintain the current housing arrangements?	0

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Complete this section for all Households served with HOPWA Permanent Housing Placement (PHP) assistance by your organization in the reporting year.

Question	This Report
Households Served by this Activity	
How many households were served with PHP assistance?	11
PHP Expenditures for Households Served by this Activity	
What were the HOPWA funds expended for PHP?	6,800
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**11**
Earned Income from Employment	0
Retirement	0
SSI	4
SSDI	3
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	3
How many households maintained **no** sources of income?	1
Medical Insurance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	7
MEDICARE Health Insurance or local program equivalent	2
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	2
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0

Housing Outcomes for Households Served by this Activity	**11**
In the context of PHP, "exited" means the housing situation into which the household was placed using the PHP assistance.	
How many households exited to other HOPWA housing programs?	3
How many households exited to other housing subsidy programs?	8
How many households exited to private housing?	0

Complete for all households served with HOPWA-funded Housing Information Services by your organization in the reporting year.

See definition of "Housing Information Services" on "Performance Report Cover" tab.

Question	This Report
Households Served by this Activity	
How many households were served with housing information services?	532
Housing Information Services Expenditures	
What were the HOPWA funds expended for Housing Information Services?	532

Complete for all households served with HOPWA funded Supportive Services by your organization in the reporting year.

Note that this table also collects HOPWA Supportive Service expenditures.

Questions	This Report	
Households and Expenditures for Supportive Service Types	**Number of Households**	**Expenditures**
What were the expenditures and number of households for each of the following types of supportive services in the program year?		
Adult Day Care and Personal Assistance	0	0
Alcohol-Drug Abuse	0	0
Child Care	0	0
Case Management	491	45,600
Education	0	0
Employment Assistance and Training	0	0
Health/Medical Services	0	0
Legal Services	0	0
Life Skills Management	0	0
Meals/Nutritional Services	0	0
Mental Health Services	0	0
Outreach	0	0
Transportation	0	0
Any other type of HOPWA funded, HUD approved supportive service?	0	0
What were the other type(s) of supportive services provided? (150 characters)		
Deduplication of Supportive Services		
How many households received more than one of any type of Supportive Services?	0	

Only Competitive Grantees with an "Other Housing Activity" approved in their grant agreement should complete this tab.

"Other" Housing Activities -- Households and Expenditures Served by this Activity	This Report
How many households were served with "Other Housing Activity" assistance?	0
What were the HOPWA funds expended for "Other Housing Activity" assistance?	0
What is the "Other" HOPWA budget line item approved in the grant agreement? (150 characters)	0

Activity Review	TBRA	P-FBH	ST-TFBH	STRMU	PHP	Housing Info	SUPP SVC	Other Competitive Activity
Total Households Served in ALL Activities from this report *for each Activity* .	36	0	0	19	11	532	491	0

Housing Subsidy Assistance Household Count Deduplication

Total Housing Subsidy Assistance (from the TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity counts above)	**66**
How many households received more than one type of HOPWA Housing Subsidy Assistance for TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity?	0
Total Unduplicated Housing Subsidy Assistance Household Count	**66**

Access to Care (ATC)

Complete HOPWA Outcomes for Access to Care and Support for all households served with HOPWA housing assistance and "other competitive activities" in the reporting year.

Questions	This Report
How many households had contact with a case manager?	25
How many households developed a housing plan for maintaining or establishing stable housing?	25
How many households accessed and maintained medical insurance and/or assistance?	25
How many households had contact with a primary health care provider?	25
How many households accessed or maintained qualification for sources of income?	20
How many households obtained/maintained an income-producing job during the program year (with or without any HOPWA-related assistance)?	5

Subsidy Assistance with Supportive Service, Funded Case Management

Questions	This Report
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Funded Case Management?	25
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Supportive Services?	25

Complete for all HOPWA Facility-based Capital Development Projects that received Capital Development funds in this reporting year. This includes projects that received HOPWA Capital Development funds and opened to residents in this reporting year.

Note: Scattered site facilities may be reported as one facility.

Capital Development **means the use of HOPWA funds to construct, acquire, or rehabilitate a housing facility.**

There are sixty columns for facilities. If more columns are needed, please contact the HOPWA Validation Team.

Question	Facility 1	Facility 2	Facility 3	Facility 4	Facility 5	Facility 6	Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12	Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18	Facility 19	Facility 20
Facility Information																				
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?																				
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of development was funded (new construction, rehabilitation, acquisition)?																				
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of housing (Permanent or Short-term/Transitional) was developed?																				
For Capital Development Facilities, what is the purchase or lease date of the property?																				
For Capital Development Facilities, what is the date the construction or rehabilitation started (if applicable)?																				
Capital Development Expenditures																				
How much was expended in this year on acquisition, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on rehabilitation, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on new construction, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Was the development facility placed into service **during this program year? Yes or No.**																				
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section.																				
How many total units were placed into service this year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What date did the supportive service begin?																				
What date was the construction or rehabilitation completed?																				
What date did residents begin to occupy the facility?																				
Is there a waiting list maintained for the facility? **Yes or No.**																				
If there is a waiting list, how many households are on the waiting list?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many total units (HOPWA and non-HOPWA units) were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many units in this facility were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Question	Facility 21	Facility 22	Facility 23	Facility 24	Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30	Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36	Facility 37	Facility 38	Facility 39	Facility 40
Facility Information																				
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?																				
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of development was funded (new construction, rehabilitation, acquisition)?																				
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of housing (Permanent or Short-term/Transitional) was developed?																				
For Capital Development Facilities, what is the purchase or lease date of the property?																				
For Capital Development Facilities, what is the date the construction or rehabilitation started (if applicable)?																				
Capital Development Expenditures																				
How much was expended in this year on acquisition, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on rehabilitation, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on new construction, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Was the development facility placed into service **during this program year? Yes or No.**																				
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section.																				
How many total units were placed into service this year?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
What date did the supportive service begin?																				
What date was the construction or rehabilitation completed?																				
What date did residents begin to occupy the facility?																				
Is there a waiting list maintained for the facility? **Yes or No.**																				
If there is a waiting list, how many households are on the waiting list?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many total units (HOPWA and non-HOPWA units) were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
How many units in this facility were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Question	Facility 41	Facility 42	Facility 43	Facility 44	Facility 45	Facility 46	Facility 47	Facility 48	Facility 49	Facility 50	Facility 51	Facility 52	Facility 53
Facility Information													
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?													
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of development was funded (new construction, rehabilitation, acquisition)?													
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0	0	0	0	0	0	0	0	0	0	0	0	0
What type of housing (Permanent or Short-term/Transitional) was developed?													
For Capital Development Facilities, what is the purchase or lease date of the property?													
For Capital Development Facilities, what is the date the construction or rehabilitation started (if applicable)?													
Capital Development Expenditures													
How much was expended in this year on acquisition, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on rehabilitation, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0
How much was expended on new construction, for each facility?	0	0	0	0	0	0	0	0	0	0	0	0	0
Was the development facility placed into service **during this program year? Yes or No.**													
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section.													
How many total units were placed into service this year?	0	0	0	0	0	0	0	0	0	0	0	0	0
What date did the supportive service begin?													
What date was the construction or rehabilitation completed?													
What date did residents begin to occupy the facility?													
Is there a waiting list maintained for the facility? **Yes or No.**													
If there is a waiting list, how many households are on the waiting list?	0	0	0	0	0	0	0	0	0	0	0	0	0
How many total units (HOPWA and non-HOPWA units) were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0
How many units in this facility were developed with HOPWA funds?	0	0	0	0	0	0	0	0	0	0	0	0	0

Question	Facility 54
Facility Information	
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?	
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0
What type of development was funded (new construction, rehabilitation, acquisition)?	
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0
What type of housing (Permanent or Short-term/Transitional) was developed?	
For Capital Development Facilities, what is the purchase or lease date of the property?	
For Capital Development Facilities, what is the date the construction or rehabilitation started (if applicable)?	
Capital Development Expenditures	
How much was expended in this year on acquisition, for each facility?	0
How much was expended on rehabilitation, for each facility?	0
How much was expended on new construction, for each facility?	0
Was the development facility placed into service **during this program year? Yes or No.**	
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section.	
How many total units were placed into service this year?	0
What date did the supportive service begin?	
What date was the construction or rehabilitation completed?	
What date did residents begin to occupy the facility?	
Is there a waiting list maintained for the facility? **Yes or No.**	
If there is a waiting list, how many households are on the waiting list?	0
How many total units (HOPWA and non-HOPWA units) were developed with HOPWA funds?	0
How many units in this facility were developed with HOPWA funds?	0

For all Facilities	**Total Units Designated for the Chronically Homeless**	**Total Units Designated to Assist the Homeless**	**Total Units Energy Star Compliant**	**Total Units 504 Accessible – Mobility Units – Sensory Units**
For units constructed (new) and/or acquired with or without rehabilitation	0	0	0	0
For rental units rehabbed	0	0	0	0
For homeownership units constructed (if approved)	0	0	0	0

Complete for all households who requested Violence Against Women Act (VAWA) protections per 24 CFR 5.2005 with your organization in the reporting year.

Question	This Report
How many **internal** emergency transfers were requested?	0
How many **internal** emergency transfers were granted?	0
How many **external** emergency transfers were requested?	0
How many **external** emergency transfers were granted?	0
How many emergency transfers were denied?	0

ATTACHMENT D

CR-40: Monitoring

HOME, HOME-ARP and HTF Programs

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ATTACHMENT D
HHFDC's PY2023 HOME, HOME-ARP and HTF PROGRAMS
CR-40: MONITORING

In PY2023, HHFDC conducted on-site monitoring. Following are results of HHFDC's monitoring for its HOME and HTF programs in PY2023:

COUNTY OF HAWAII

HOME Investment Partnerships Program:

- General Program Administration – No findings or concerns. Hawaii County has effectively administered its HOME program and activities.

- Tenant Based Rental Assistance – No findings or concerns. Pursuant to HUD's approval of a deadline extension on January 17, 2024, all funds must be disbursed by January 31, 2025, and the project must be completed by February 25, 2025.

- Kaloko Heights Affordable Housing Project – No findings; however, this project is funded with HOME and HTF funds. Of the two, HTF funds are more time restrictive, making the project subject to the HTF deadline. Pursuant to HUD's approval of a deadline extension under the HTF program, this project must be completed by September 12, 2024. This multi-family rental construction project in Kailua-Kona will provide a total of 100 units, including six (6) HOME-assisted units.

- Hale Na Koa O Hanakahi – No findings; however, this project is funded with HOME and HTF funds and of the two, HTF funds are more time restrictive. This means that the project must be completed by the HTF expenditure deadline of July 28, 2026. The project will provide a total of 92 affordable rental units in Hilo, of which 13 will be HOME-assisted units.

- Affordable Homes for Puna Families – No findings; however, this CHDO project must be completed by July 28, 2026, to meet timeliness requirements and will provide three (3) single family self-help housing homes in the Puna district, consisting of 2-, 3-, or 4-bedroom homes.

- Puna Self-Help Housing Project – To avoid the recapture of funds by HUD and involuntary termination of the project, the funds for this project must be expended by July 5, 2024. This CHDO project will fund the construction of three (3) homes that will be sold to eligible households.

National Housing Trust Fund Program:

- General Program Administration – No findings or concerns. Hawaii County has effectively administered its HTF program and activities.

- Kaloko Heights Affordable Housing Project – No findings; however, since the project is funded with HOME and HTF funds, it must be completed by September 12, 2024. If the project does not meet its completion deadline, the HOME funds invested are subject to recapture by HUD. This multi-family rental construction project in Kailua-Kona will provide a total of 100 units, including six (6) HTF-assisted units.

- Hale Na Koa O Hanakahi – No findings or concerns. The project will provide a total of 92 affordable rental units in Hilo, Hawaii, of which 12 will be HTF-assisted units.

HOME-ARP Program:

- General Program Administration – No findings.

- Pending HOME-ARP Project(s) – No findings. Overall, developer interest in the HOME-ARP funds has been minimal. Hawaii County will issue a third Request for Proposals for HOME-ARP funds and provide updates on the outcome to HHFDC. Hawaii County must commit to a specific local project(s) by September 30, 2025, and the project completion deadline is four (4) years from the execution date of the written agreement for the project between Hawaii County and selected developer(s), but no later than September 30, 2029.

COUNTY OF KAUAI

HOME Investment Partnerships Program:

- General Program Administration – No findings or concerns. Kauai County has effectively administered its HTF program and activities.

- Waimea Huakai Self-Help Subdivision Homebuyer Loan Program – No findings. This project is expected to complete construction of six (6) Self-Help homes in Waimea by the end of August 2025.

- Lima Ola Phase I, Multi-Family Affordable Housing Project – No findings. This project is funded with HTF and HOME funds. The completion deadline for this project is June 9, 2027.

- CHDO Scattered Lot Development Project – No findings; however, the project must be completed within four (4) years of the written agreement execution date and all funds must be expended at least seven (7) business days before the project completion date. The project parcel was conveyed to Kauai County by the Governor's Executive Order No. 4636 and, as a result, Kauai County does not have fee simple ownership. The project may not go forward as planned, unless Kauai County can secure marketable title to the project parcel. Should Kauai County select an alternative project, it may still pursue this project with future FY25 CHDO funds.

- Homebuyer Loan Program – No findings; however, the inventory of affordable homes is currently low, and Kauai County is having difficulties with assisting eligible homebuyers. This program is expected to benefit up to six (6) households with downpayment assistance or primary mortgage financing.

HOME-ARP Program:

- General Program Administration – No findings or concerns. Kauai County has been effective in its program administration and oversight of the current and proposed HOME-ARP activities.

- Lima Ola Permanently Supportive Housing Project – No findings. The deadline for project completion is December 7, 2026.

ATTACHMENT D
HHFDC's PY2023 HOME, HOME-ARP and HTF PROGRAMS
CR-40: MONITORING

National Housing Trust Fund Program:

- General Program Administration – No findings or concerns. Kauai County has been effective in its program administration and oversight of the current and proposed HTF activities.

- Lima Ola Phase I, Multi-Family Affordable Housing Project – No findings. The project is funded with HTF and HOME funds. The deadline for project completion is June 9, 2027.

COUNTY OF MAUI

HOME Investment Partnerships Program:

- General Program Administration – No findings. Maui County has been effective in its program administration and oversight of the current and proposed HOME activities.

- Kaiaulu O Halelea 64, Phase I-A Project – No findings. The project is complete and Maui County will continue to monitor the project as required by the HOME program.

- Kaiaulu O Halelea 56, Phase I-B Project – No findings or concerns. This project is complete and Maui County will continue to monitor the project as required by the HOME program

- Hale O Piikea, Phase III – No findings; however, Maui County must execute a written agreement for the project by September 30, 2024, and the deadline for project completion is June 30, 2028. The project will provide a total of 36 affordable rental units, of which six (6) will be HOME-assisted units.

- Hale Pilina – No findings; however, Maui County must execute a written agreement for the project by September 30, 2025, and the project completion deadline is September 30, 2029. The project will provide a total of 179 affordable rental units, of which six (6) will be HOME-assisted units.

National Housing Trust Fund Program:

- General Program Administration – No findings. Maui County has been effective in its program administration and oversight of the current and proposed HTF activities.

- Kaiaulu O Halelea 64, Phase I-A Project – No findings or concerns. The project is complete, and Maui County will continue to monitor the project as required by the HTF program.

- Kaiaulu O Halelea 56, Phase I-B Project – No findings or concerns. The project is complete, and Maui County will continue to monitor the project as required by the HTF program.

- Hale O Piikea, Phase II – No findings; however, Maui County must execute a written agreement for the project by September 30, 2024, and the deadline for project completion is June 30, 2028. The project will provide a total of 97 affordable rental units, of which ten (10) will be HTF-assisted units.

- Hale O Piikea, Phase III – No findings; however, Maui County must execute a written agreement for the project by September 30, 2024, and the deadline for completion is June 30, 2028. The project will provide a total of 36 units, of which four (4) will be HTF-assisted units.

ATTACHMENT D
HHFDC's PY2023 HOME, HOME-ARP and HTF PROGRAMS
CR-40: MONITORING

HOME-ARP Program:

- General Program Administration – No findings.

- Pending HOME-ARP project – No findings. Maui County intends to provide approximately $481,008 in HOME-ARP funding for a single unit in the Hale O Piikea, Phase III project. The project completion deadline is four (4) years from the execution date of the written agreement for the project between Maui County and selected developer(s), but no later than September 30, 2029. Overall, developer interest in the HOME-ARP funds has been minimal. Maui County will issue a third Request for Proposals for remaining HOME-ARP funds and provide updates on the outcome to HHFDC.

ATTACHMENT E

CR-40: Monitoring

ESG and HOPWA Programs

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ATTACHMENT E
PY2023 ESG & HOPWA PROGRAM MONITORING PROCEDURES
CR-40 MONITORING

All monitoring activities are conducted in accordance with the HUD regulations and include the following:

1. Utilization of a subrecipient risk assessment tool. This instrument assesses a variety of subrecipient factors (experience with federal contracts, staffing, other capacity issues) and assists the State in monitoring subrecipients according to these risk factors;

2. Explanation of grant contract requirements and deadlines to all subrecipients through an annual orientation meeting;

3. Desk reviews and/or field visits as appropriate to monitor current and completed projects;

4. Remote monitoring of compliance to cost eligibility parameters through review of payment requests and associated supporting documents;

5. Offer of telephone, field visit, or office conference assistance to subrecipients as needed;

6. Summary review and assistance to improve grant administration procedures if a subrecipient is not meeting contract requirements, timely reporting, spend-down, and/or service objectives;

7. Contact and consultation with HUD CPD local field representatives concerning program information, regulations, reporting requirements, approval for modification of program components, other HUD related activities; and

8. On-Site Visits:

   a. Site visits to the applicable agencies will be determined and prioritized by risk assessment elements, including:

      i. agency is new to adminstering federal grants;
      ii. agency is new to permanent housing and support service activities for homeless individuals with a serious mental illness, or co-occurring serious mental illness and substance abuse or other disabling condition;
      iii. key staff turnover;
      iv. previous compliance or performance concerns registered/mulitiple complaints by clients, other agencies, and/or media;
      v. problems with accuracy or timeliness of invoicing;
      vi. problems with accuracy or timeliness of reporting; and
      vii. administering grants from multiple grantees with limited capacity.

   b. On-site visits will include an in-depth review of multiple randomly selected client files at each site to ensure compliance with federal and State program rules, and health and safety regulations. Procedures are as follows:

i. Agency is notified two weeks before the pending site visit.
ii. The site visit will include random particpant file review, emergency shelter tour as applicable, and review of required documents.
iii. After a site visit is conducted, the State's Homeless Program staff will complete a Program Compliance Review (PCR), which shows any deficiencies found during the site visit.
iv. The PCR will be sent to the affected provider agency with a letter requesting the agency's Corrective Action Plan (CAP) to address any deficiencies. The letter will also state the findings of an internal review of the agency's contract file. (See PCR Letter template attached)
v. The State's Homeless Program staff will review the CAP and, if acceptable, will notify the provider agency of the approval of the CAP. (See CAP Response Letter template attached)
vi. Agencies will be advised that the implementation of the corrective actions should be immediate when possible, and in a timely manner for more comprehensive plans.

9. HPO will continue to monitor compliance to the corrective actions plans once implemented. Failure to submit and/or comply with the CAP will include, without limitation, the following consequences:

   a. Delayed or non-payment of invoices until CAP is fulfilled.

   b. Re-allocation of remaining funds.

   c. Documentation of non-compliance for subsequent evaluation of grant applications.

ATTACHMENT F

CR-50: On-Site Inspections

HOME, HTF, and NSP Programs

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ATTACHMENT F
HHFDC'S PY2023 HOME, HTF & NSP PROGRAMS
CR-50 – ON-SITE INSPECTIONS

HHFDC contracted with Spectrum Seminars, Inc. (Spectrum) to conduct the following on-site inspections and tenant file reviews of HOME-, HTF-, and NSP-assisted rental housing projects, and HOME TBRA.

In PY2023, Spectrum completed physical inspections of 43 units and conducted file reviews of 42 tenants in 13 HOME, HTF, and NSP projects and one TBRA program. In two separate HOME projects (Hale O Mana O Lana Hou, Phase II and Paanau Village, Phase 2), the Owner's ReportS both dated 10/10/2023 were issued listing findings. Both owners failed to correctly complete or document their tenant's annual income recertification; the issue remains unresolved.

PY2023 marked the third year of unit inspections for one (1) HTF project.

Summary of inspections and file reviews completed in PY2023:

	HOME/NSP Project	Program	No. of Units Inspected	No. of Tenant Files Reviewed
1	Ainakea Senior Residences	HOME	4	4
2	Ewa Villages Phase II (Villages at Moae Ku)	NSP	4	3
3	Hale O Mana O Lana Hou, Phase II	HOME	5	4
4	Hanamaulu Transitional (Lawehana)	HOME	2	1
5	Hualalai Elderly Phase 3	HOME	4	4
6	Kapaa Transitional (AKA Kome Street)	HOME	1	0
7	KEO Transitional Housing (Manaolana)	HOME	4	4
8	Paanau Village Phase 2	HOME	4	4
9	Pua Loke	HOME	4	4
10	Pua Loke	HTF	4	4
11	Rice Camp II (Kanikoo Phase II)	HOME	3	3
12	TBRA – Hawaii County	HOME	n/a	3
13	Wailuku Small Business Center	HOME	4	4
TOTAL UNIT INSPECTIONS AND TENANT FILE REVIEWS			**43**	**42**

In October 2024, Spectrum will undertake the initial inspection of two (2) new HOME and/or HTF projects.

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